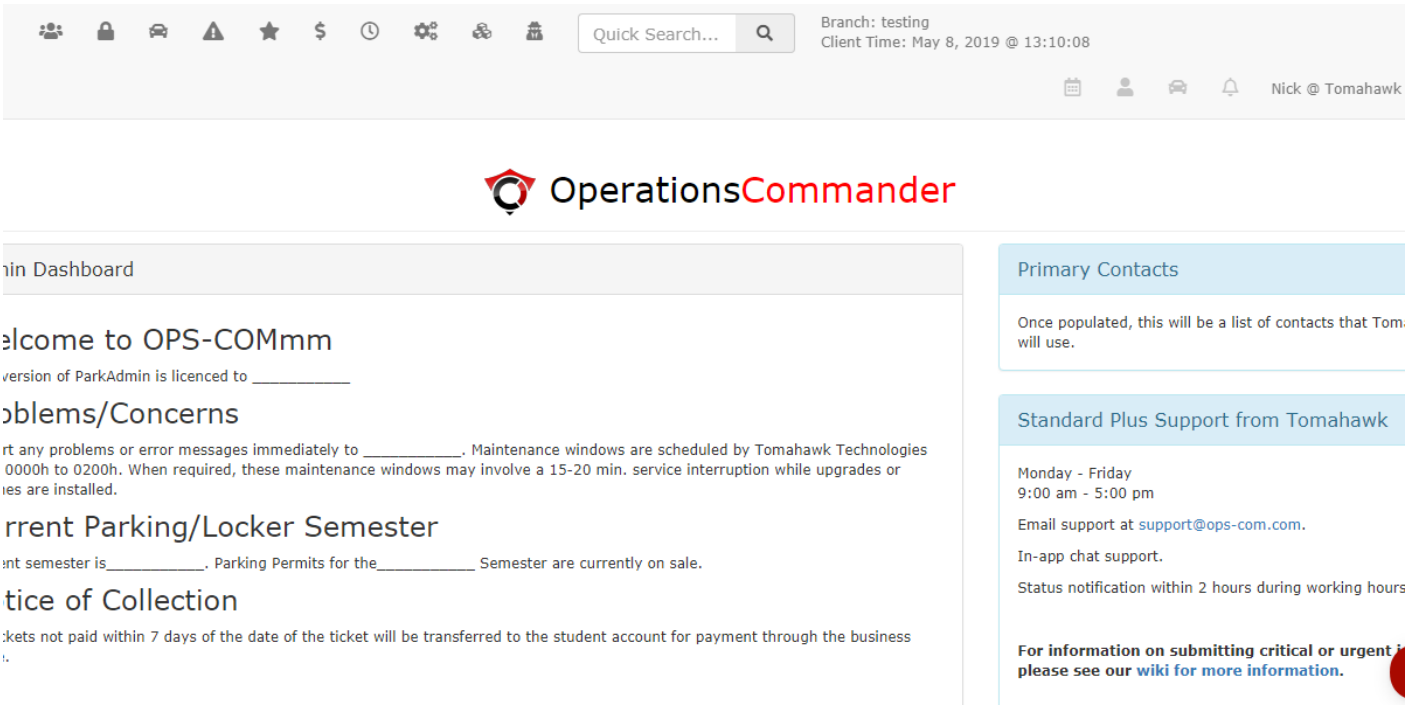
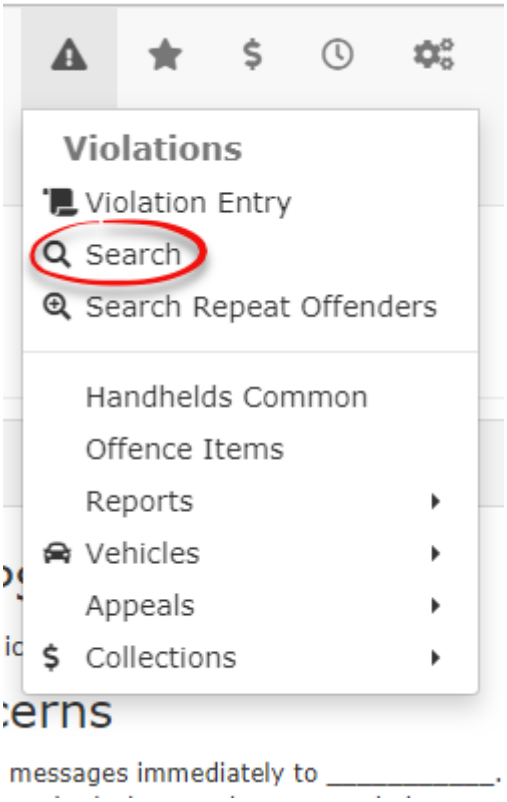
Admin Portal Violation Payments with Credit Card

Paying a Violation with Visa

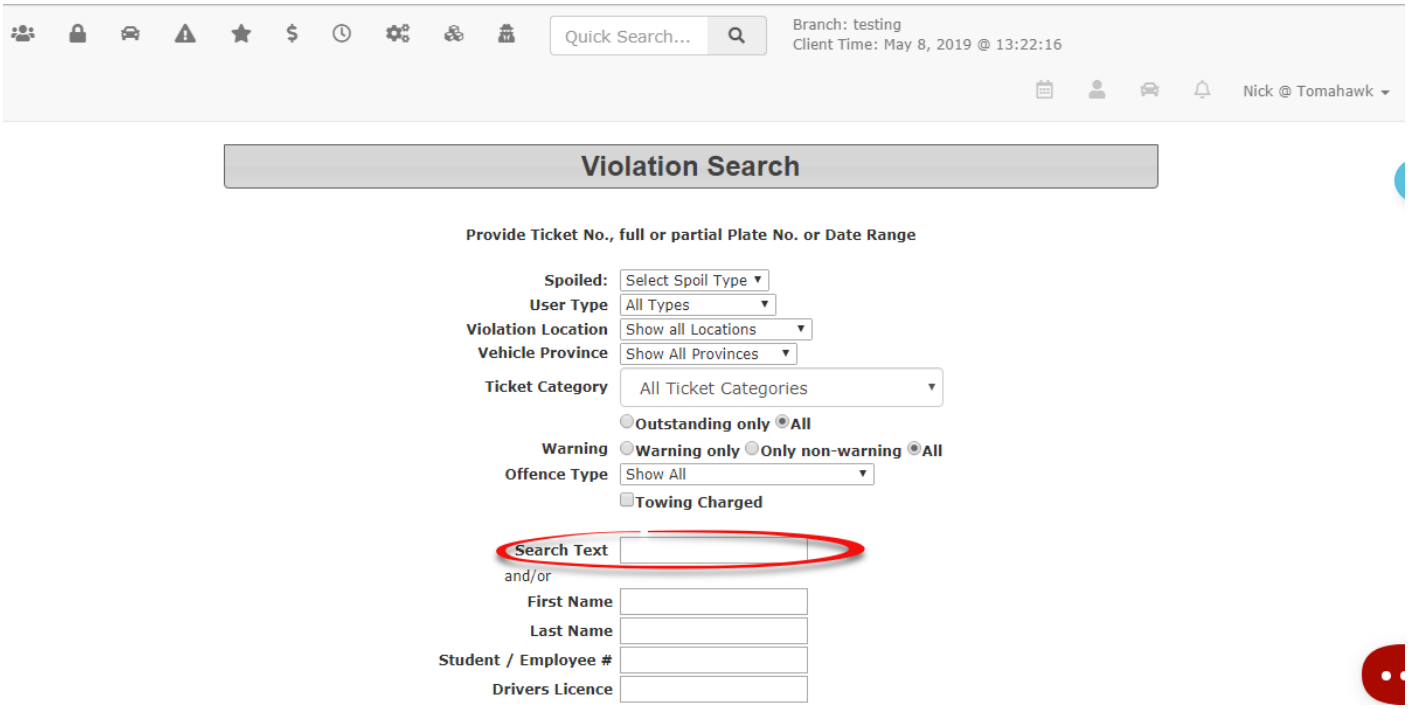
Log in with your admin credentials on the admin side.



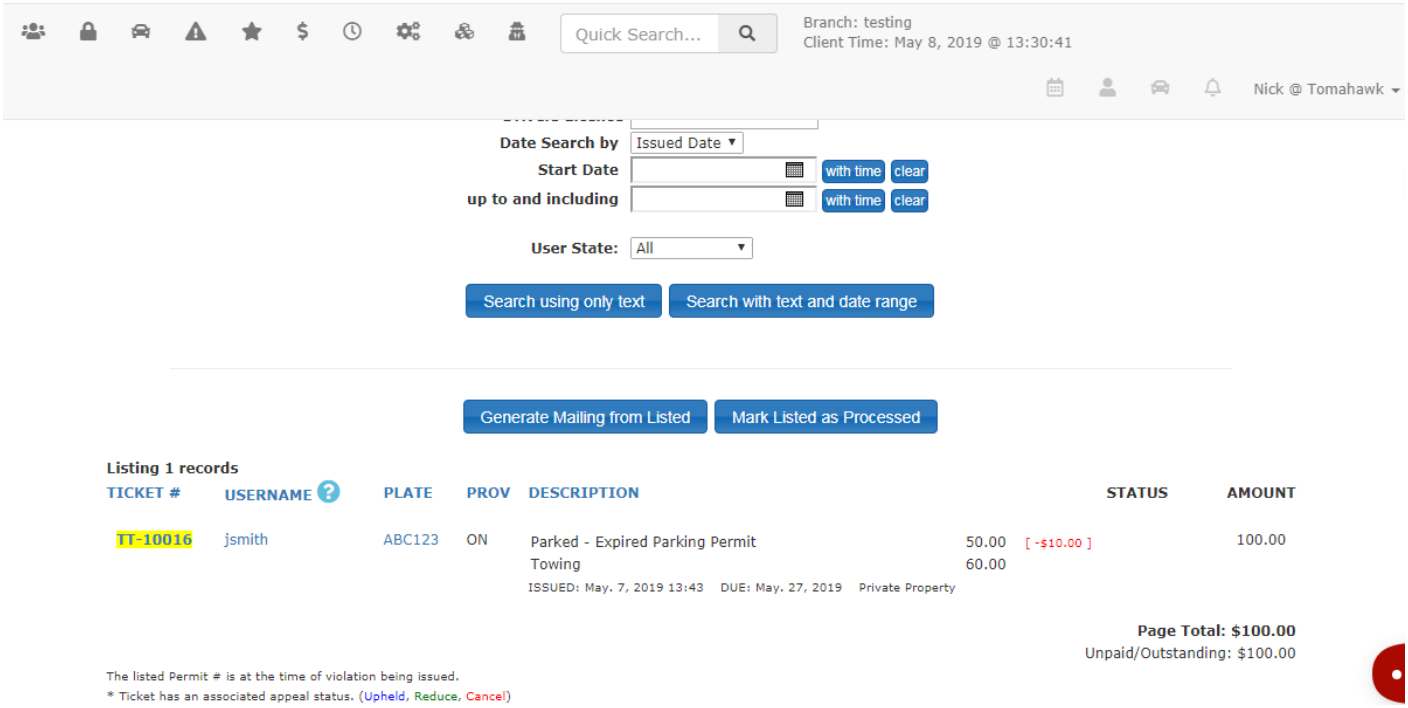
Navigate under the violations tab to the search tab.



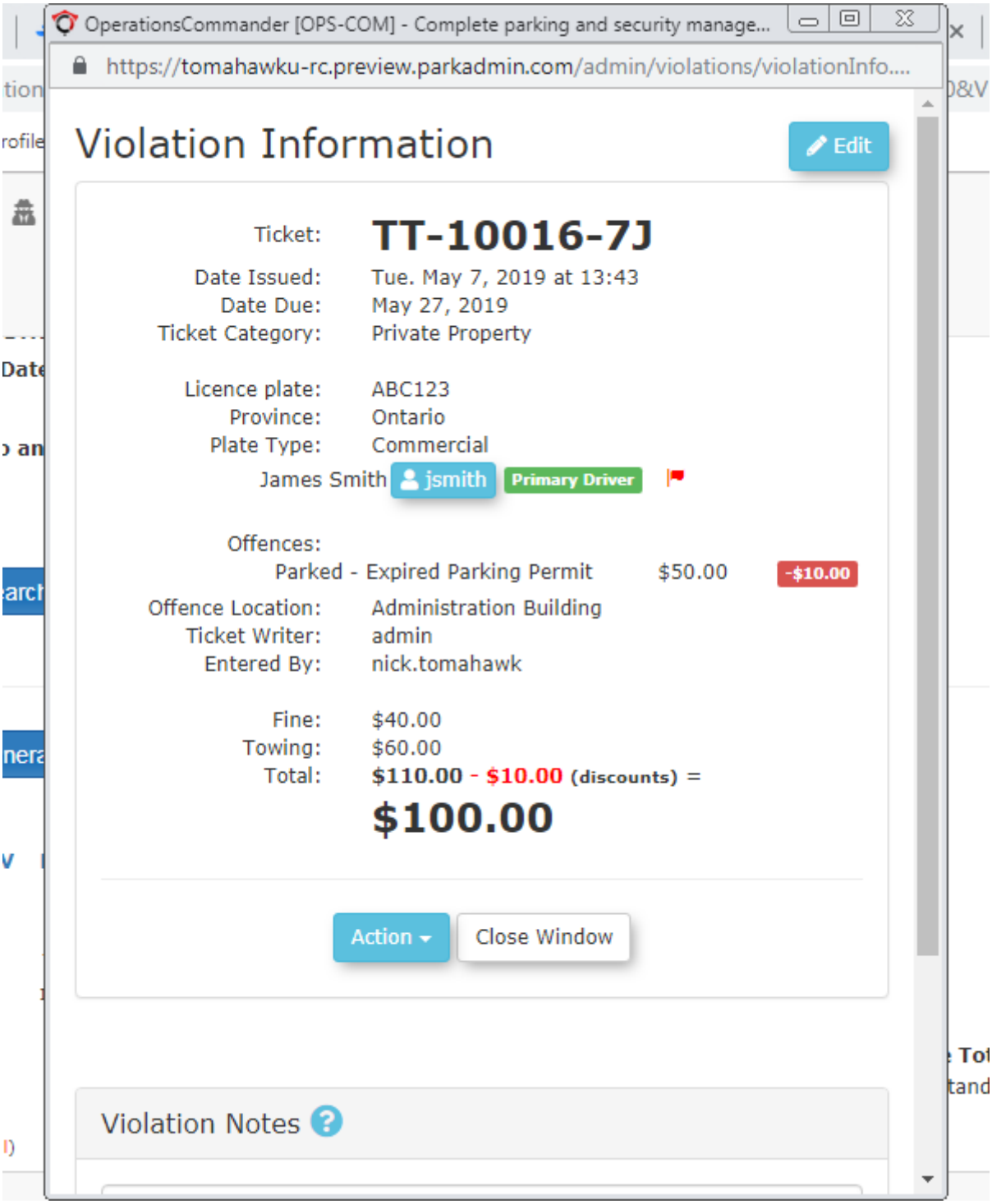
Type the ticket number into the search text box.



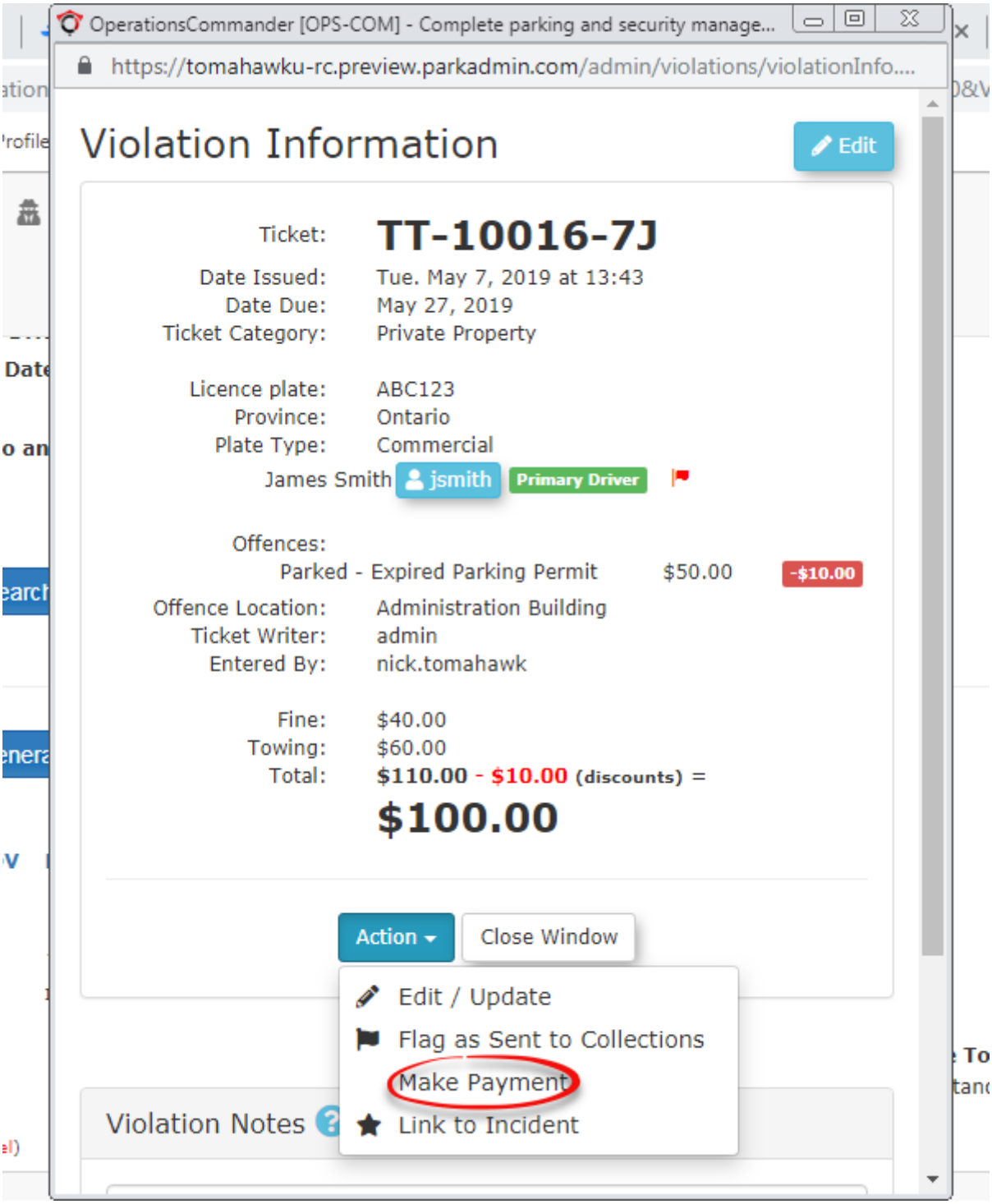
In this case we looked up ticket TT-10016 and found that it belongs to user jsmith with a plate that is ABC123.



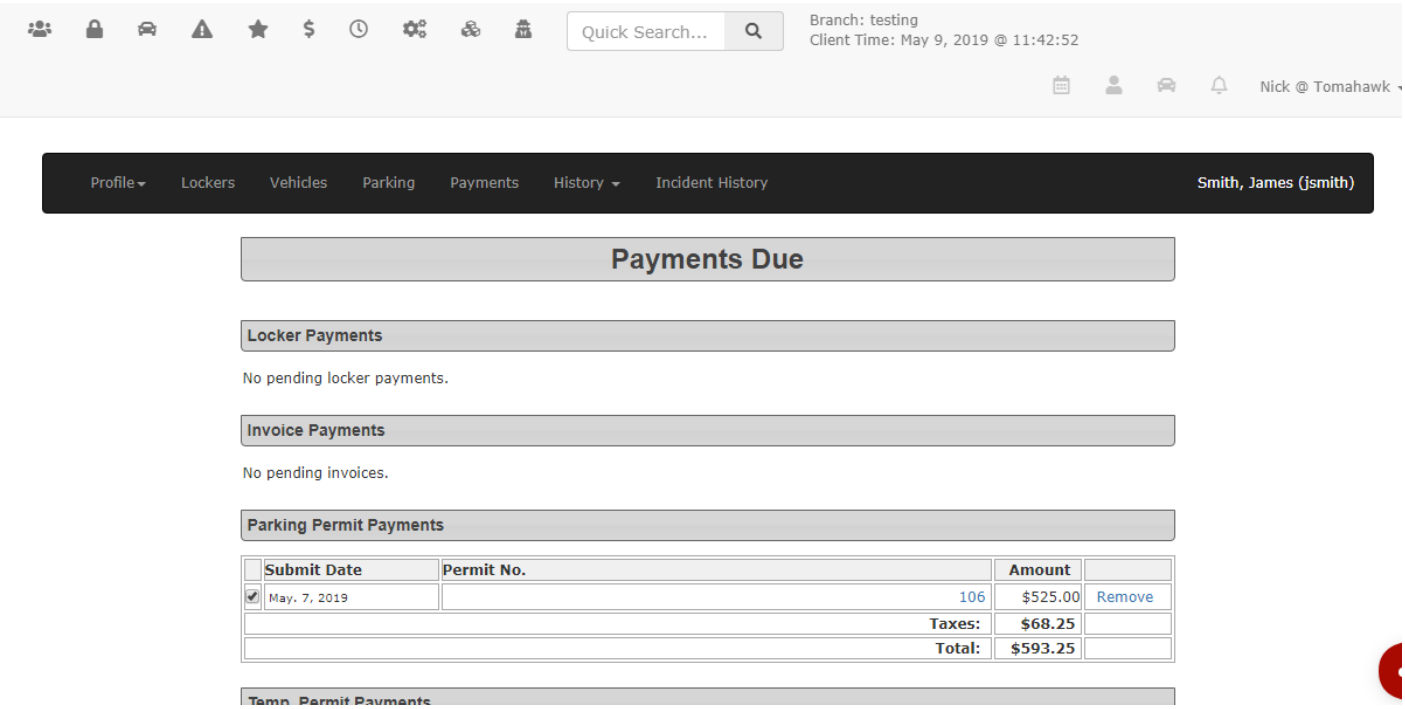
Click the Ticket # and you will be brought to the Violation Information tab



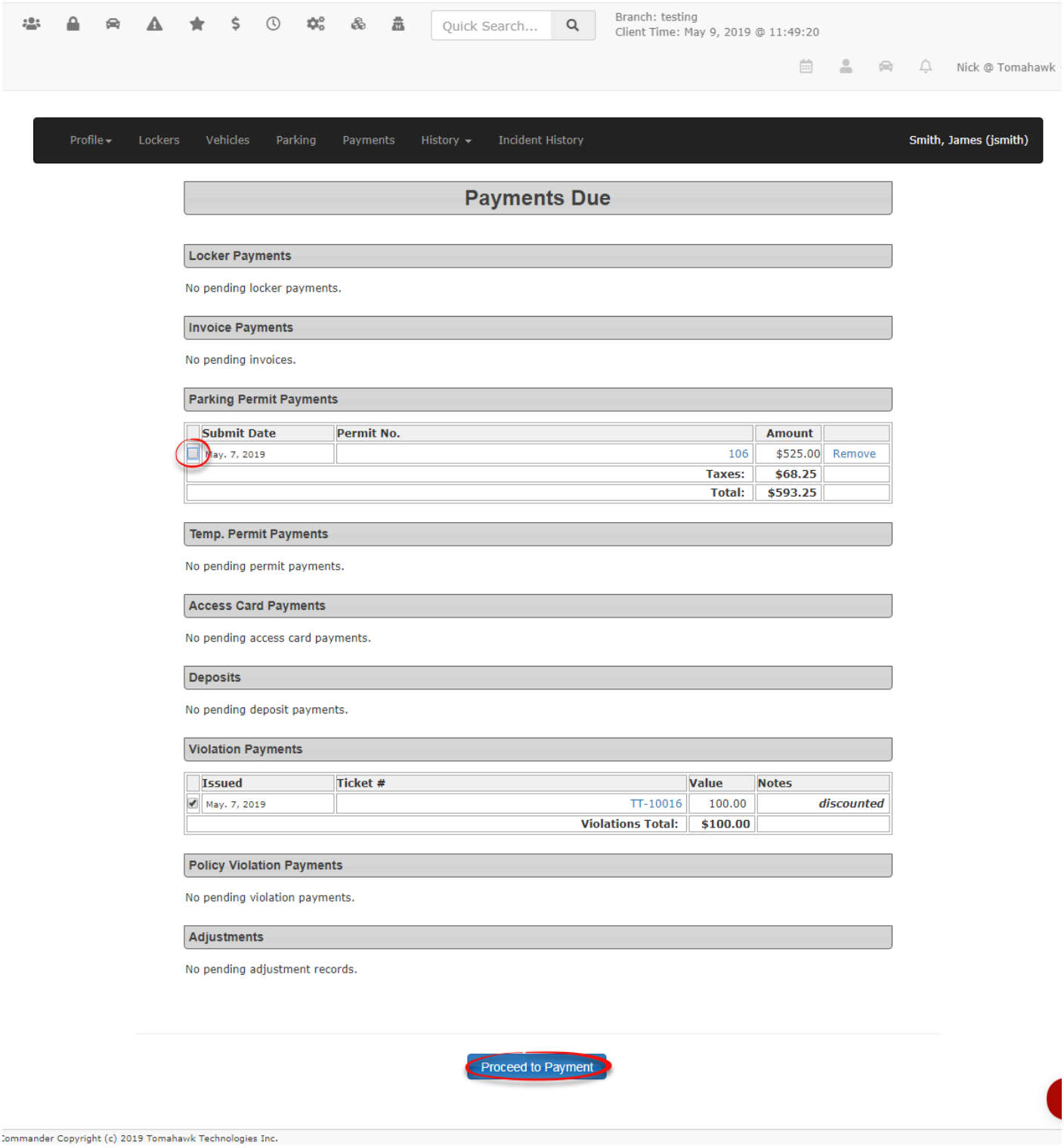
Afterwards click on the actions tab and click on Make Payment.



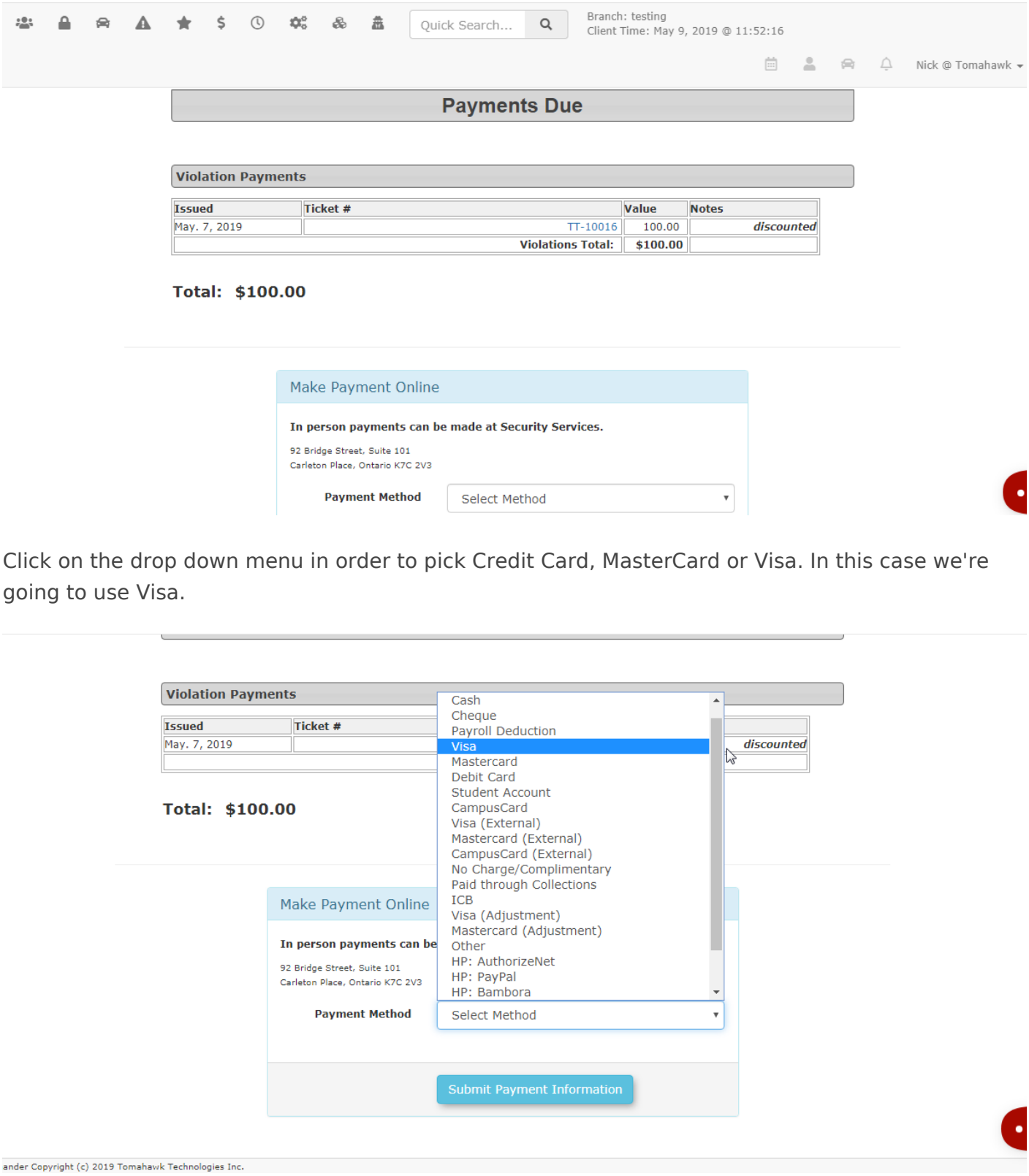
This will bring you to the user's payment page so you can process said violation.



In this case you want to deselect any other objects that are not being paid for at the moment (in this case the permit) and click proceed to payment.



This brings you to the checkout page where you have three ways you can handle this detailed below.



Click on the drop down menu in order to pick Credit Card, MasterCard or Visa. In this case we're going to use Visa.

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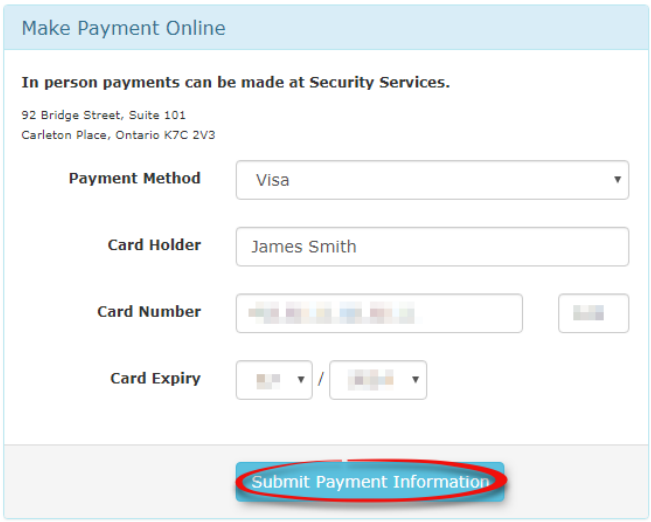
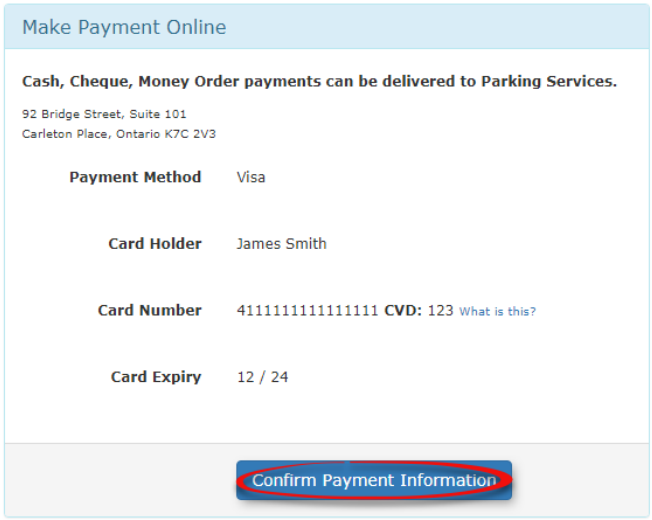
It will bring up the proper options for you to enter in credit card information and click 'Submit Payment Information'

Total: $100.00

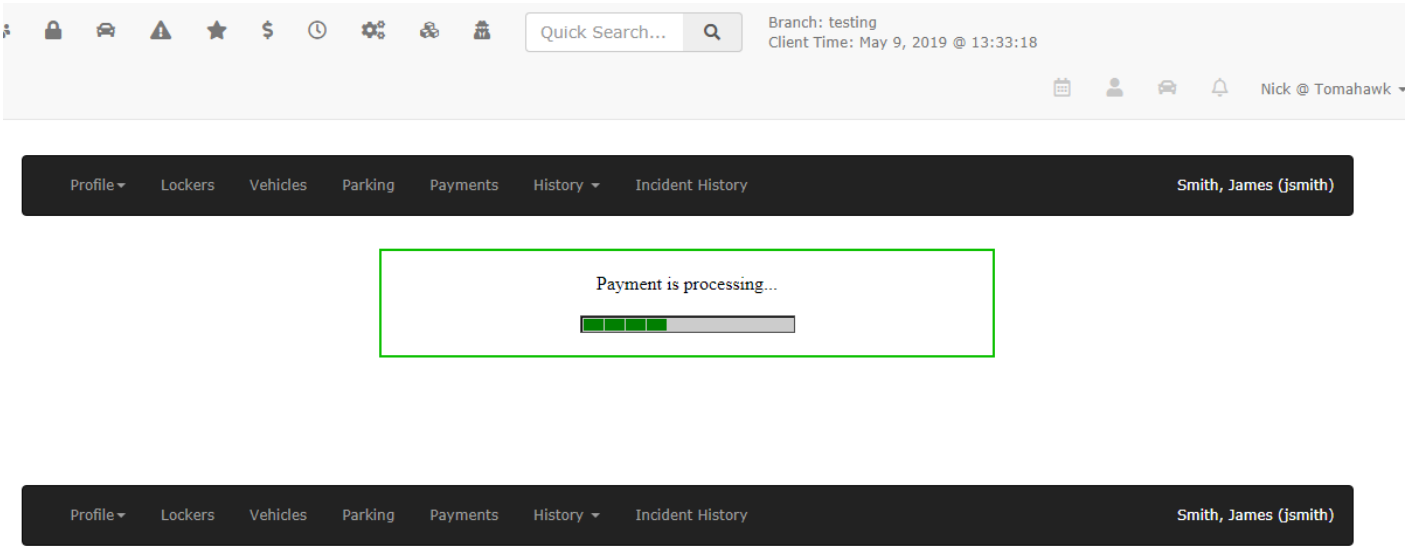


This will bring you to a payment type confirmation page, to continue press the 'Confirm Payment Information' button

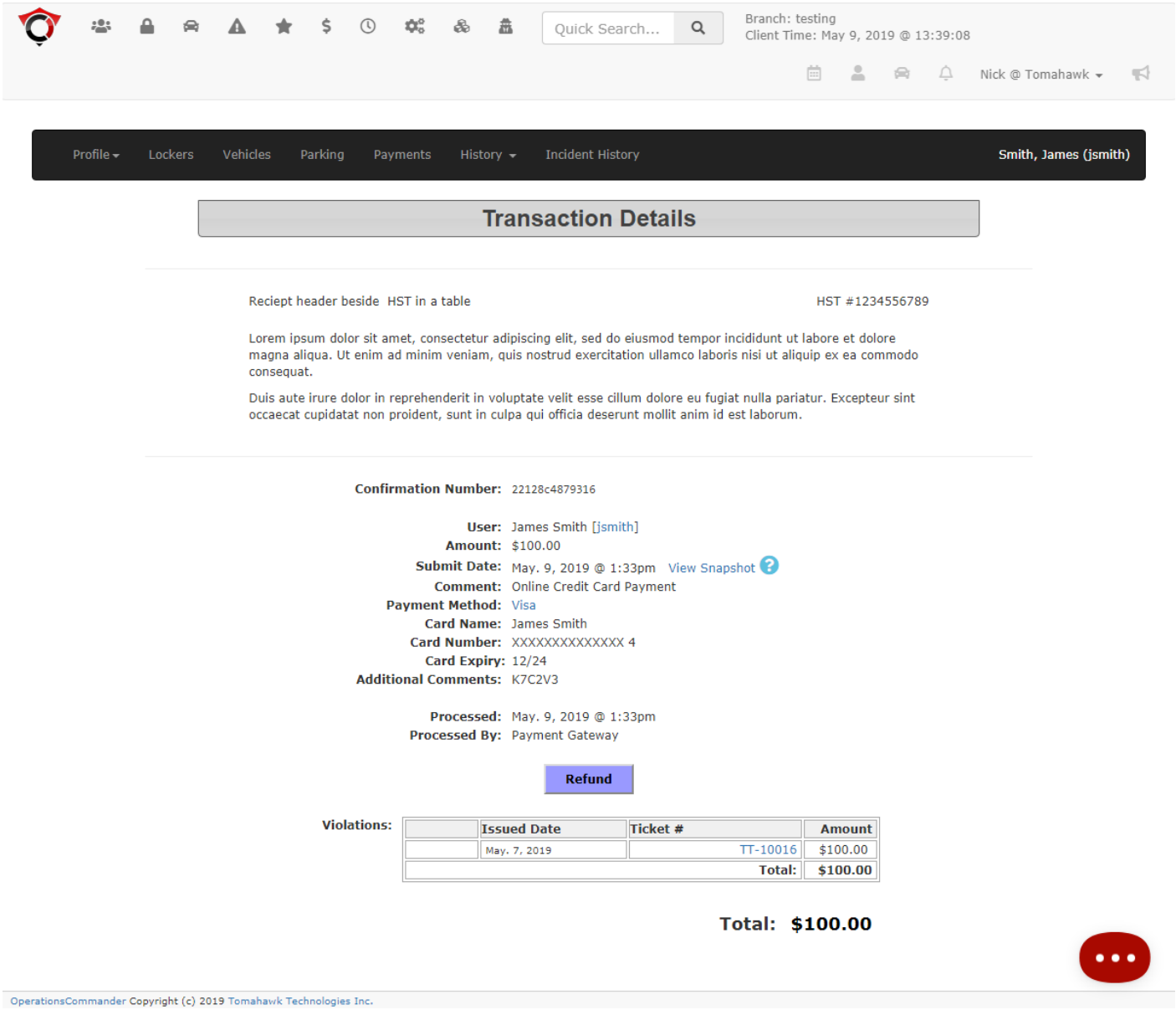
Total: $100.00



The payment processes.



Then you get brought to a transaction details page



Paying with Visa (External)

This payment type is used when the customer chooses to pay by credit card at the parking office where a pin pad or cash register is used.

Revision #2
Created 14 May 2024 09:16:03
Updated 11 September 2024 13:40:49