

Text2ParkMe - Active Permits

1. In **Parking Management**, hover over the **Permit Management** icon and select **Text2ParkMe - Active Permits**.

The screenshot shows the OperationsCommander Admin Landing Page. The navigation menu on the left is open, showing the 'Parking Management' section. The 'Text2ParkMe' option is selected, and the 'Active Permits' sub-option is highlighted with a red circle. The main content area displays the 'Text2ParkMe - Active Permits' page, which includes a table of active permits.

Officer	Wed	Thu	Fri	Sat	Sun
Kevin	7-6	7-6	7-6	Off	Off
Mary Beth	Off	12-8	12-8	9-5	9-5
Don	Off	12-8	10-7	Off	Off
Jerome	Off	Off	Off	8-4	8-4

2. This will take you to the **Text2ParkMe - Active Permits** page that automatically displays all Text2ParkMe permits that are currently active and not yet expired.

Text2ParkMe Active Permits

User

Plate

Lot

Any Lot

Search

3. You can filter this listing by entering the data that you want to filter by in the search criteria above. This report can be filtered by **User, Plate, or Lot Name**.

Select the **Filter Report** button to bring up the new report using the filters entered.

- The **Username link** will take you to the user's profile.

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