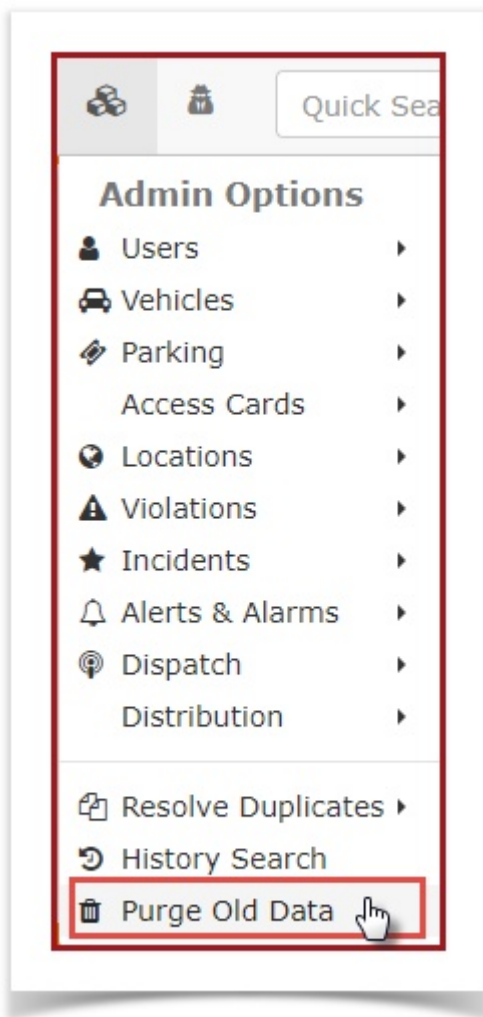# What Does Purge Old Data Do?

Under the **Admin Options** menu, click on "**Purge Old Data**".

When you click on '**Purge Old Data**', a progress bar will appear indicating the number of records to be purged as it finds them.

A list is formulated of any user activity, and any associated record updates that have occurred in the last seven years.

To complete the process, click on **Purge these records**.

A record can remain dormant for 6 years and a small update will restart the 7-year clock.
The activity list is used to determine what to exclude from a purge. The script then purges any data that is not on the activity list.

What gets purged?

The following will get purged if there has been no activity in the last 7 years:

- User profiles
- Vehicles
- Violations
- Permits
- Appeals
- Temp Permits
- Payments
- Lockers
- Access Cards

- Gate Events
- Refunds
- Waitlist Records
- User History

The following will **<u>NOT</u>** get purged regardless of the last updated date:

- Incident Users
- Contact History

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