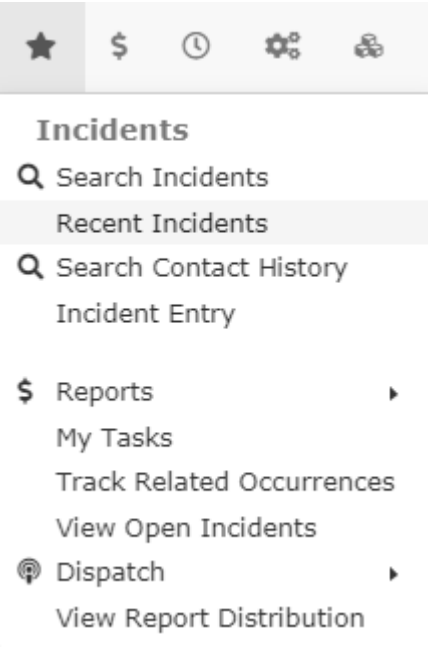


# Recent Incidents Summary Report (Last 30 Days)

1. Hover over the **Incidents** icon and select **Recent Incidents**.



2. This will bring up a table of all incidents that have been recorded in the previous 30 days.

You can get the details of an individual incident by selecting the "**View Incidents**" button to the right of the particular incident that you want to review.

You can also sort the table by selecting the column heading to sort by.

Incidents - Last 30 Days

Refresh

Export to Excel

CopyCSVExcelPDFPrint

Show100entries

Search:

| Number  | Started             | Ended               | Recorded            | Status | Category     | Location                  | Officer       |
|---------|---------------------|---------------------|---------------------|--------|--------------|---------------------------|---------------|
| 21-0001 | Nov 23, 2021 @ 9:50 | Nov 23, 2021 @ 9:50 | Nov 23, 2021 @ 9:51 | OPEN   | Fire Reports | Main Street (Parking Lot) | john.tomahawk |

Showing 1 to 1 of 1 entries

Previous1Next

View Incident

Note: The ability to export this report to excel is now a permission that can be given to admins.

✓ Close Incidents / Checklists

✓ Assign Incident To Case Manager

✓ Assign Incident To An Investigator

✓ Assign Incident To A Different Investigator

✓ Is Incident Case Manager

✓ Is Incident Shift Manager

✓ View Incident Distribution Reports

✓ View Incident Reports

✓ View Incident In-House Report

✓ Export Incident Reports

Save Permissions

Ability to close incidents and Checklists

Ability to Assign incidents to a Case Manager

Ability to Assign incidents to an Investigator

Ability to assign an Incident to a different investigator

Admin is assigned as an Incident Case Manager

Admin is assigned as an Incident Shift Manager

Ability to view the Incident Distribution Reports

Ability to View incident Reports from the reports Menu

Ability to view the Incident in house report

Export incident reports to excel.