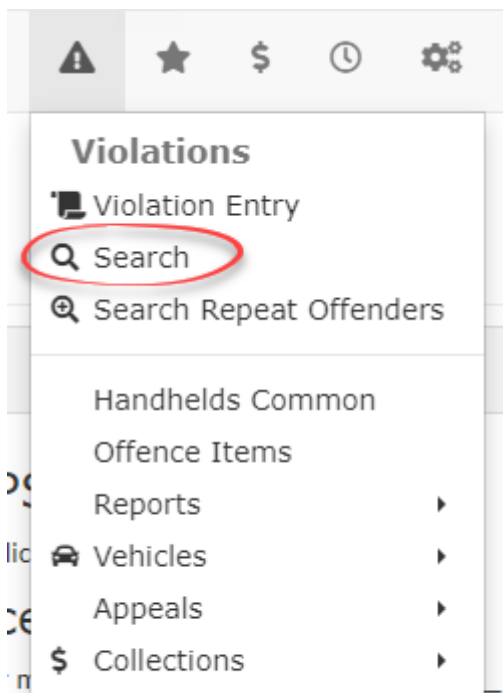


# Cancelling a Violation

## How to cancel a violation

Hover over **Violations**, select **Search**



ance windows may involve a 15-20 min.

g/Locker Semester

Enter the violation being cancelled into the **Search Text** field, then select **Search using only text**. In this case the violation being cancelled is **TT-10063**.

## Violation Search

Provide Ticket No., full or partial Plate No. or Date Range

**Spoiled:**

**User Type**

**Violation Location**

**Vehicle Province**

**Ticket Category**

☐ Outstanding only ☒ All

**Warning** ☐ Warning only ☐ Only non-warning ☒ All

**Offence Type**

☐ Towing Charged

**Search Text**

and/or

**First Name**

**Last Name**

**Student / Employee #**

**Drivers Licence**

**Date Search by**

**Start Date**

**up to and including**

**User State:**

Click on the **Ticket Number** of the violation being cancelled

**Last Name**

**Student / Employee #**

**Drivers Licence**

**Date Search by**

**Start Date**

**up to and including**

**User State:**

Listing 1 records

TICKET #	USERNAME ?	PLATE	PROV	DESCRIPTION	STATUS	AMOUNT
TT-10063	jsmith	ABC123	ON	Parked - Permit Not Visible		50.00
				ISSUED: Jul. 9, 2019 12:25 DUE: Jul. 29, 2019 Private Property	[-\$10.00]	40.00

Page Total: \$40.00  
Unpaid/Outstanding: \$40.00

The listed Permit # is at the time of violation being issued.  
\* Ticket has an associated appeal status. (Upheld, Reduce, Cancel)  
Click on a header to change sort order.

Click on the **Edit** button

## Violation Information

[Edit](#)

Ticket: **TT-10063-XS**

Date Issued: Tue. Jul 9, 2019 at 12:25

Date Due: Jul 29, 2019

Ticket Category: Private Property

Licence plate: ABC123

Province: Ontario

Plate Type: Commercial

James Smith  jsmith **Primary Driver** 

### Offences:

Parked - Permit Not Visible \$50.00

**-\$10.00**

Offence Location: Administration Building

Ticket Writer: admin

Entered By: admin

Fine: \$40.00

Total: **\$50.00 - \$10.00 (discounts) =**

**\$40.00**

Action ▾

Close Window

## Violation Notes ?

Add Note

Select **Cancelled** in **Fine Action** field and enter the reason for the cancellation into the **Appeal Admin Comment** field

## Edit Violation Information

<b>? Spoiled:</b>	Valid - not spoiled ▼
<b>Ticket Number:</b>	TT-10063
<b>? Warning:</b>	<input type="checkbox"/>
<b>Ticket Type:</b>	Private Property ▼
<b>Ticket Appealed:</b>	Jul 10, 2019 11:28  ▼
<b>Fine Action:</b>	Cancelled ▼ <b>Value:</b> 0.00 (dollar value to subtract from fine)
<b>Appeal Reason:</b>	<div>I</div>
<b>Appeal Admin Comment:</b>	<div>Violation was issued to incorrect vehicle</div>
<b>Licence plate:</b>	ABC123 <a href="#">View info</a>
<b>Province:</b>	Ontario
<b>Date Issued:</b>	Jul 9, 2019 12:25
<b>Date Due:</b>	Jul 29, 2019
<b>Offence Location:</b>	Administration Building ▼

Click on **Update this Violation**

## Edit Violation Information

Spoiled:	Valid - not spoiled ▼
Ticket Number:	TT-10063
Warning:	<input type="checkbox"/>
Ticket Type:	Private Property ▼

Ticket Appealed:	Jul 10, 2019 11:28  ▼
Fine Action:	Cancelled ▼ Value: 0.00 (dollar value to subtract from fine)
Appeal Reason:	<div></div>
Appeal Admin Comment:	Violation was issued to incorrect vehicle <div></div>

Licence plate:	ABC123 <a href="#">View info</a>
Province:	Ontario

Date Issued:	Jul 9, 2019 12:25
Date Due:	Jul 29, 2019

Offence Location:	Administration Building ▼
Towing Charge:	\$ 0.00

Offence:	*\$50.00 : Parked - Permit Not Visible ▼ \$ 50.00
Offence:	▼ \$

[Add Another Offence](#)

Ticket Writer:	admin ▼
Actioned per:	▼

Comments:	<div></div>
Private Comments:	<div></div>
Violation Photo(s):	No associated photos. <div>Choose files To Upload</div> <div>Choose Files</div>

[Update this Violation](#)

The **Violation Information Updated** page displays, showing the violation has been updated

## Violation Information Updated

Violation information has been successfully updated in the database.  
[Return to search page](#)

---

Revision #2

Created 8 May 2024 09:42:55

Updated 5 May 2025 09:49:15