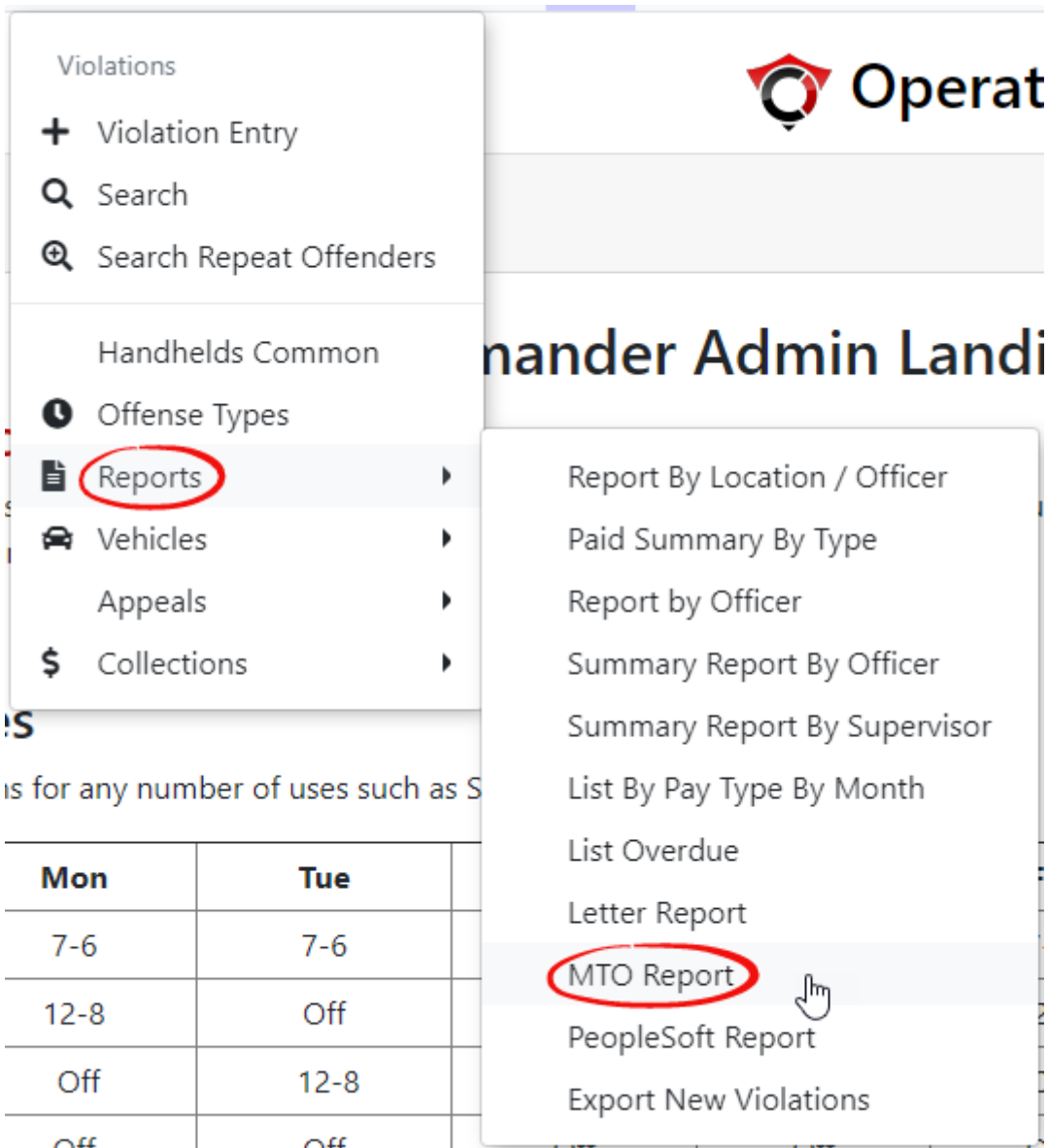


MTO Annual Report

Running the Report

To begin go to the **Violations** menu and hover over **Reports**.
Select **MTO Report** from the drop down menu.



The screenshot shows the Operat software interface. On the left, a sidebar menu is open under the 'Violations' heading. The 'Reports' option is circled in red. A dropdown menu is visible, listing various report types. The 'MTO Report' option is also circled in red, with a mouse cursor hovering over it. The background shows the Operat logo and the name 'Alexander Admin Landi'.

Mon	Tue
7-6	7-6
12-8	Off
Off	12-8
Off	Off

Enter the date range you wish to report on. In this case we are looking at the full 2020 year end report (January 1st 2020 - December 31st 2020).

Click **Search** to continue.

MTO Report

Start Date

Jan 01, 2020

The date range will include outstanding payments on or before the given date.

Up To and Including

Dec 31, 2020

Search

The screen will refresh with a list of items required in the **Annual MTO Report**.

MTO Report

Start Date

Jan 01, 2020

The date range will include outstanding payments on or before the given date.

Up To and Including

Dec 31, 2020

Search

MTO Report

Start Date:	Jan. 01 2020
End Date:	Dec. 31 2020
Number of Violations	2529
Number Spoiled	6
Number of Warnings	1077
Number Cancelled By Appeal	142
Number Paid Before NIC	833
Number NIC Issued	202
Number Flagged Sent To Collections	18
Number Court Requested Convictions	250
Number NIC Not Yet Sent	1

Revision #2

Created 8 May 2024 09:07:46

Updated 5 May 2025 09:49:15