

# Ticket Warnings Explained

Below is, a **sample of a warning ticket**, a **sample of an actual violation ticket** and a **sample of the back of a ticket/warning** provided by the OPS-COM software.

The image displays three samples of parking violation notices from OperationsCommander. The first two are front-facing tickets, and the third is the back of a ticket/warning.

**Sample 1: Warning Ticket**

**OPERATIONSCOMMANDER**  
PARKING VIOLATION NOTICE

Tomahawk University  
Notice of Violation

Ticket: 11-000007-12  
Date: Apr 12, 2017 10:33:19 AM  
Ticket Type: Warning  
License Plate: ABC  
Province: British Columbia  
Offence: Parked in No Parking Area  
Location: Administration Building  
Writer: 2574141  
Fine: **\*WARNING**  
Towing: \$0.00

Comment:  
This parking ticket is due within 14 days. Failure to settle this parking ticket will result in the account becoming delinquent and subject your vehicle to collections and/or towing.

**OPERATIONSCOMMANDER**  
92 Bridge Street  
Carleton Place, Ontario, Canada, K7C 2V3  
Telephone: (855) 410-4141  
<https://demo-preview.parkadmin.com>

**Sample 2: Actual Violation Ticket**

**OPERATIONSCOMMANDER**  
PARKING VIOLATION NOTICE

Tomahawk University  
Notice of Violation

Ticket: 2-001017-12  
Date: Apr 4, 2017 12:37:43 PM  
Ticket Type: Private Property  
License Plate: SJAM  
Province: Ontario  
Offence: Parked - Expired Parking Permit  
Location: Administration Building  
Writer: 2574141  
Fine: **\$50.00**  
Towing: **\$0.00**

Comment:  
This parking ticket is due within 14 days. Failure to settle this parking ticket will result in the account becoming delinquent and subject your vehicle to collections and/or towing.

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**Sample 3: Back of Ticket/Warning**

**IMPORTANT NOTICE - READ CAREFULLY**

This Parking Violation Notice is issued under the authority of the OperationsCommander Parking Policy approved by the OperationsCommander Board of Governors. Violation Notices issued for parking offences serve as an invoice from the parking system.

If you do not pay the penalty or engage in the appeal process within 14 days of the offence date, it will be deemed that you do not wish to dispute this violation.

Failure to pay penalties will result in the outstanding charges being billed to student/staff accounts. Repeated violation of Parking & Traffic Regulations may result in cancellation of parking privileges, immobilization or removal of motor vehicles from The property at the owner's risk & expense.

**Payments:**

- By mail, please make cheque payable to OperationsCommander and mail it to the address listed on the front side of this notice.
- In person at the OperationsCommander Offices.

**Appeals:**

- Appeals must be submitted online via the College Parking Services module:  
<https://demo-preview.parkadmin.com/>

Visitor parking is available in various locations on site in Pay and Display lots. Information about parking and special events may be obtained at the Information Booth.

**Parking Services Hours**  
Monday to Friday 8:30am - 4:30pm  
Saturday, Sunday & Holidays - Closed

## Explanation of the Front of the Ticket/Warning

**Ticket Number** - This is a system assigned number that identifies each individual violation/warning.

**Date** - This is the date that the violation/warning was issued on.

**Ticket Type** - This identifies the type of violation that occurred (broad range category).

**License Plate** - This is the license plate number for the vehicle that incurred the violation.

**Province** - This is the province that the license plate is issued in.

**Offense Type** - This identifies the specific violation that occurred.

**Location** - This identifies the location where the violation occurred.

**Writer** - This is a system assigned number that identifies the enforcement officer that issued the violation. Each enforcement officer has their own unique number and can be verified by administrators. The writer is identified by a unique identifier to provide security to the enforcement officer. If you require more information about the ticket writer you can search the violation on the admin side and get an actual name for the person who wrote the ticket.

**Fine** - This is the amount owed for the particular violation. Note, on the warning ticket the amount is followed by "\*Warning". This indicates that the amount on the ticket is not owing, but this is the amount that would be due if a ticket for the same violation was issued.

**Towing** - This is the amount due if the vehicle that incurred the violation had to be towed.

**Comments** - This section includes any additional notes that the enforcement officer wants to include.

# Explanation of the Back of the Ticket/Warning

The back of the ticket provides details about the organization that issued the ticket and the policies and procedures regarding the ticket. The back ***clearly identifies how the violator can pay or appeal the ticket*** with a section for the violator to identify themselves and sign off on the ticket. The back also identifies where to find additional information on the organization and the office hours.

# Warnings and Spoiled Tickets

**Warning** is a warning that the user has broken the rules. The warning is tracked as a zero dollar violation that is processed immediately upon syncing to the server. The idea here is that a user will still get a ticket, but won't have to pay for it. A slap on the wrist as they say..

**Spoiled** refers to the old concept of spoiling a ticket. Back in the day (of paper!) a patrol might be writing up a ticket and the user shows up and moves their car. The ticket is then said to be spoiled, or another example might be a patrol entering the wrong plate/vehicle details. This is also a void type ticket and in this case like it never happened.

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Revision #2

Created 8 May 2024 08:10:17

Updated 25 June 2025 14:21:57