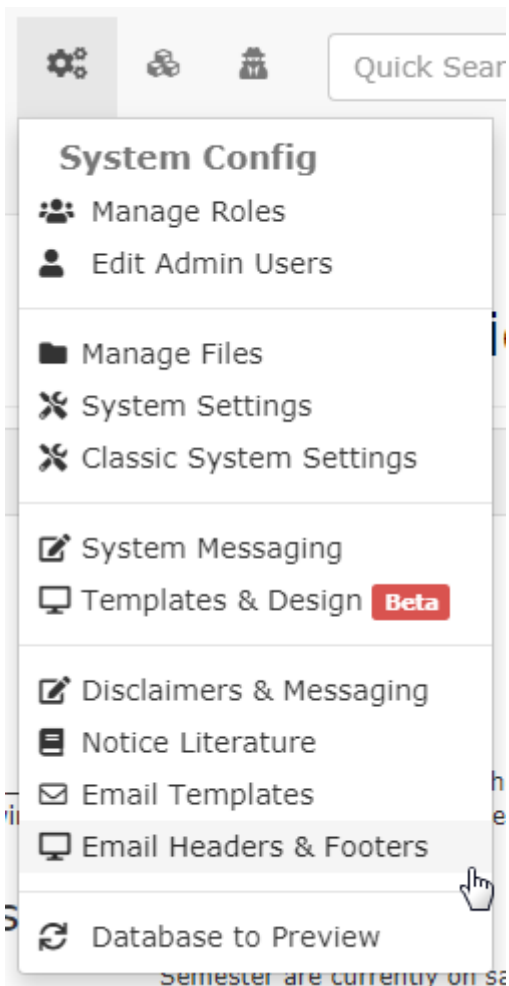












# Email Headers and Footers

## Getting to Email Headers & Footers





In order to get to **Email Headers & Footers**, click System Config, Email Headers & Footers



This should take you to the Email Template Layout List where you can select **Edit** to edit the existing Footer, Header or Style email template.



Branch: master  
Client Time: Apr 12, 2019 @  
15:22:53



Nick

System Configuration

Manage Roles

Edit Admin Users

System Settings

System Messaging

Templates & Design






## Email Template Layouts List

Create Layout

Name	Default	Templates	Actions												
Default	Default	<div>Toggle Templates 2</div> <table><thead><tr><th>Section</th><th>English <i>en</i></th><th>Français <i>fr_ca</i></th></tr></thead><tbody><tr><td>Styles</td><td>Create</td><td>Create</td></tr><tr><td>Header</td><td>Edit</td><td>Create</td></tr><tr><td>Footer</td><td>Edit</td><td>Create</td></tr></tbody></table>	Section	English <i>en</i>	Français <i>fr_ca</i>	Styles	Create	Create	Header	Edit	Create	Footer	Edit	Create	<div>Edit</div> <div>Archive</div>
Section	English <i>en</i>	Français <i>fr_ca</i>													
Styles	Create	Create													
Header	Edit	Create													
Footer	Edit	Create													

# Editing Email Layout Templates

Click edit on the **Edit** button for the corresponding **Section** you wish to edit.






- System Configuration
-  Manage Roles
-  Edit Admin Users
-  System Settings
-  System Messaging
-  Templates & Design

Email Template Layouts List

Create Layout

Name	Default	Templates	Actions	
Default	Default	Toggle Templates 2	Edit	Archive
Section	English <i>en</i>	Français <i>fr_ca</i>		
Styles	Create	Create		
Header	Edit	Create		
Footer	Edit	Create		

This will bring you to the template, in our case it is the Header Template. From here you can edit what appears on the header of each sent email as well as include inline styles.

- System Configuration
-  Manage Roles
-  Edit Admin Users
-  System Settings
-  System Messaging
-  Templates & Design

Header Template for Default

Back

Archive Template

Save Changes

1 <div style="height:20px; background-color:red;">Tomahawk U</div>