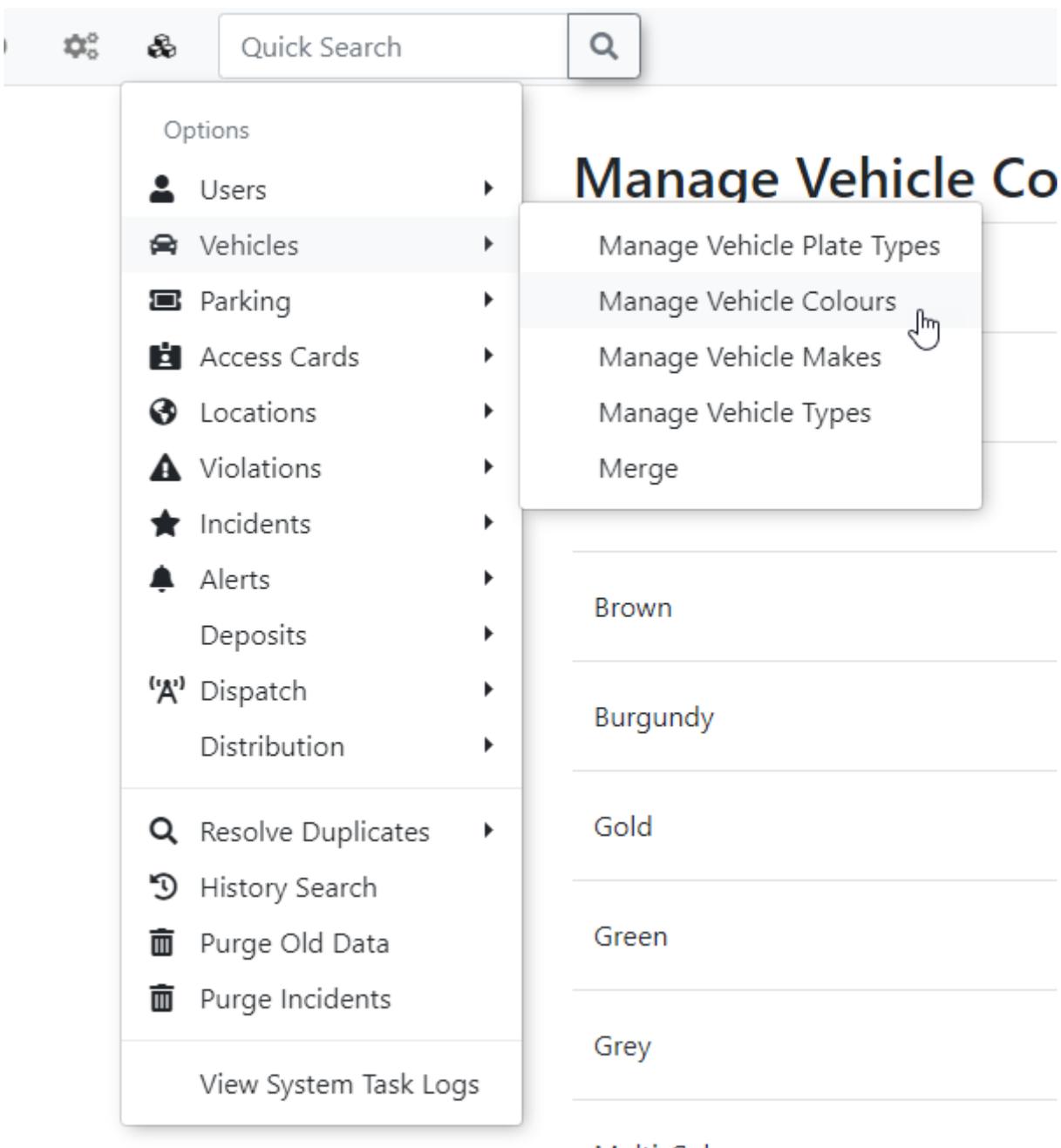


Vehicle Colours

Managing the Vehicle Colour Picklist

Hover over **Admin Options** and click **Vehicles** followed by **Vehicle Colors**.

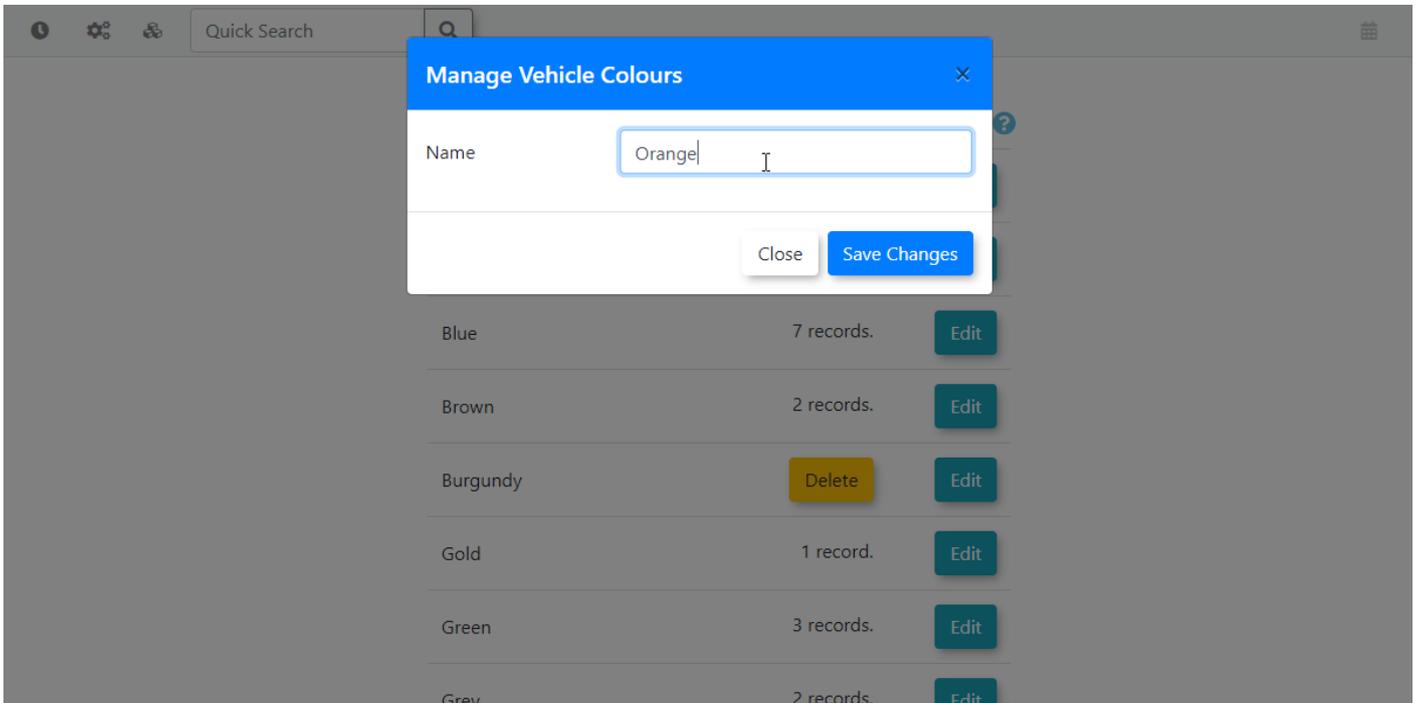


The **Manage Vehicle Colours** page will display.

Manage Vehicle Colours		Add Colour ?
Beige	3 records.	Edit
Black	6 records.	Edit
Blue	7 records.	Edit
Brown	2 records.	Edit
Burgundy	Delete	Edit
Gold	1 record.	Edit
Green	3 records.	Edit
Grey	2 records.	Edit
...

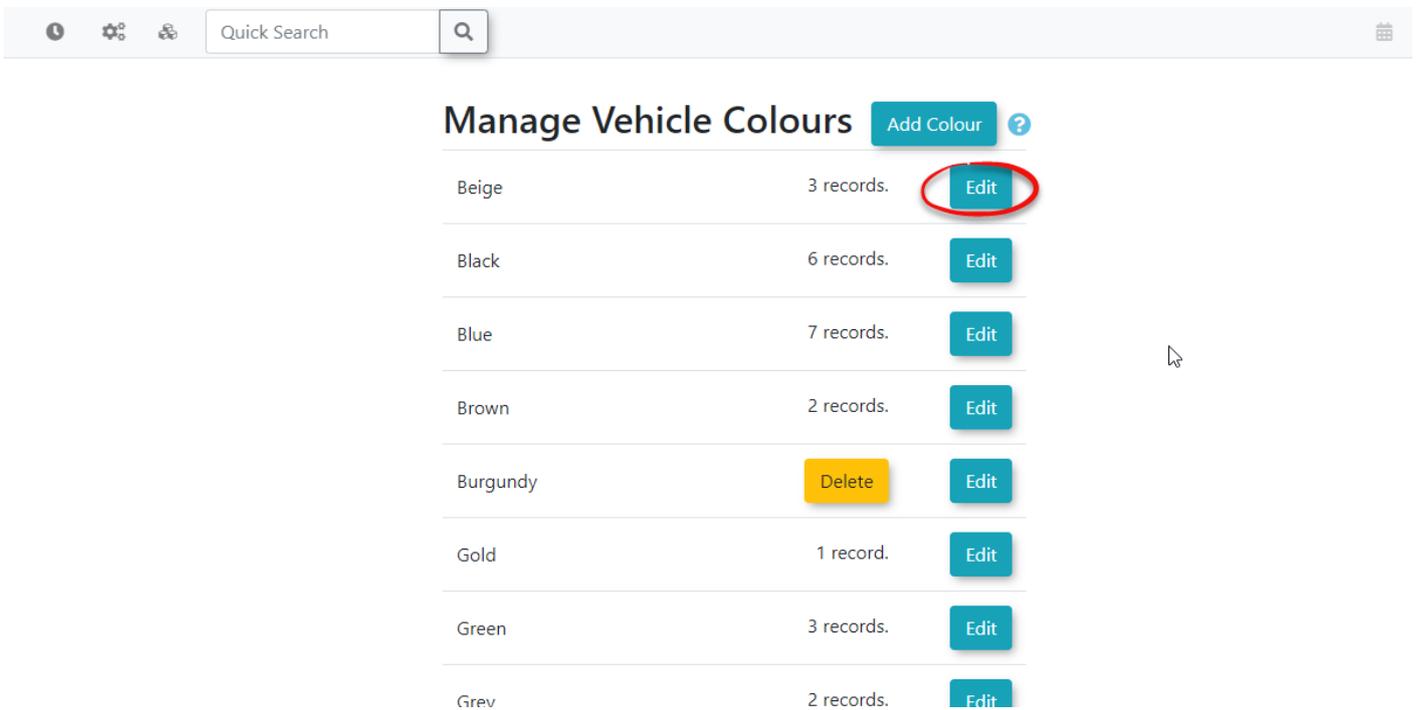
Adding Vehicle Colours

To add a new colour, click the **Add Colour** button. The **Manage Vehicle Colours** modal will be displayed. Enter the colour name and click **Save Changes** when you are finished.



Editing Vehicle Colours

To edit a colour name, click the **Edit** button and follow the prompts.



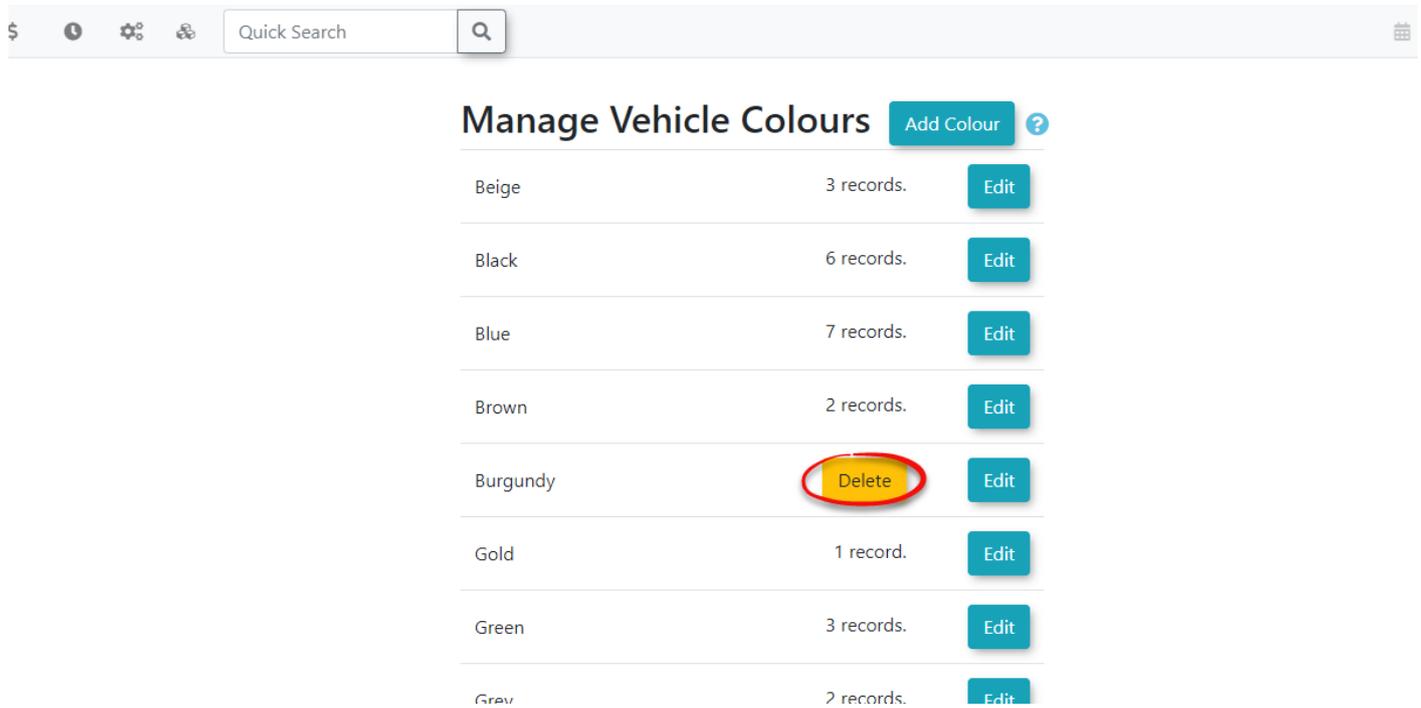
Click **Save Changes** to make the changes, if there are any errors while editing the vehicle colour name they will be displayed before allowing you to save.

Deleting Vehicle Colours

To delete a colour name, click the **Delete** button and follow the prompts.

Important

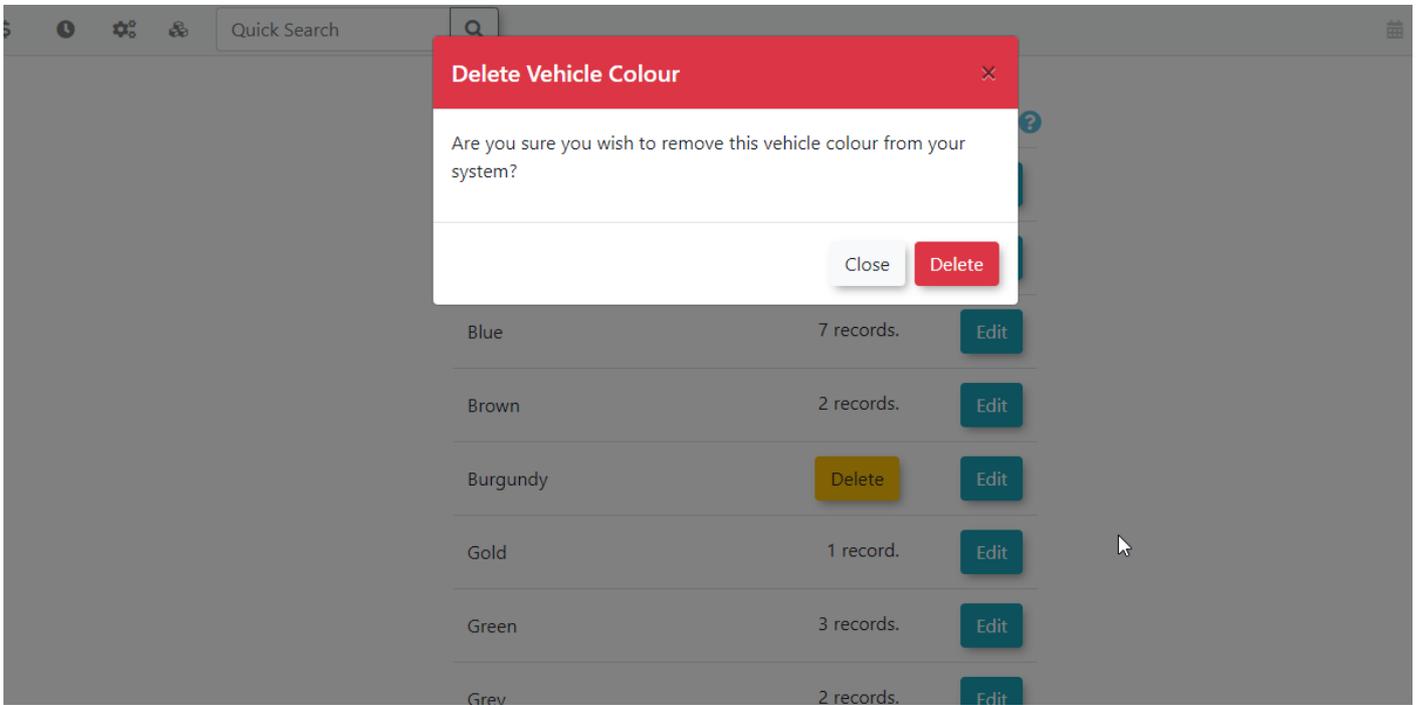
If the vehicle colour is currently being used in the system it cannot be deleted by admins. You first need to go into each vehicle record associated to this colour and change their colour type.



The screenshot shows a web interface for managing vehicle colours. At the top, there is a navigation bar with a search box labeled 'Quick Search' and a magnifying glass icon. Below the navigation bar, the main heading is 'Manage Vehicle Colours' with an 'Add Colour' button and a help icon. The main content is a table listing various colours and their associated record counts. Each row has an 'Edit' button. The 'Burgundy' row has a 'Delete' button highlighted with a red circle.

Colour	Records	Action
Beige	3 records.	Edit
Black	6 records.	Edit
Blue	7 records.	Edit
Brown	2 records.	Edit
Burgundy	2 records.	Delete
Gold	1 record.	Edit
Green	3 records.	Edit
Grey	2 records.	Edit

The **Delete Vehicle Colour** modal window will appear asking you if you are sure you would like to delete this colour from the list.



Revision #2

Created 21 May 2024 11:29:27

Updated 15 November 2024 11:52:47