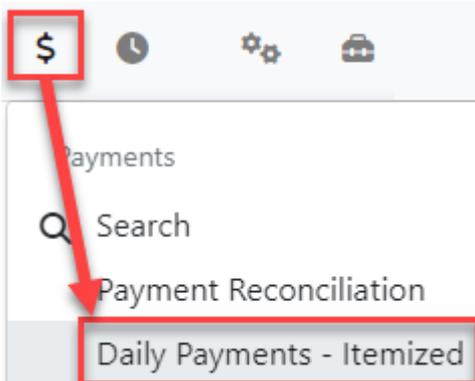


# Daily Payments - Itemized

The Daily Payments - Itemized page can be found under Payments -> Daily Payments - Itemized.



On this page you can filter for submitted or processed payments based on a date range and payment type:

## Payments Submitted / Processed

**Report Type**

**Start Date**

**up to and including**

**Archived Status**

**Payment Type**

<input type="checkbox"/> Cash	<input type="checkbox"/> Cash Refund
<input type="checkbox"/> Cheque	<input type="checkbox"/> Cheque Refund
<input type="checkbox"/> Money Order	<input type="checkbox"/> Money Order Refund
<input type="checkbox"/> Payroll Deduction	<input type="checkbox"/> Visa Refund
<input type="checkbox"/> Visa	<input type="checkbox"/> Mastercard Refund
<input type="checkbox"/> Mastercard	<input type="checkbox"/> Payroll Deduction Refund
<input type="checkbox"/> Debit Card	

Two options for excel export exist:

Export to Excel (Group)

Export to Excel (Line)

- **Export to Excel (Group):** payment items such as permits, deposits, violations, lockers, etc that are part of the same payment are grouped together.

Example:

Violation: 44-01003		\$75.00		
Temp Permit: 33 ADA	Visa	\$1.01	\$76.01	Online Credit Card Payment

- **Export to Excel (Line):** payment items such as permits, deposits, violations, lockers, etc that are part of the same payment are listed on separate lines/rows.

Example:

Violation	44-01003		Visa	\$75.00	Online Credit Card Pay
Temp Permit	33	ADA	Visa	\$1.01	Online Credit Card Pay

After clicking "List Payments" results will then be displayed below the search criteria, grouped by day:

View Daily Sales Breakdown							Mar. 13, 2024
Confirm Code	Account #	User Type	Username	Email	Submitted	Amount	
6834dzb7822a45c19e5	00800147	Full Time Staff	Ashbury , Michael mashbury	mash-bury@tomahawk.ca	3:14 PM	Visa	
					Temp Permit: 23	\$1.01	
<b>VISA Total:</b>						<b>\$1.01</b>	

View Daily Sales Breakdown							Feb. 14, 2024
Confirm Code	Account #	User Type	Username	Email	Submitted	Amount	
07e00zca61b7d436f99b	00800147	Full Time Staff	Ashbury , Michael mashbury	mash-bury@tomahawk.ca	1:06 PM	Visa	
					Violation: 44-01000	\$125.00	
<b>VISA Total:</b>						<b>\$125.00</b>	

<b>PAGE Total:</b>						<b>\$1,612.71</b>
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Additionally along the bottom of the page a table breakdown of daily processed orders is shown:

## Daily Processed Orders

Jul. 29, 2024		Jul. 12, 2024		Jul. 9, 2024	
Staff Permits:	\$0.00	Staff Permits:	\$0.00	Staff Permits:	\$0.00
Student Permits:	\$0.00	Student Permits:	\$0.00	Student Permits:	\$0.00
Temp Permits:	\$0.00	Temp Permits:	\$0.00	Temp Permits:	\$119.02
All Other Permits:	\$129.95	All Other Permits:	\$0.00	All Other Permits:	\$0.00
<b>Permit Total:</b>	<b>\$129.95</b>	<b>Permit Total:</b>	<b>\$0.00</b>	<b>Permit Total:</b>	<b>\$119.02</b>
Invoice Total:	\$0.00	Invoice Total:	\$0.00	Invoice Total:	\$0.00
Deposit Total:	\$10.00	Deposit Total:	\$0.00	Deposit Total:	\$0.00
Access Card Total:	\$11.30	Access Card Total:	\$0.00	Access Card Total:	\$0.00
Locker Total:	\$0.00	Locker Total:	\$0.00	Locker Total:	\$0.00
Incidents Total:	\$0.00	Incidents Total:	\$0.00	Incidents Total:	\$0.00
Violation Total:	\$0.00	Violation Total:	\$45.00	Violation Total:	\$0.00
<b>Sub-Total:</b>	<b>\$151.25</b>	<b>Sub-Total:</b>	<b>\$45.00</b>	<b>Sub-Total:</b>	<b>\$119.02</b>
Negative Adjustments:	\$0.00	Negative Adjustments:	\$0.00	Negative Adjustments:	\$0.00
Positive Adjustments:	\$0.00	Positive Adjustments:	\$0.00	Positive Adjustments:	\$0.00
<b>Total:</b>	<b>\$151.25</b>	<b>Total:</b>	<b>\$45.00</b>	<b>Total:</b>	<b>\$119.02</b>

Revision #1

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