

Managing Validator Records

In this example, we will add a validation for a vehicle with the plate number **BIRCH** in the **GARAGE L1 Lot** starting **June 4th** and expiring on **June 4th**.

Enter the **plate number**

Choose Garage L1 as the **Lot Zone**

Enter your time frame and click on **Validate**

Validate Parking

Plate TOMA92 [Toggle Advanced Options](#)

Comment

Lot Zone - Select Lot Zone -

Valid Between Dates Jun 04, 2019 16:12 Jun 04, 2019 17:12

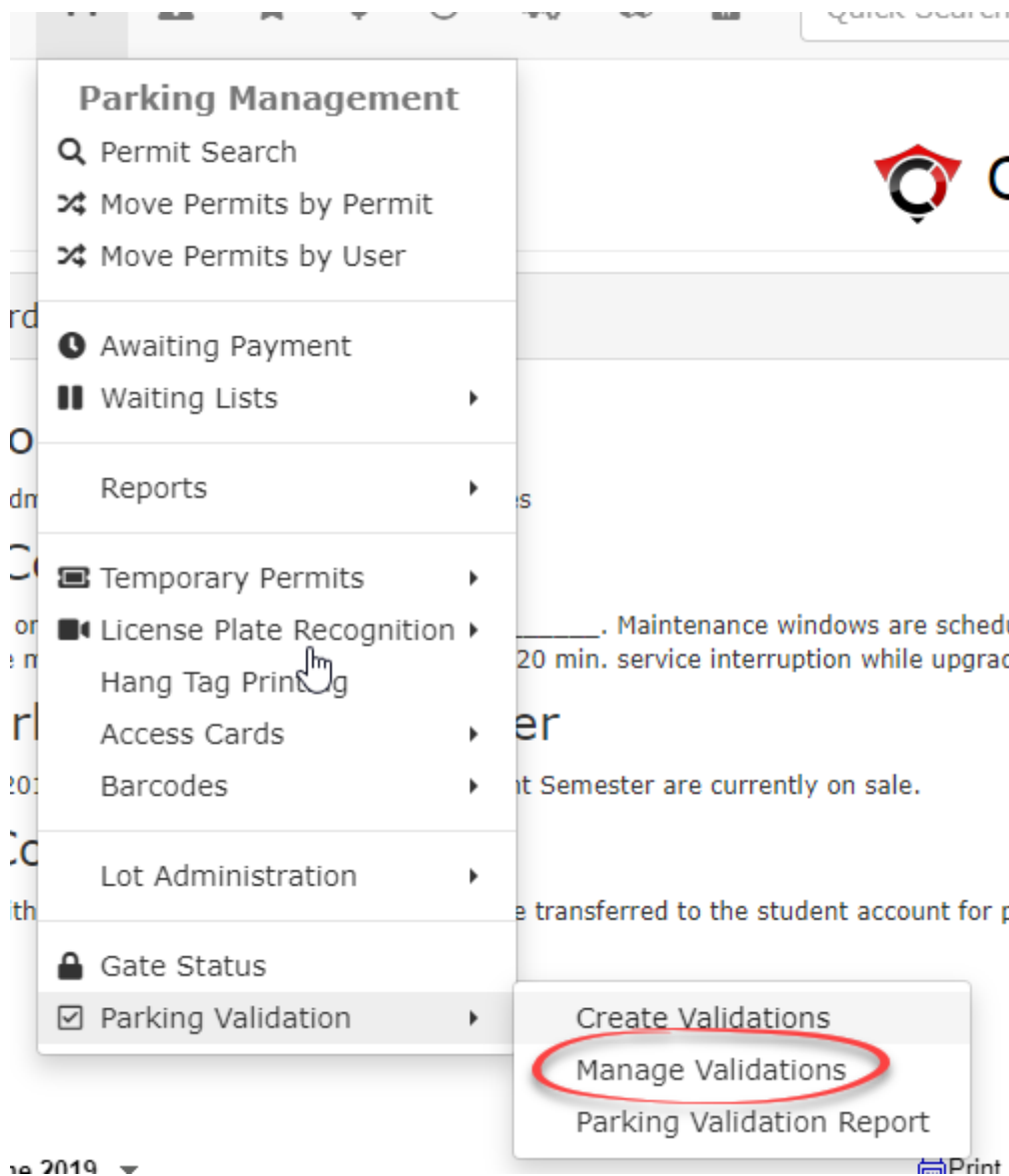
[Validate](#)

Active Parkers [?](#) [Refresh](#)

Once we have created the record, it will appear in the **Validate Parking Report**.

If the entry was done in error, it can be removed through the **Manage Validation** tool.

To do so, hover over **Parking Validation** under the **Parking Management Menu** and select **Manage Validations** from the drop down menu.



In the management tool, enter the **Plate Number** in question along with the **Lot Zone** you wish to view.

To delete the record click on the **Delete** button associated with the record to highlight it with the check mark.

Manage Validated Parking

Plate

TOMA92

Lot Zone

- Select Lot Zone -

Report Range

Starting

Jun 01, 2019 16:27

Up to

Jun 04, 2019 16:27

Admin

Toggle

Group 2

1 Selected

Expand

Toggle

-- No Group Assigned --

2 Selected

Expand

Search

| Results | | | | | | | |
|--|-----------------|-----------|--------|---------------------------------|-----------------------|-----------------------|--------------------------|
| Toggle All | Admin | Zone | Plate | Comment | Start Time | End Time | Duration (Hours:Minutes) |
| <input checked="" type="checkbox"/> Delete | Josh @ Tomahawk | Garage L1 | BIRCH | | Jun 4, 2019 @ 1:27 pm | Jun 4, 2019 @ 2:22 pm | 0:55 |
| <input type="checkbox"/> Delete | Josh @ Tomahawk | Garage L1 | ABC123 | Validations for upcoming events | Jun 4, 2019 @ 3:30 pm | Jun 7, 2019 @ 4:25 pm | 72:55 |
| <input type="checkbox"/> Delete | Josh @ Tomahawk | Garage L1 | YYZ321 | Validations for upcoming events | Jun 4, 2019 @ 3:30 pm | Jun 7, 2019 @ 4:25 pm | 72:55 |
| <input type="checkbox"/> Delete | Josh @ Tomahawk | Garage L1 | BGR435 | Validations for upcoming events | Jun 4, 2019 @ 3:30 pm | Jun 7, 2019 @ 4:25 pm | 72:55 |
| Total Duration in Hours:Minutes: | | | | | | | 219:40 |
| Total Records: | | | | | | | 4 |

You will be prompted to confirm the archiving of the record. Click **Archive** to continue.

Quick Search

×

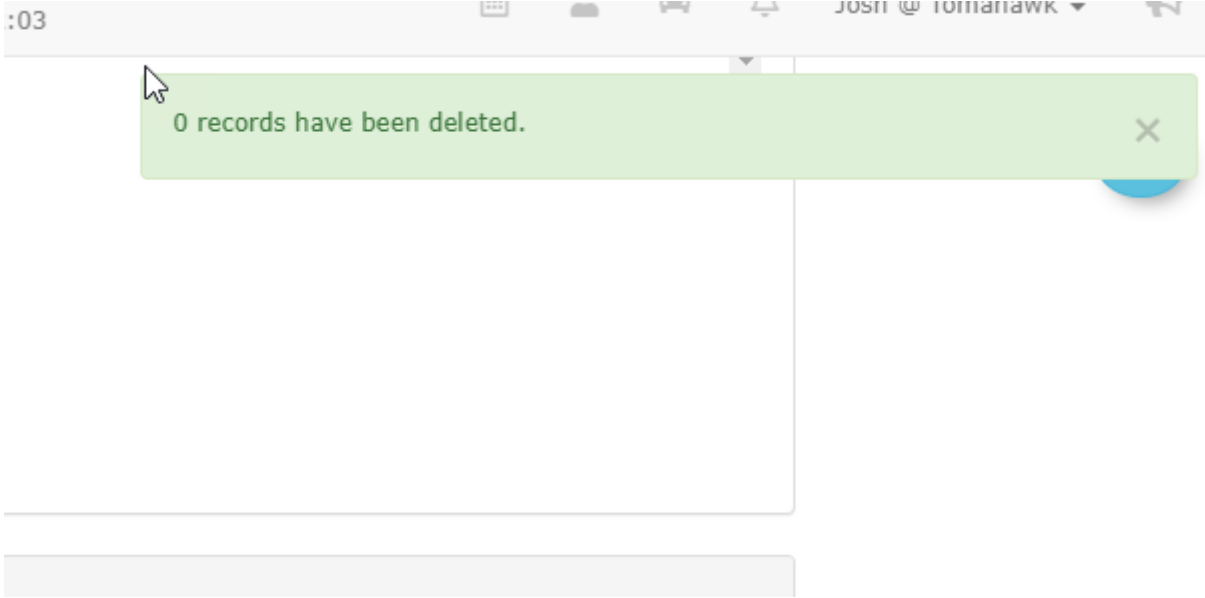
Are you sure you wish to archive the selected records?

Archive

Cancel

Search

A pop-up message will confirm the deletion of the record.



Once the record is deleted, you will notice it will be removed from the **Validator Parking Report**.

Manage Validated Parking

Plate

TOMA92

Lot Zone

- Select Lot Zone -

Report Range

Starting

Jun 01, 2019 16:27

Up to

Jun 04, 2019 16:27

Search

Admin

Toggle

Group 2

1 Selected

Expand

Toggle

-- No Group Assigned --

2 Selected

Expand

Results

Toggle All

| | Admin | Zone | Plate | Comment | Start Time | End Time | Duration (Hours:Minutes) |
|---------------------------------------|----------------------------------|-----------|--------|---------------------------------|-----------------------|-----------------------|-----------------------------|
| <input type="checkbox"/> Delete | Josh @ Tomahawk | Garage L1 | BIRCH | | Jun 4, 2019 @ 1:27 pm | Jun 4, 2019 @ 4:32 pm | 3:05 |
| <input type="checkbox"/> Delete | Josh @ Tomahawk | Garage L1 | ABC123 | Validations for upcoming events | Jun 4, 2019 @ 3:30 pm | Jun 7, 2019 @ 4:25 pm | 72:55 |
| <input type="checkbox"/> Delete | Josh @ Tomahawk | Garage L1 | YYZ321 | Validations for upcoming events | Jun 4, 2019 @ 3:30 pm | Jun 7, 2019 @ 4:25 pm | 72:55 |
| <input type="checkbox"/> Delete | Josh @ Tomahawk | Garage L1 | BGR435 | Validations for upcoming events | Jun 4, 2019 @ 3:30 pm | Jun 7, 2019 @ 4:25 pm | 72:55 |
| <input type="button" value="Delete"/> | Total Duration in Hours:Minutes: | | | | | | 221:50 |
| Total Records: | | | | | | | 4 |