

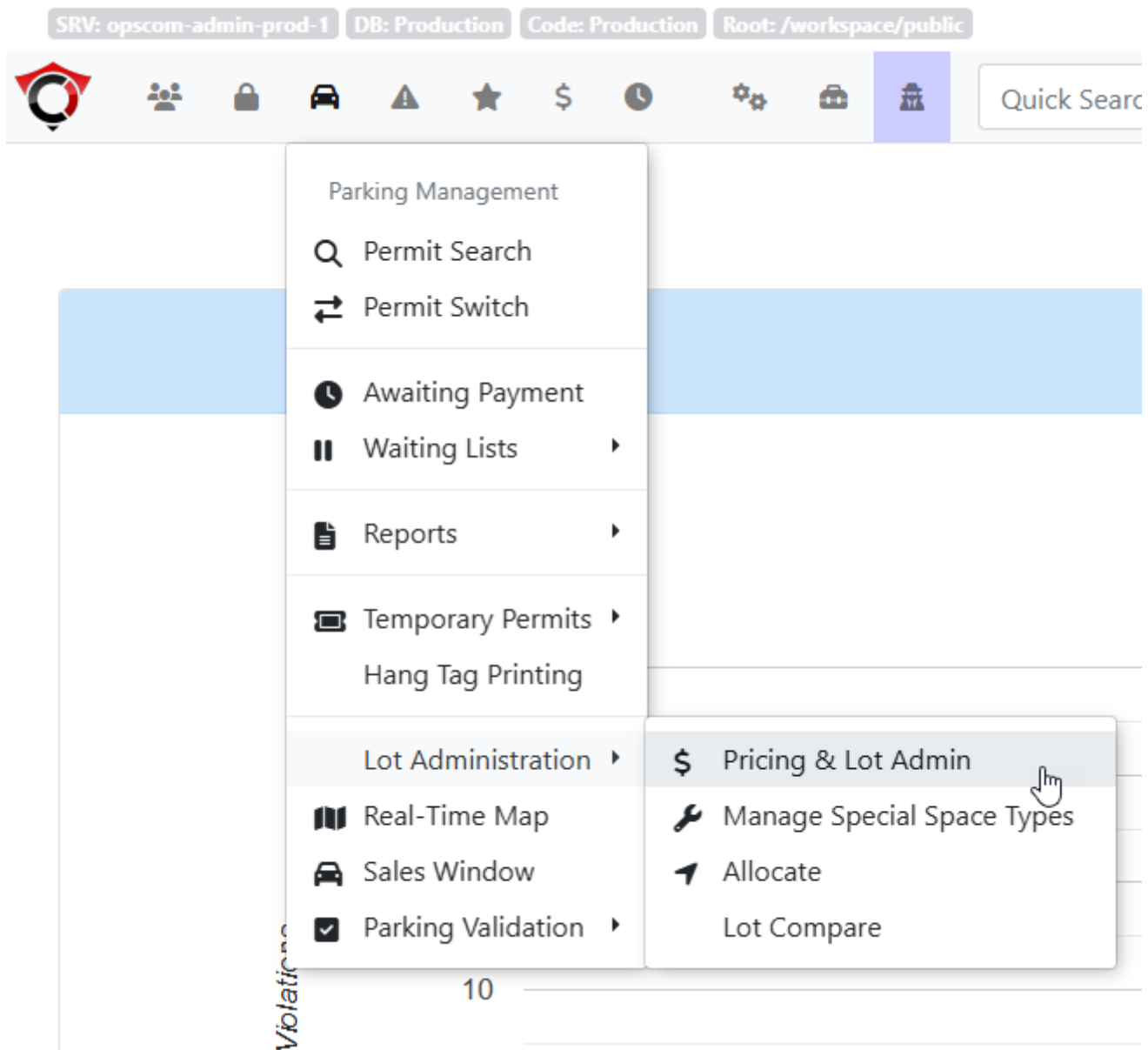
# Refundable Parking Deposits

## Setup Deposit Options

Setup and manage your Deposit options.

## Apply Deposit Types

Now that your deposit types are in place, they can be applied to specific lots. To do so, go to the **Parking Management Menu** and hover over **Lot Administration**, then click on **Pricing and Lot Admin**.



Once in **Pricing and Administration**, select the lot you wish to apply the deposit to by clicking on the lot name.

opscom-admin-pro-1

DIB: Production

Code: Production

Root: Assets\pages\public

Quick Search

Luke @ OPS-COM

## Lot Administration

Show Archived

Monthly Lot Name

Visibility

Price

Visible to User

Usage

Export

Company Staff lot

User Types 16

☐
☒
☒
☐

-76.146

796 of 796

0 of 796

General Monthly Lot 1

User Types 7

☐
☒
☒
☐

120.00

15 of 19

0 of 19

Green Staff Lot East

User Types 1

☐
☒
☒
☐

85.00

15 of 15

0 of 15

The Bicycle Lot 1

User Types 1

☐
☒
☒
☐

5.00

5 of 5

0 of 5

Semester Lot Name

Visibility

Price

Visible to User

Usage

Export

Main Street (lot)

User Types 3

☐
☒
☒
☐

100.00

20 of 20

0 of 20

Main Street Residents

User Types 1

☐
☒
☐
☐

30.00

0 of 20

0 of 20

Yearly Lot Name

Visibility

Price

Visible to User

Usage

Export

ADA Temp Lot

User Types 15

☐
☒
☒
☐

0.00

1113 of 1117

4 of 1117

Blue Staff Lot

User Types 16

☐
☒
☒
☐

375.00

52 of 55

3 of 55

Blue Tennent Lot

User Types 1

☐
☒
☒
☐

0.00

51 of 51

0 of 51

Physician Lot

User Types 1

☐
☒
☒
☐

200.00

5 of 5

0 of 5

Red Staff Lot West

User Types 1

☐
☒
☒
☐

0.00












115 of 120

0 of 120





OperationsCommander

Copyright © 2025 Tomahawk Technologies Inc.

SEV: opscom-admin-prod-1DB: ProductionCode: ProductionRoot: /workspace/public



Quick Search

Luke @ OPS-COM

Back

Edit Lot: Main Street (lot) - \$100.00

GeneralZone & LocationStandard PermitsTemporary PermitsLPR SettingsAdditional Settings

Default Cost\$100.00

Proration☐ Enabled☒ Use Default Setting☐ Disabled

Enables proration for this lot. Once enabled, admins can prorate the permit. This is required to enable proration for users.

Proration For Users☐ Enabled☒ Use Default Setting☐ Disabled

Grants the ability for users themselves to have their permit price prorated based on the current day without the need for an administrator to do this for them.

Proration Status

Proration: Enabled (default)

User Proration: Enabled (default)

☐ This lot can be used for a second permit

?

☒ Allow the use of a waiting list with this lot

☐ Only Allow waiting list after lot is full

Waitlist Lot Category

?

Lot Sales Window

[5] Semester

Deposits

?

\$10.00 - Access card  
\$50.00 - test

☒ This lot has printable hang tags

Update Lot

OperationsCommander Copyright © 2025 Tomahawk Technologies Inc.

Once the deposit type is associated to a lot, it will then be included in the purchase of a permit in that lot for admins only.

Let's have a look at a permit purchase with deposits in place. Go to a user's profile and select the **Parking** tab.

The screenshot shows the user profile page for Julie Parsons (jparsons). The 'Parking' tab is selected and highlighted with a red circle. The page is divided into two main sections: 'Basic Profile Information' and 'Vehicles'.

**Basic Profile Information:**

| Enabled            | NO                            |
|--------------------|-------------------------------|
| User Directory     | OPSCOM                        |
| User Type          | Complimentary                 |
| User Type          |                               |
| Company            | Jones Windows: 197102         |
| Username           | jparsons                      |
| Name               | Julie Parsons                 |
| Email Address      | jp@rollingrock.com            |
| Auto Login Address | <a href="#">Login as user</a> |

**Vehicles:**

| Status   | Plate   | Type      | Province | Make  | Year |
|----------|---------|-----------|----------|-------|------|
| Active   | JULPAR  | Passenger | Ontario  | BMW   | 2013 |
| Inactive | ASDA347 | Passenger | Ontario  | Honda | 2011 |

**User Notes:**

Tomahawk > 05/18 Tester Notes - No Subscription, Monthly allocation, Permit #COM100, Company member, in a different lot than other company members.

[Add Note](#)

Click on **Standard Parking Permit** to begin the permit purchasing process.

Select the lot you wish to register the client to. In this case we select the **Green Staff Lot East**.

The screenshot shows the 'Parking Permit Registration' form. A red arrow points to the dropdown menu for selecting a lot. The dropdown is open, showing a list of available lots. The 'Green Staff Lot East' option is highlighted in blue.

**Parking Permit Registration**

[Y] - After 4PM [31 available] ☐ Show User's default Lots ?

[Y] - After 4PM [31 available]

**[M] - Green Staff Lot East [35 available]**

[M] - Lilac - Daily Reserved [26 available]

[Y] - Red Staff Lot West [3 available]

[Y] - Red Student Lot West [32 available]

[M] - Teal - Complimentary [26 available]

[it](#)

waiting list.

Once the lot is selected, click on **Register Permit**.

Profile ▾LockersVehiclesParkingPaymentsHistory ▾Incident History

Parsons, Julie (jparsons)

Parking Permit Registration

[M] - Green Staff Lot East [35 available] ▾☐ Show User's default Lots ?

Register Permit

or Add this user to the [waiting list](#).

The **Confirm Parking Permit Registration** window will appear. Note the two deposits are included and listed in the **Total Owing** costs.

Profile ▾LockersVehiclesParkingPaymentsHistory ▾Incident History

Parsons, Julie (jparsons)

Confirm Parking Permit Registration

Permit Information

Requested Lot: Green Staff Lot East

Semester: July

Permit Total: \$100.00

Permit #: 502 ▾

Deposits: 

\$10.00 Hangtag

\$25.00 Parking Decal Deposit: Enter the Parking Decal number here

Sub-Total: \$135.00

Taxes: \$13.00

Total Owing: \$148.00

Please verify that the above information is correct.

Purchase this Permit

Cancel

[Return to main page](#)

Click on **Purchase this Permit** to begin the payment process.

## Payments Due

## Locker Payments

No pending locker payments.

## Invoice Payments

No pending invoices.

## Parking Permit Payments

| <input type="checkbox"/>            | Submit Date  | Permit No. | Amount        |                        |
|-------------------------------------|--------------|------------|---------------|------------------------|
| <input checked="" type="checkbox"/> | Jul. 8, 2019 | 502        | \$100.00      | <a href="#">Remove</a> |
|                                     |              |            | <b>Taxes:</b> | <b>\$13.00</b>         |
|                                     |              |            | <b>Total:</b> | <b>\$113.00</b>        |

## Temp. Permit Payments

No pending permit payments.

## Access Card Payments

No pending access card payments.

## Deposits

| <input type="checkbox"/>            | Submit Date  | Deposit Item   | Amount        |                        |
|-------------------------------------|--------------|--|---------------|------------------------|
| <input checked="" type="checkbox"/> | Jul. 8, 2019 | <a href="#">Hangtag</a>  | \$10.00       | <a href="#">Remove</a> |
| <input checked="" type="checkbox"/> | Jul. 8, 2019 | <a href="#">Parking Decal Deposit: Enter the Parking Decal number here</a> | \$25.00       | <a href="#">Remove</a> |
|                                     |              |  | <b>Total:</b> | <b>\$35.00</b>         |

## Violation Payments

No pending violation payments.

## Policy Violation Payments

No pending violation payments.

## Adjustments

No pending adjustment records.

[Proceed to Payment](#)

# Editing Assignable Text

In this step, the admin can record the access card and hang tag numbers. To do so, click on the **Deposit Item** name.

In this case click on **Access Card Deposit: Enter access card number here**.

## Temp. Permit Payments

No pending permit payments.

### Access Card Payments

No pending access card payments.

## Deposits

| Submit Date                                      | Deposit Item   | Amount         |                        |
|--|--|----------------|------------------------|
| <input checked="" type="checkbox"/> Jul. 8, 2019 | Hangtag  | \$10.00        | <a href="#">Remove</a> |
| <input checked="" type="checkbox"/> Jul. 8, 2019 | Parking Decal Deposit: Enter the Parking Decal number here | \$25.00        | <a href="#">Remove</a> |
| <b>Total:</b>                                    |  | <b>\$35.00</b> |                        |

### Violation Payments

No pending violation payments.

### Policy Violation Payments

No pending violation payments.

### Adjustments

No pending adjustment records.

In the **Deposit Information** pop-up window, enter the access card number in the **Assigned Text** field and click **Update Deposit**.

## Deposit Information

Deposit is currently active.

Type: Parking Decal Deposit

Assigned Text:

Enter the Parking Decal number here

Update Deposit

Renter:

Parsons, Juliejparsons

Cost: \$25.00

Payment Method: 

Make Payment

Deposit association: Permit: 502

Lot Name: Green Staff Lot East

Actions not available until the payment has been processed.

Deposit Notes ?

Add Note

n: testing  
Time: Jul 8, 2019 @ 15:01:23

|        |          |                        |
|--------|----------|------------------------|
| 502    | \$100.00 | <a href="#">Remove</a> |
| Taxes: | \$13.00  |                        |
| Total: | \$113.00 |                        |

|                                       | Amount  |                        |
|---------------------------------------|---------|------------------------|
| Hangtag                               | \$10.00 | <a href="#">Remove</a> |
| : Enter the Parking Decal number here | \$25.00 | <a href="#">Remove</a> |
| Total:                                | \$35.00 |                        |

Once entered, the number will now appear on the **Payments** screen under **Deposits**.

|  |        |          |  |
|--|--------|----------|--|
|  | Total: | \$113.00 |  |
|--|--------|----------|--|

#### Temp. Permit Payments

No pending permit payments.

#### Access Card Payments

No pending access card payments.

#### Deposits

|                                     | Submit Date  | Deposit Item                 | Amount  |                        |
|-------------------------------------|--------------|------------------------------|---------|------------------------|
| <input checked="" type="checkbox"/> | Jul. 8, 2019 | Hangtag                      | \$10.00 | <a href="#">Remove</a> |
| <input checked="" type="checkbox"/> | Jul. 8, 2019 | Parking Decal Deposit: 10034 | \$25.00 | <a href="#">Remove</a> |
|                                     |              | Total:                       | \$35.00 |                        |

#### Violation Payments

No pending violation payments.

#### Policy Violation Payments

No pending violation payments.

#### Adjustments

No pending adjustment records.

You may now proceed with the purchase in the usual manner.

Revision #3

Created 7 May 2024 09:21:13

Updated 12 May 2025 10:51:57 by Luke Wooldridge