

# The Validator - a Parking Validation Utility

You must create a new role to apply the permissions correctly. For more information refer to this article on Roles and Permissions

## Manage Administrator Roles

Administrator Roles		
Primary Admin	Permissions	
Tomahawk	Permissions	
Administrator	Permissions	
Dispatcher	Permissions	
Financial Admin	Permissions	
Incident Manager Admin	Permissions	
Locker Admin	Permissions	
Parking Manager Admin	Permissions	
Patrol Officer	Permissions	
patrol	Permissions	

**Add New Role**

**Role Name**

**Description**

In our example, we created a Role entitled **Parking Validator**. The new role will appear in the list of roles.

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Parking Manager Admin	Permissions	
 Parking Validator	Permissions	
Patrol Officer	Permissions	
patrol	Permissions	
<a href="#">Add New Role</a>		

You must add the **"Create Temp Permit Entries"** permission to the role you just created.

# Manage Administrator Roles

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[Add New Role](#)

### Editing Permissions: Parking Validator

**Violations**

- Pricing & Lot Administration Create and edit permit lots.
- View Permits Ability to View Permits
- Edit Permits Ability to edit the Permit State on permits
- Allocate Permits Ability to allocate permit numbers to a Lot
- Edit Permit Allocations Ability to edit permit allocation Sale windows
- View Access Cards Ability to view Access Cards
- Edit Access Cards Ability to edit Access Card information
- Add Access Cards Ability to Add Access Card numbers
- Create Temp Permit Entries Access the temp permit creation page. Used for parking validat
- Manage Validator Group Records View and delete records created with the validation tool from a the same group as the admin.
- Manage All Validator Records View and delete records created with the Validate Parking tool admins.
- View Validator Report View records created with the Validate Parking tool.
- Prorate Permit Purchases When the lot allows for proration, this permission enables the : prorate the permit purchase for a user.

[Save Permissions](#)

Create or edit an Admin user who will manage the parking validation.

# Manage Administrator Users

Parking Validator -

Retrieve

## Editing User: (Parking Validator)

View Login History

Login as Admin

✓ Activate this account and allow system login

Username

Password

Leave this blank to keep the existing password. Passwords are case sensitive.

Email

Display Name

Admin Groups

Cadre No.

Task Group

Redirect To

Allowed IP Addresses

IP addresses in full or in part, separated on new lines.  
Good:

- . A single period to match all IP's
- 10.32 A partial IP to match a specific network
- 10.32.1.144 A full IP to match a specific computer

Bad:  
10.\* Wildcards like this will not work  
parkadmin.com Domain names will not work

Hour limit for searching dispatch records

Leave blank to allow searching dispatch logs indefinitely. Otherwise, put in the number of hours you wish this administrator to be allowed to search within.

## Active Roles

- Administrator Administrators are the highest role under Owners. but may not have all the permissions
- Dispatcher Dispatcher enters dispatches and can assign to an Incident
- Financial Admin Ability to manage payments, refunds and all reporting
- Incident Manager Admin Manages all aspects of Incidents that are not available to other Incident Admins
- Locker Admin Manages all aspects of lockers
- Parking Manager Admin Ability to set up lots, allocations and pricing
- Parking Validator Parking Validator
- Patrol Officer Issues Violations and Citations
- Primary Admin Primary Admins always have access to manage other roles.
- Tomahawk Tomahawk users are hidden from clients

## Parking Validation Lot Zones

- Garage L1
- Garage L2
- Day Care
- Centrum

## Camera Access

## Comment

Update User

Select the **lot zone(s)** this Admin will manage and save the user. These will be the lots that you intend to use with the **Parking Validator** utility.

### Parking Validation Lot Zones

- Garage L1
- Garage L2
- Day Care
- Centrum

Note: These zones have to be set in the lots you wish to validate. In Lot Administration go to the Zone & Location tab to select the zone associated with the lot.

Back

Edit Lot:

Company Staff lot - \$30.00

General Zone & Location Standard Permits Temporary Permits LPR Settings Additional Settings

Location

Zone: **Main** Days or Range within Sales Window: S M T W T F S Start Time: 00:00 End Time: 23:59 Remove Zone

Add Zone By Days Add Zone By Date Range

Map

Create Map Marker

Color: black

Latitude:

Longitude:

Click and drag the map marker to an appropriate map location.

# Accessing the Validator Tool

Log in as this user. Only one menu item entitled '**Create Validations**' will be available.

*(Note: The following screen represents the view of the validation tool that would be used by admins who have restricted access to the OPS-COM system and would have access to the Validation Tool Only)*

Branch: testing  
Client Time: Jun 4, 2019 @ 14:59:19

**Parking Management**

- Parking Validation
  - Create Validations
  - Manage Validations
  - Parking Validation Report

Admin Dashboard

## Welcome to OPS-COM

The Validate Parking screen will appear.

### Validate Parking

Plates

Comment

Lot Zone

Valid Between Dates

Valid Times

12 am	1 am	2 am	3 am	4 am	5 am	6 am	7 am	8 am	9 am	10 am	11 am	12 pm	1 pm	2 pm	3 pm	4 pm	5 pm	6 pm	7 pm	8 pm	9 pm	10 pm	11 pm
-------	------	------	------	------	------	------	------	------	------	-------	-------	-------	------	------	------	------	------	------	------	------	------	-------	-------

Valid Days

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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Click and drag to toggle hours and days quickly.  Selected  Not Selected

[Create Validation Records](#)

Click '**Create Validations**'. From this page you can:

1. Enter plate number(s)
2. Enter a comment
3. Select the lot zone in which you want to validate the vehicle
4. Select the date range you wish the validation to be in effect.
5. Set the Valid Time Frame (These blocks represent a full hour. In our example below we are setting the Valid times between 7am and 7pm).
6. Select the Valid Days you wish to have the validation in effect.
7. Click Validate to apply the validation.

In this example we are validating three vehicles to park in the Garage Level 1 zone, between the hours of 8:00pm to 10:00pm, for the six week period between March 23rd to May 4th, on Monday, Wednesday, and Thursday.

### Validate Parking

**1** Plates  1 vehicle will receive 1 record each.  
A total of 1 validator record will be created.

**2** Comment

**3** Lot Zone

**4** Valid Between Dates

Valid Times

**5**

12 am	1 am	2 am	3 am	4 am	5 am	6 am	7 am	8 am	9 am	10 am	11 am	12 pm	1 pm	2 pm	3 pm	4 pm	5 pm	6 pm	7 pm	8 pm	9 pm	10 pm	11 pm
-------	------	------	------	------	------	------	------	------	------	-------	-------	-------	------	------	------	------	------	------	------	------	------	-------	-------

Valid Days

**6**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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Click and drag to toggle hours and days quickly.  Selected  Not Selected

[Create Validation Records](#)

The list of valid vehicles appears below the submit form.

### Validate Parking

Plates: TOMA92  
PL8RDR  
PLATE, USRPL8

Comment: Campus Validation

Lot Zone: - Select Lot Zone -

Valid Between Dates: Mar 21, 2022 @ 11:05 am - Mar 21, 2022 @ 1:05 pm

Valid Times: 12 am, 1 am, 2 am, 3 am, 4 am, 5 am, 6 am, 7 am, 8 am, 9 am, 10 am, 11 am, 12 pm, 1 pm, 2 pm, 3 pm, 4 pm, 5 pm, 6 pm, 7 pm, 8 pm, 9 pm, 10 pm, 11 pm

Valid Days: Sunday, Monday, Tuesday, Wednesday, Thursday, Friday, Saturday

Click and drag to toggle hours and days quickly.  Selected  Not Selected

[Create Validation Records](#)

### Active Parkers [Refresh](#)

[Copy](#) [CSV](#) [Excel](#) [PDF](#) [Print](#)

Show  entries

Search:

Admin	Zone	Plate	Comment	Start Time	End Time
John @ Tomahawk	BSL2	APVK189	Campus Validation	10:49 am	2022-03-22 12:00 am
John @ Tomahawk	Main	ABC123	Campus Validation	11:04 am	2022-03-22 12:00 am

Showing 1 to 2 of 2 entries

[Previous](#) [1](#) [Next](#)

## Advanced Features

With full access to the tool within OPS-COM there are several additional features to take into account. Not only do you have the validator tool, you also have the ability to run reports and Manage validations.

Branch: testing  
Client Time: Jun 4, 2019 @ 14:59:19

**Parking Management**

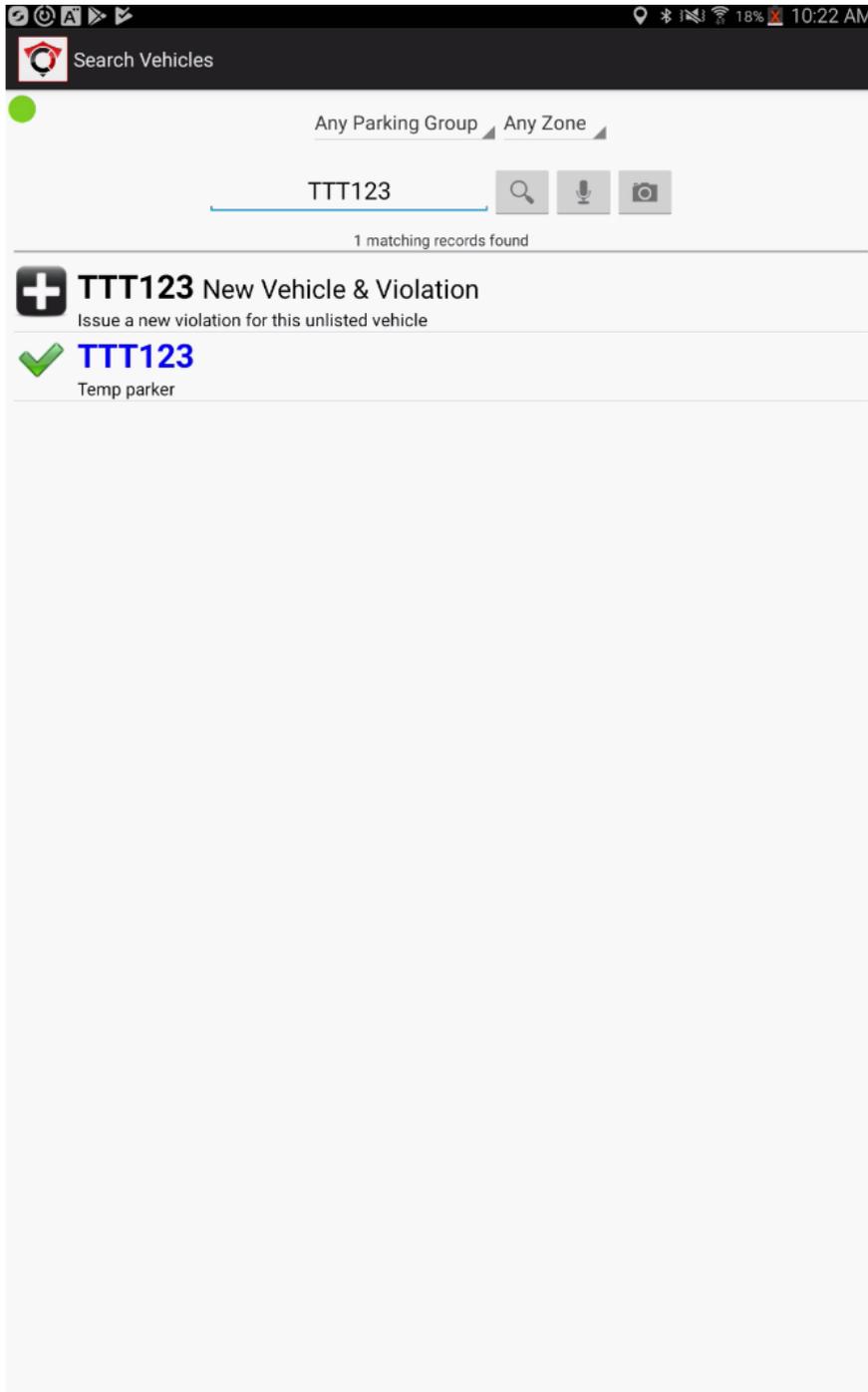
- Parking Validation
  - Create Validations
  - Manage Validations
  - Parking Validation Report

Admin Dashboard

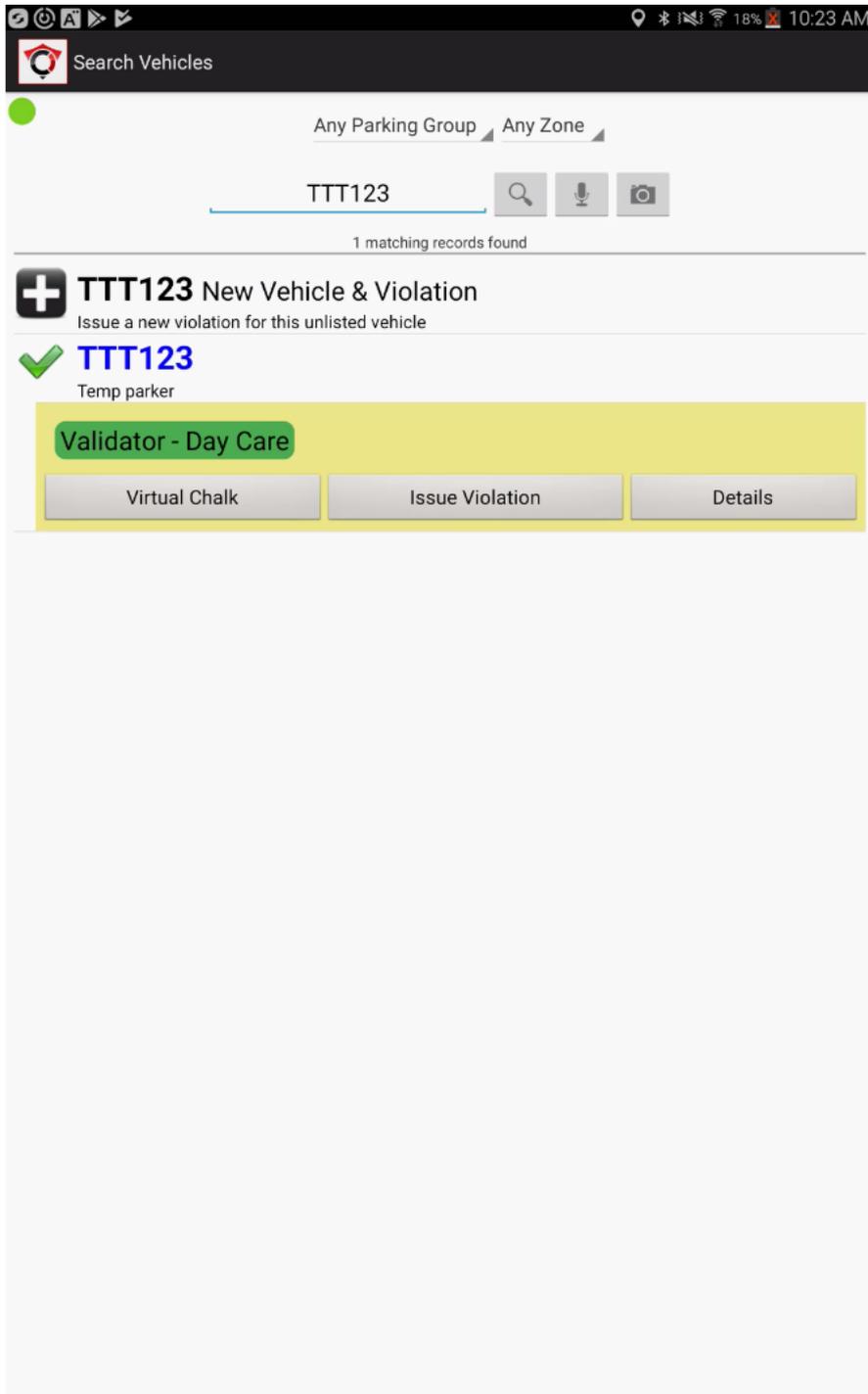
# Welcome to OPS-COM

# How Do Temporary Validated Parkers Appear on the Handheld Devices

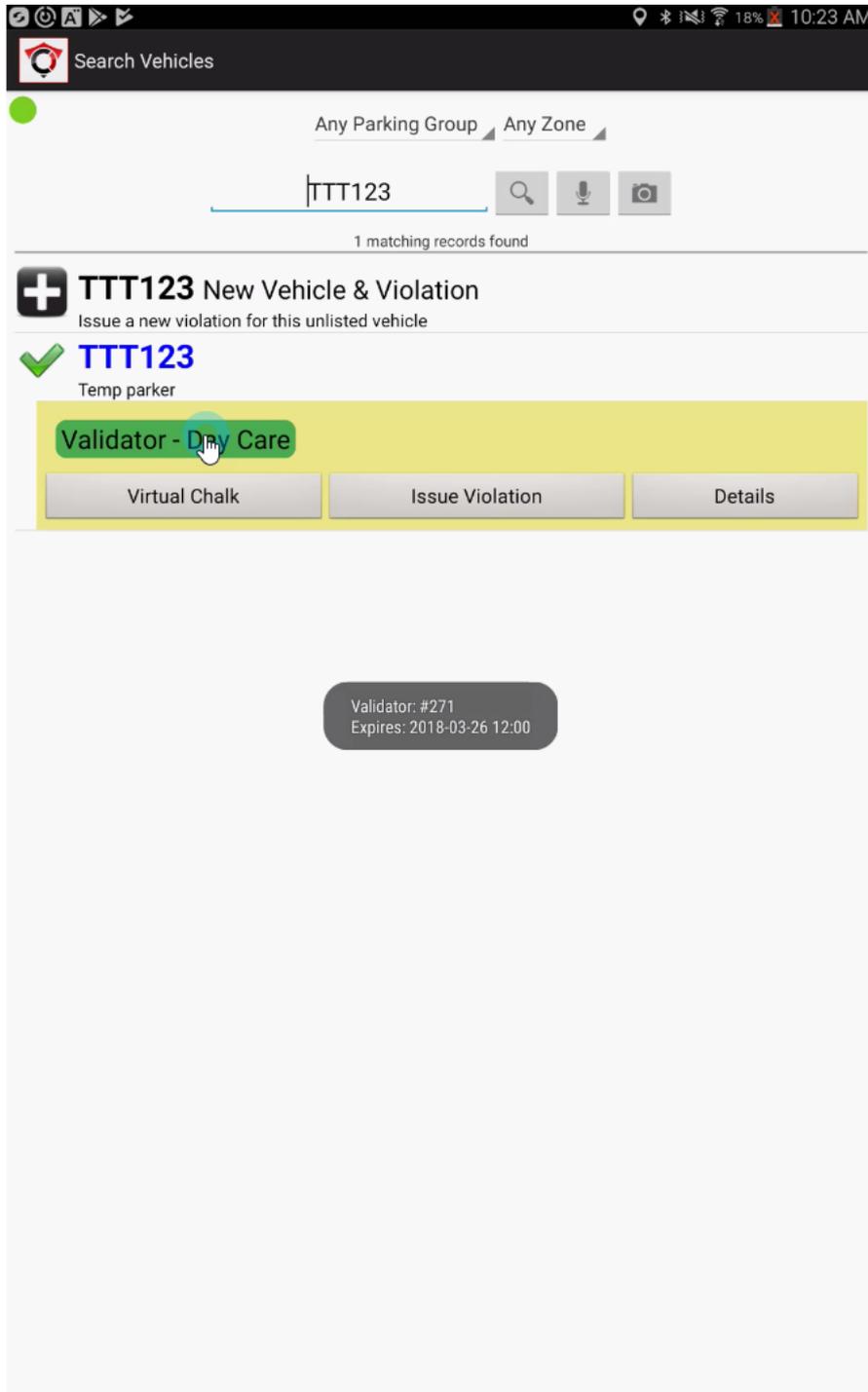
Parkers who are validated through this tool will appear as a "**Temp Parker**" on the Android version of **OPS-COM**.



By tapping on the plate number you will get an expanded view with further detailed information. In our example, we see the parker has a **Validator** created permission to park in the **Day Care Lot Zone**.



To see even finer detail on this permission, tap the green rectangle labelled **Validator - Day Care**. A pop up will appear showing a **reference number** and the **Expiry date** of the permission.



A closer look:

Validator: #271  
Expires: 2018-03-26 12:00

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Revision #2

Created 8 May 2024 07:18:58

Updated 11 September 2024 13:40:49