

Filling out the Incident Form (WIP)

Here is a sample of what the Incident report looks like. Basic information describing what occurred can be registered here in the overview. This includes what one might consider the essential information about the incident.

- Description
- Status
- Time
- Place
- Any related information or events

Summary - 07/25/15	
Jamieson grabbed the laptop bag of Rockwood from her vehicle, then fled the premises.	
Status:	OPEN
Officer:	bigpark - Current ▼
Occurrence #:	16-0001
Police Occurrence #:	123456 <input type="checkbox"/> I wish to make Police Occurrence # blank
Report Date:	Jul 25, 2015 @ 10:00
Incident Start Date:	Jul 25, 2015 @ 08:00
Incident End Date:	Jul 25, 2015 @ 08:15
Location:	Arena - Current ▼
Sub Location:	Select Sub Location ▼
Location Description:	Parking lot 3A, in front of the arena doors
Room Number:	outside
Category:	Theft ▼
Sub Category:	Theft from Motor Vehicle ▼
Flags:	<input type="checkbox"/> PON/Summons Issued <input type="checkbox"/> Arrest/Apprehension Made <input type="checkbox"/> Violence Involved <input type="checkbox"/> Weapon Involved
Narrative:	The suspect was seen loitering in the arena parking lot from 6:00 am to 7:45 am. Rockwood then was walking through the parking lot when Jamieson drove next to
Confidential Info:	The laptop stolen was a macbook
Related Files:	<input type="button" value="Choose files To Upload"/> <input type="button" value="Choose Files"/>
<input type="button" value="Update Incident Details"/>	
<input type="button" value="Toggle Notes"/> (0)	
Add Note <div></div>	
<input type="button" value="Save note"/>	

The incident report also allows the admin to record details:

- Dispatch Logs
- People Involved
- Vehicles Involved
- Missing Property if any
- Tasks to be completed

- Checklist (A Custom form that can be generated)
- Related issues or incidents
- External (Follow-Up Items)
- Related Violations

Incident Information									
Dispatch Logs	0	People	2	Vehicles	1	Missing Property	1	Tasks	0
Checklist		Related		External Follow Up		Violations			
		0		0		0			

Revision #2
Created 14 May 2024 07:15:27
Updated 5 May 2025 09:49:14