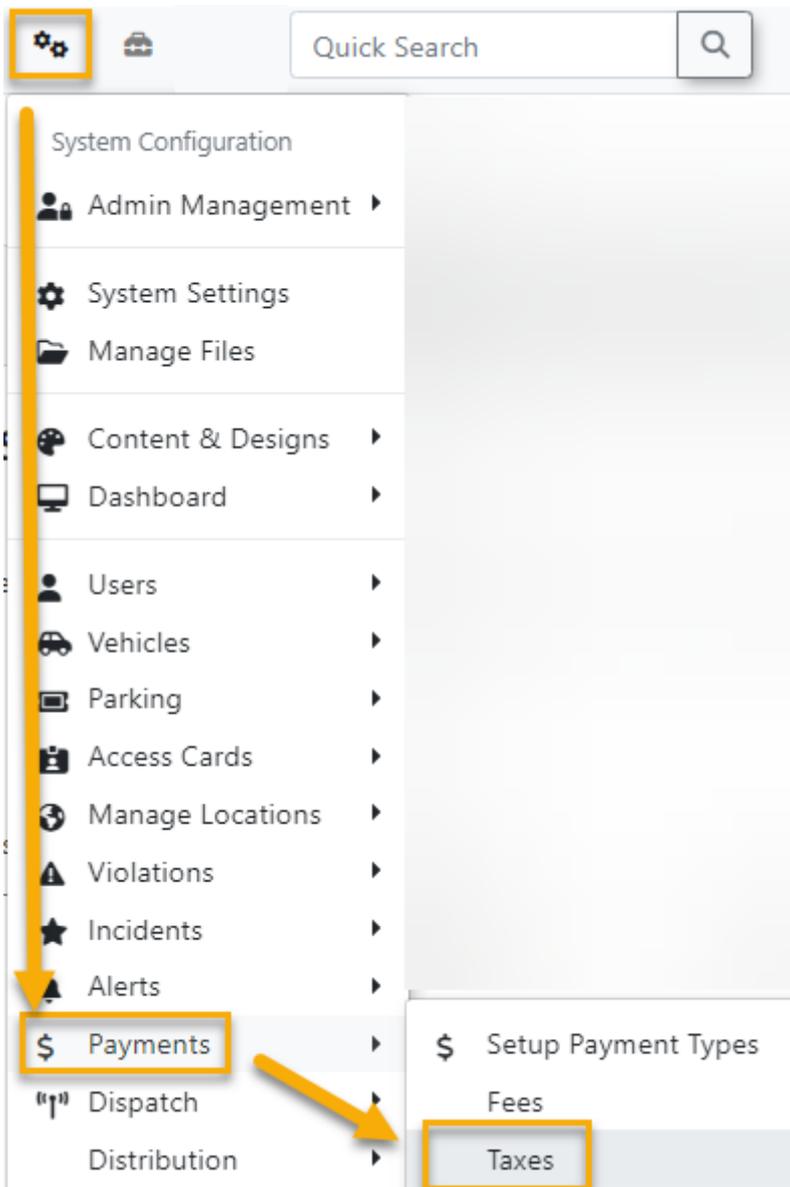


Taxes

This page allows administrators with appropriate roles and permissions to configure the tax percentage calculated and charged to users when making payments in OPS-COM.

Taxes					
	Name			Percentage	
1	HST		Disabled	13%	4
2	GST		Enabled	5%	4
3	PST		Enabled	8%	3

You can find the taxes page under the System Configuration → Payments → Taxes.



When editing a tax type, there are multiple settings:

Taxes

Back

Enabled

Percentage

 %

Text	Language	Translation
Tax Label	English (en)	<input type="text" value="HST"/>
	Français (fr)	<input type="text"/>

Apply to the following items:

Access Cards

Lockers

Permits

Temp Permits

Update

- **Enable:** Check or uncheck whether or not this tax type is enabled (checked) or disabled (unchecked).
- **Percentage:** The percentage of taxes calculated
- **Tax Label & Translation:** How this tax will be displayed to users in the cart/checkout process. Multiple languages supported.
- **Apply to the following items:** Check the system modules you want tax to be applied to.

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