

# Vehicle Makes

**Vehicle Makes** in OPS-COM allows administrators to define and manage the picklist of vehicle manufacturers (e.g., Ford, Honda, Toyota) used throughout the system. This feature is essential for accurate vehicle identification, comprehensive record-keeping, and ensuring consistent data entry for all vehicle-related information.

## Using this Feature

Managing Vehicle Makes is done through the **Manage Vehicle Makes** page.

1. Hover over **System Configuration, Vehicles**, and click **Manage Vehicle Makes**.
2. The **Manage Vehicle Makes** page displays, showing all currently defined vehicle makes. This page provides a straightforward interface to add, edit, and delete.

### Adding

1. Click **Add Make**.
2. Complete Name field.
3. Click **Save Changes**.

### Editing

1. Locate the **Make** you wish to modify in the list.
2. Click the **Edit** button next to it.
3. Make your updates and click **Save Changes**.

### Deleting

In order to delete a vehicle make, it must not be in use by any vehicles in the system. Administrators must first ensure that no vehicles are currently assigned this make before it can be removed. This prevents vehicle records from having blank or invalid information.

1. Locate the make you wish to remove from the list.

2. Click the **Delete** button next to it and confirm.

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## Best Practices & Considerations

- **Accuracy and Completeness:** Maintain an accurate and comprehensive list of vehicle makes to ensure precise data capture and easier searching for vehicle records.
  - **Consistency in Naming:** Use clear, consistent, and recognizable names for vehicle makes to avoid confusion and ensure data uniformity.
  - **Data Integrity:** Always verify that no vehicles are assigned to a specific make before attempting to delete it. Reassigning vehicles to another make (or to "Unknown" if applicable) is a crucial step to prevent data issues.
  - **Reporting Value:** Well-categorized vehicle makes contribute to more insightful reports, allowing for analysis of vehicle populations and trends within your parking environment.
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## Related Video

<https://www.youtube.com/embed/NscjivpLZ0s?wmode=opaque>

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