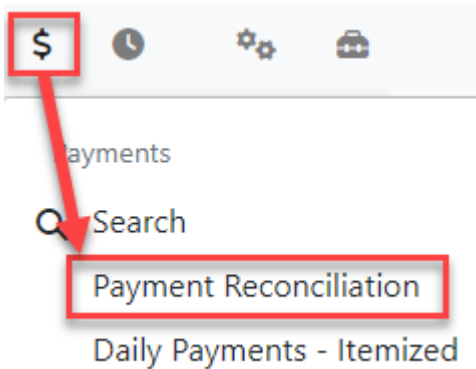


# Payment Reconciliation: Submitted / Processed

The Payment Reconciliation page can be found under Payments -> Payment Reconciliation:



On this page you can filter for submitted or processed payments based on a date range and payment type:

# Payment Reconciliation: Submitted / Processed

?

Report Type

Processed

Start Date

Apr 20, 2024

Up To and Including

Aug 31, 2024

Payment Type

All Payment Types

Payments

American Express

Banner Payment

CampusCard

CampusCard (External)

Cash

Cheque

Debit Card

Diners Club

Discover

Electronic Funds Transfer

GW: ChasePaymenttech

GW: Moneris

HP: AuthorizeNet

Search

Results will then be displayed below the search criteria and allow for ordering the data based off columns, searching the data:

100 entries per page

Copy

CSV

Excel

Print

Search:

| Confirm Code         | Account Number | User Type       | Name            | Username | Submit Date           | Process Date          | Pay Method | Pre-tax | Taxes  | Amount  |
|----------------------|----------------|-----------------|-----------------|----------|-----------------------|-----------------------|------------|---------|--------|---------|
| 0cbff5403b5dc4cfdbea | ted123         | Contractor      | Teddy Adams     | Teddy    | Jun 26, 2024 11:38 am | Jun 26, 2024 11:39 am | Visa       | \$2.67  | \$0.34 | \$3.01  |
| 8f75723c65e944218843 | org 123        | Full Time Staff | Justin Thomas   | justin   | Jul 12, 2024 12:29 pm | Jul 12, 2024 12:29 pm | Visa       | \$15.00 | \$0.00 | \$15.00 |
| 734dc9c98497a4847895 | org 123        | Full Time Staff | Justin Thomas   | justin   | Jul 12, 2024 11:49 am | Jul 12, 2024 11:49 am | Visa       | \$0.00  | \$0.00 | \$0.00  |
| 734dc9c98497a4847895 | org 123        | Full Time Staff | Justin Thomas   | justin   | Jul 12, 2024 11:49 am | Jul 12, 2024 11:49 am | Visa       | \$30.00 | \$0.00 | \$30.00 |
| 86aa926228c60444891e | org 123        | Full Time Staff | Justin Thomas   | justin   | Jul 03, 2024 1:50 pm  | Jul 03, 2024 1:50 pm  | Mastercard | \$0.00  | \$0.00 | \$0.00  |
| 86aa926228c60444891e | org 123        | Full Time Staff | Justin Thomas   | justin   | Jul 03, 2024 1:50 pm  | Jul 03, 2024 1:50 pm  | Mastercard | \$0.00  | \$0.00 | \$0.00  |
| 86aa926228c60444891e | org 123        | Full Time Staff | Justin Thomas   | justin   | Jul 03, 2024 1:50 pm  | Jul 03, 2024 1:50 pm  | Mastercard | \$75.00 | \$3.25 | \$78.25 |
| fc6bc2949f0e4215963  | 00800147       | Full Time Staff | Michael Ashbury | mashbury | Jul 09, 2024 11:41 am | Jul 09, 2024 11:42 am | Visa       | \$2.66  | \$0.35 | \$3.01  |
| 1dd0c2e11089c4c4db8d | 00800147       | Full Time Staff | Michael Ashbury | mashbury | Jul 09, 2024 11:36 am | Jul 09, 2024 11:37 am | Visa       | \$2.66  | \$0.35 | \$3.01  |

Export options shown in green are:

Copy CSV Excel Print

- **Copy:** Copies row data to clipboard to be pasted into program of choice, such as excel.
- **CSV:** Creates and prompts you to download a CSV (Comma-separated values, .csv) file for use in your program of choice.

- **Excel:** Creates and prompts you to download a Excel (Microsoft Excel, .xls) file for use in your program of choice.
  - **Print:** Prompts for printing the page.
- 

Revision #1

Created 8 August 2024 13:34:22 by Justin Gendron

Updated 8 August 2024 14:11:35 by Justin Gendron