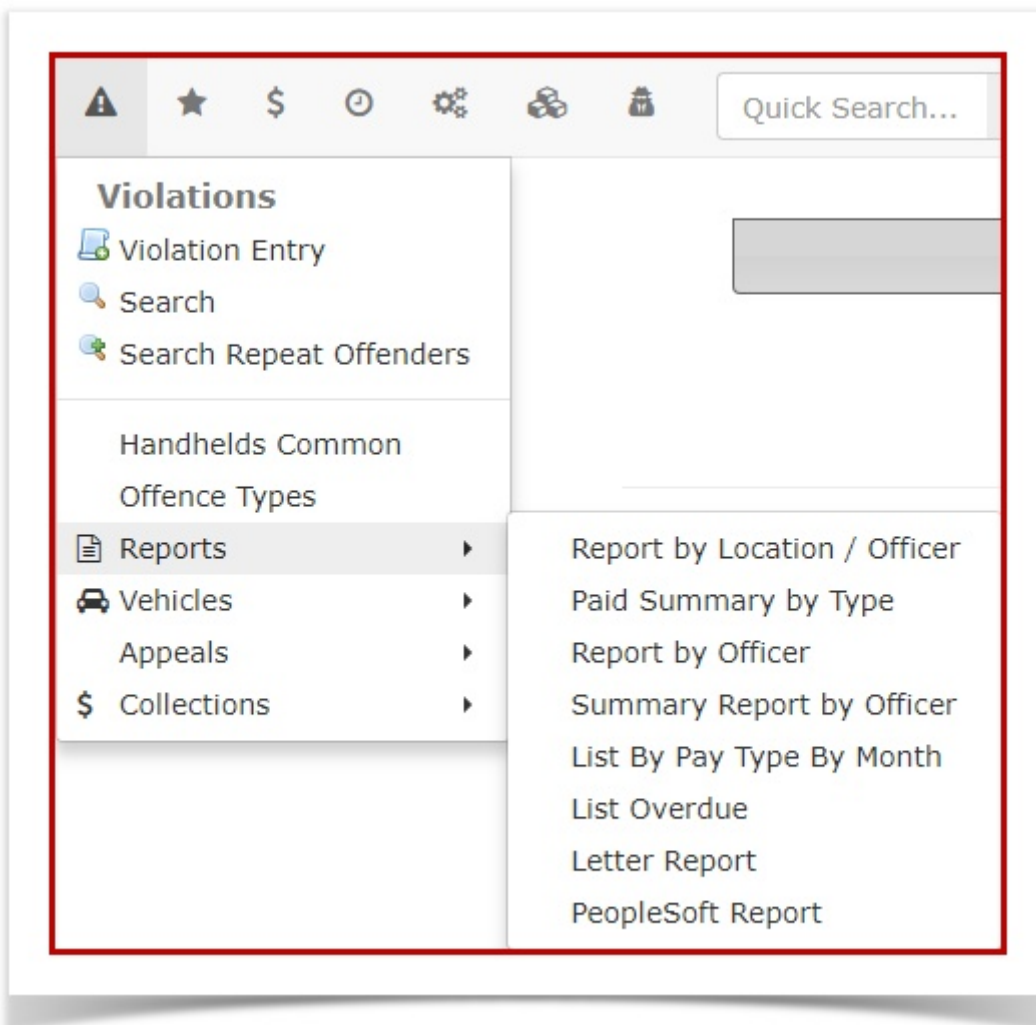


# Permit Sales by Lot by Month

1. In **Parking Management**, hover over the '**Permit Management**' icon and click '**Reports**' then '**Permit Sales by Lot by Month**'.



2. The '**Permit Sales by Lot by Month**' screen will display. The current month will automatically be displayed, but you can choose the month you wish to report on. Use the drop-down menus to select the month and year and click the '**Retrieve**' button to get the new report.

## Permit Sales by Lot by Month

Select Month to Retrieve

Jan 2017

Retrieve

| Lot Name             | Payment Type | Amount | # Sold |
|----------------------|--------------|--------|--------|
| Red Student Lot West | Visa         | 593.25 | 1      |
|                      |              | 593.25 | 1      |
| Grand Total:         |              | 593.25 | 1      |

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