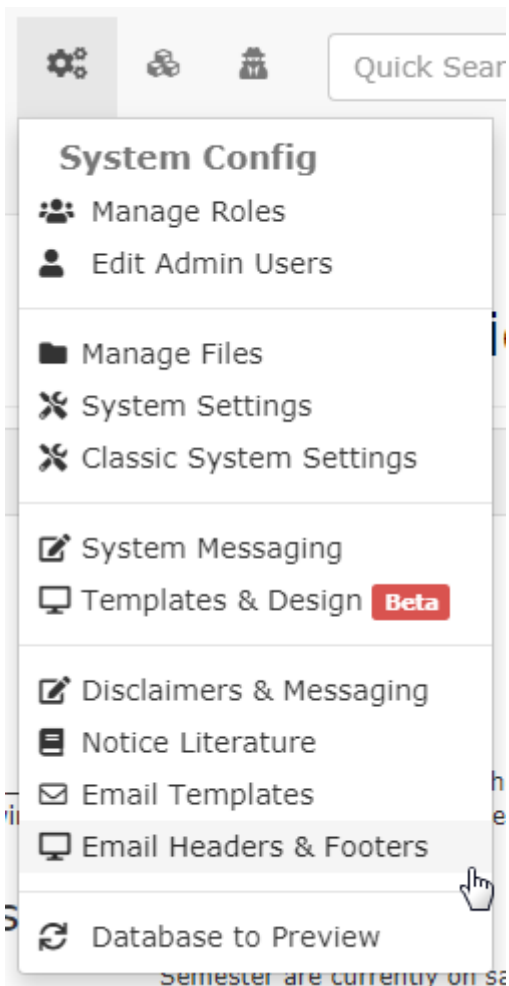


Email Headers and Footers

Getting to Email Headers & Footers

In order to get to **Email Headers & Footers**, click System Config, Email Headers & Footers



This should take you to the Email Template Layout List where you can select **Edit** to edit the existing Footer, Header or Style email template.

System Configuration

Manage Roles

Edit Admin Users

System Settings

System Messaging

Templates & Design

Quick Search

Branch: master
Client Time: Apr 12, 2019 @
15:22:53

0

0

0

Settings

Nick






Email Template Layouts List

Create Layout

Name	Default	Templates	Actions												
Default	Default	Toggle Templates 2	Edit Archive												
<table><thead><tr><th>Section</th><th>English <i>en</i></th><th>Français <i>fr_ca</i></th></tr></thead><tbody><tr><td>Styles</td><td>Create</td><td>Create</td></tr><tr><td>Header</td><td>Edit</td><td>Create</td></tr><tr><td>Footer</td><td>Edit</td><td>Create</td></tr></tbody></table>				Section	English <i>en</i>	Français <i>fr_ca</i>	Styles	Create	Create	Header	Edit	Create	Footer	Edit	Create
Section	English <i>en</i>	Français <i>fr_ca</i>													
Styles	Create	Create													
Header	Edit	Create													
Footer	Edit	Create													

Editing Email Layout Templates

Click edit on the **Edit** button for the corresponding **Section** you wish to edit.

- System Configuration
-  Manage Roles
-  Edit Admin Users
-  System Settings
-  System Messaging
-  Templates & Design

Email Template Layouts List

Create Layout

Name

Default

Templates

Actions

Default

Default

Toggle Templates






2

Edit

Archive

Section	English <i>en</i>	Français <i>fr_ca</i>
Styles	<div>Create</div>	<div>Create</div>
Header	<div>Edit</div>	<div>Create</div>
Footer	<div>Edit</div>	<div>Create</div>

This will bring you to the template, in our case it is the Header Template. From here you can edit what appears on the header of each sent email as well as include inline styles.

- System Configuration
-  Manage Roles
-  Edit Admin Users
-  System Settings
-  System Messaging
-  Templates & Design

Header Template for Default

Back

Archive Template

Save Changes

1 <div style="height:20px; background-color:red;">Tomahawk U</div>