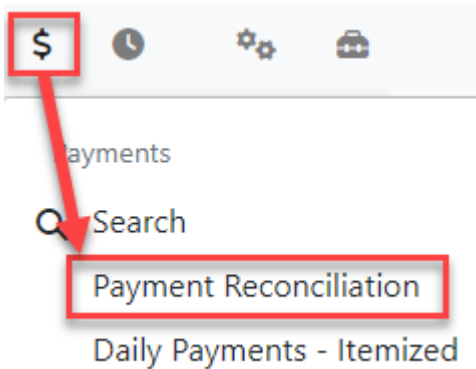


# Payment Reconciliation: Submitted / Processed

The Payment Reconciliation page can be found under Payments -> Payment Reconciliation:



On this page you can filter for submitted or processed payments based on a date range and payment type:

# Payment Reconciliation: Submitted / Processed

?

Report Type

Processed

Start Date

Apr 20, 2024

Up To and Including

Aug 31, 2024

Payment Type

All Payment Types

Payments

American Express

Banner Payment

CampusCard

CampusCard (External)

Cash

Cheque

Debit Card

Diners Club

Discover

Electronic Funds Transfer

GW: ChasePaymenttech

GW: Moneris

HP: AuthorizeNet

Search

Results will then be displayed below the search criteria and allow for ordering the data based off columns, searching the data:

100 entries per page

Copy

CSV

Excel

Print

Search:

Confirm Code	Account Number	User Type	Name	Username	Submit Date	Process Date	Pay Method	Pre-tax	Taxes	Amount
0cbff2403b5dc4cfdbea	ted123	Contractor	Teddy Adams	Teddy	Jun 26, 2024 11:38 am	Jun 26, 2024 11:39 am	Visa	\$2.67	\$0.34	\$3.01
8f75723c65e944218843	org 123	Full Time Staff	Justin Thomas	justin	Jul 12, 2024 12:29 pm	Jul 12, 2024 12:29 pm	Visa	\$15.00	\$0.00	\$15.00
734dc2c98497a4847895	org 123	Full Time Staff	Justin Thomas	justin	Jul 12, 2024 11:49 am	Jul 12, 2024 11:49 am	Visa	\$0.00	\$0.00	\$0.00
734dc2c98497a4847895	org 123	Full Time Staff	Justin Thomas	justin	Jul 12, 2024 11:49 am	Jul 12, 2024 11:49 am	Visa	\$30.00	\$0.00	\$30.00
86aa926228c60444891e	org 123	Full Time Staff	Justin Thomas	justin	Jul 03, 2024 1:50 pm	Jul 03, 2024 1:50 pm	Mastercard	\$0.00	\$0.00	\$0.00
86aa926228c60444891e	org 123	Full Time Staff	Justin Thomas	justin	Jul 03, 2024 1:50 pm	Jul 03, 2024 1:50 pm	Mastercard	\$0.00	\$0.00	\$0.00
86aa926228c60444891e	org 123	Full Time Staff	Justin Thomas	justin	Jul 03, 2024 1:50 pm	Jul 03, 2024 1:50 pm	Mastercard	\$75.00	\$3.25	\$78.25
fc6bc2949f0e4215963	00800147	Full Time Staff	Michael Ashbury	mashbury	Jul 09, 2024 11:41 am	Jul 09, 2024 11:42 am	Visa	\$2.66	\$0.35	\$3.01
1dd0c2e11089c4c4db8d	00800147	Full Time Staff	Michael Ashbury	mashbury	Jul 09, 2024 11:36 am	Jul 09, 2024 11:37 am	Visa	\$2.66	\$0.35	\$3.01

Export options shown in green are:

Copy CSV Excel Print

- **Copy:** Copies row data to clipboard to be pasted into program of choice, such as excel.
- **CSV:** Creates and prompts you to download a CSV (Comma-separated values, .csv) file for use in your program of choice.

- **Excel:** Creates and prompts you to download a Excel (Microsoft Excel, .xls) file for use in your program of choice.
  - **Print:** Prompts for printing the page.
- 

Revision #1

Created 8 August 2024 13:34:22

Updated 25 June 2025 14:21:57