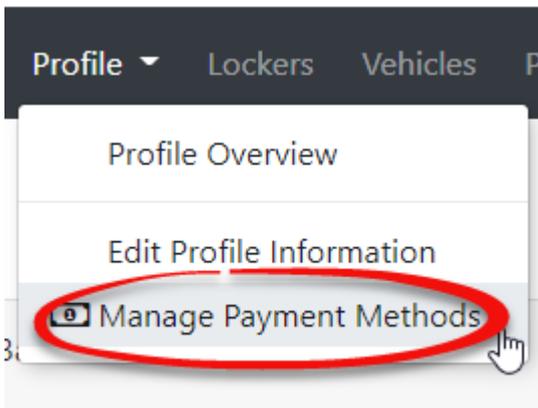


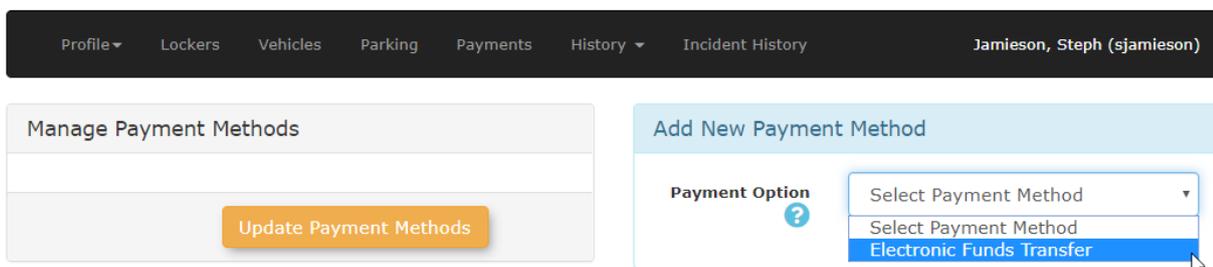
# Electronic Funds Transfer (EFT) Subscriptions

## Setup Payment Type

Search for the user and go to their Profile. Click **Profile, Manage Payment Methods**.



Click **Select Payment Type** and click **Electronic Funds Transfer** from the drop down menu.



An information form will appear allowing you to record the user banking details. Fill out the following fields from the user's void cheque:

- **Label** for this payment method (Typically the bank name and an indication as to what type of account you wish to use. ie: Bank of Tomahawk - Savings)
- **Transit/Branch Number**
- **Bank Number**
- **Account Number**

The screenshot shows a user interface with a dark navigation bar at the top containing links for Profile, Lockers, Vehicles, Parking, Payments, History, and Incident History, along with the user name 'Doe, Jane (janedoe)'. Below the navigation bar, there are two main sections: 'Subscriptions' and 'Payment Subscription Options'. The 'Subscriptions' section contains two panels: 'Text2Park Subscription' and 'Permit Rollover Subscription'. Both panels show a message indicating that no subscription is selected and a 'Save' button. The 'Payment Subscription Options' panel is titled 'Add New Payment Method' and contains several input fields: 'Select Payment Type' (Electronic Funds Transfer), 'Label' (Bank of Tomahawk - Savings), 'Transit/Branch' (12345), 'Bank' (004), and 'Account' (12345123467). A red circle highlights the 'Add Bank Information' button at the bottom of the form.

Click **Add Bank Information** to save this Payment Method.

A message is displayed that the payment method was added and it appears on the right hand-side.

## Subscriptions

### Text2Park Subscription ?

You do not have a card on file for Text2ParkMe. If you wish to use this service, you must add one now.

No Subscription Selected ▾ Save

### Permit Rollover Subscription ?

Subscription missing for rollovers.

No Subscription Selected ▾ Save

## Payment Subscription Options

### Add New Payment Method ?

Select Payment Type  Select Payment Method ▾

### Stored Subscription Payment Methods

Electronic Funds Transfer: Toronto-Dominion Bank (operating as TD Canada Trust) Remove

# Add to Subscription

Click the **Payment Method** dropdown menu and choose **Electronic Funds Transfer**.

## Subscriptions

### Text2Park Subscription ?

You do not have a card on file for Text2ParkMe. If you wish to use this service, you must add one now.

No Subscription Selected ▾

Save

### Permit Rollover Subscription ?

Subscription missing for rollovers.

No Subscription Selected ▾

Save

No Subscription Selected

Cash

Cheque

Payroll Deduction

Student Account

**HP: EdgeExpress**

No method available

**Electronic Funds Transfer**

Electronic Funds Transfer

**GW: Moneris**

No method available

**JS: Bambora**

Open

## Payment Subscription Options

### Add New Payment Method ?

Select Payment Type

Select Payment Method ▾

### Stored Subscription Payment Methods

Electronic Funds Transfer:

Toronto-Dominion Bank (operating as TD Canada Trust)

 Remove

Click the **Method Details** dropdown menu and choose **Bank of Tomahawk**. Click the **Update Subscriptions** button.

This user is now configured for EFT payments for permit rollovers.

Revision #2

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