Vehicle Colours / Colors

Vehicle Colours / Colors in OPS-COM allows administrators to define and manage the picklist of available vehicle colours used throughout the system. This feature is important for accurate vehicle identification, detailed record-keeping, and ensuring consistency in data entry, supporting efficient enforcement and management operations.

Using this Feature

Managing Vehicle Colours is done through the **Vehicle Colours** page.

1. Hover over **System Configuration,** then **Vehicles,** and click **Manage Vehicle Colours.**
2. The **Manage Vehicle Colours** page shows all currently defined vehicle colours, providing a straightforward interface to add, edit, and delete various vehicle colours.

Adding Vehicle Colours

1. Click **Add Colour**.
2. Complete Name field.
3. Click **Save Changes**.

Editing Vehicle Colours

1. Locate the **Colour** you wish to modify in the list.
2. Click the **Edit** button next to it.
3. Make your updates and click **Save Changes**.

Deleting Vehicle Colours

In order to delete a vehicle colour, it must not be in use by any vehicles in the system. Administrators must first ensure that no vehicles are currently assigned this colour before it can be removed. This prevents vehicle records from having blank or invalid information.

1. Locate the Colour you wish to remove from the list.

2. Click the **Delete** button next to it and confirm.

Best Practices & Considerations

- **Consistency:** Use standard colour names to maintain consistency across your records.
- **User Experience:** A well-maintained and comprehensive list of vehicle colours makes data entry easier and more accurate for both administrators and users.
- **Reporting:** Accurate colour data can be useful for various reports, such as identifying common vehicle types in your lots.

Related Video

https://www.youtube.com/embed/NscjivpLZ0s?wmode=opaque

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