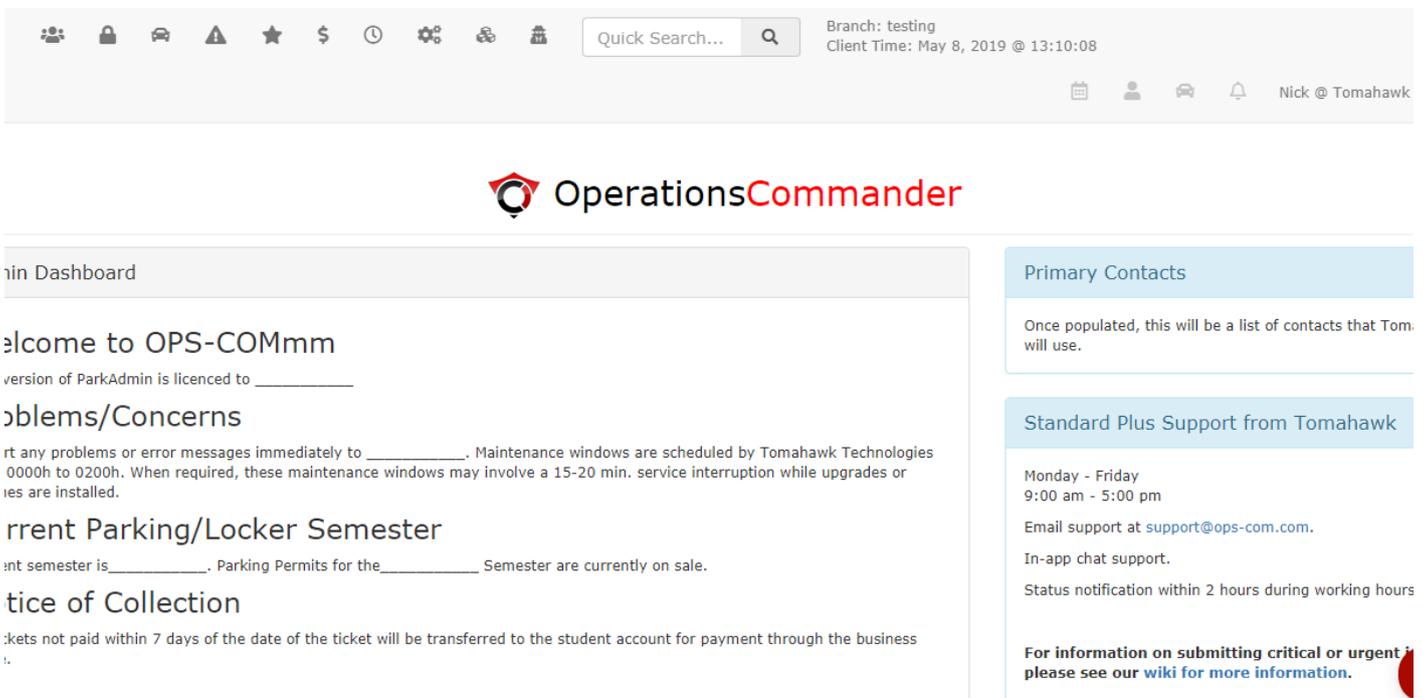


Admin Portal Violation Payments with Credit Card

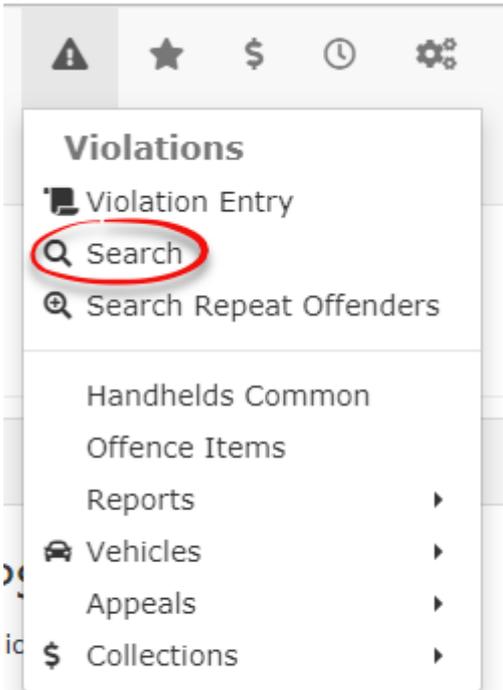
Paying a Violation with Visa

Log in with your admin credentials on the admin side.



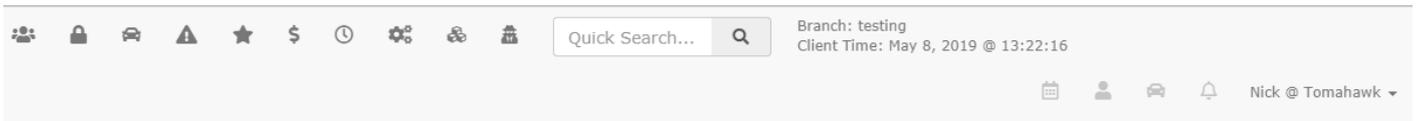
The screenshot shows the OperationsCommander Admin Dashboard. At the top, there is a navigation bar with various icons (users, lock, car, warning, star, dollar, clock, settings, refresh, printer) and a search box labeled "Quick Search...". The user is logged in as "Nick @ Tomahawk". The main content area is divided into two columns. The left column contains a "Admin Dashboard" header and several sections: "Welcome to OPS-COMmm" (with a version of ParkAdmin), "Problems/Concerns" (with a link to report problems), "Current Parking/Locker Semester" (with a link to view the current semester), and "Notice of Collection" (with a link to view the notice). The right column contains two informational boxes: "Primary Contacts" (with a note that it will be populated) and "Standard Plus Support from Tomahawk" (with support hours, email, and chat information). A footer note mentions submitting critical or urgent issues.

Navigate under the violations tab to the search tab.



messages immediately to _____.

Type the ticket number into the search text box.



Violation Search

Provide Ticket No., full or partial Plate No. or Date Range

Spoiled:

User Type:

Violation Location:

Vehicle Province:

Ticket Category:

Outstanding only All

Warning: Warning only Only non-warning All

Offence Type:

Towing Charged

Search Text:

and/or

First Name:

Last Name:

Student / Employee #:

Drivers Licence:

In this case we looked up ticket TT-10016 and found that it belongs to user jsmith with a plate that is ABC123.

Date Search by ▾
Start Date
up to and including
User State: ▾

Listing 1 records

TICKET #	USERNAME	PLATE	PROV	DESCRIPTION	STATUS	AMOUNT
TT-10016	jsmith	ABC123	ON	Parked - Expired Parking Permit Towing		50.00 [-\$10.00] 60.00
<small>ISSUED: May, 7, 2019 13:43 DUE: May, 27, 2019 Private Property</small>						

Page Total: \$100.00
 Unpaid/Outstanding: \$100.00

The listed Permit # is at the time of violation being issued.
 * Ticket has an associated appeal status. (Upheld, Reduce, Cancel)

Click the Ticket # and you will be brought to the Violation Information tab

OperationsCommander [OPS-COM] - Complete parking and security manage...
https://tomahawku-rc.preview.parkadmin.com/admin/violations/violationInfo...

Violation Information Edit

Ticket: TT-10016-7J

Date Issued: Tue. May 7, 2019 at 13:43
Date Due: May 27, 2019
Ticket Category: Private Property

Licence plate: ABC123
Province: Ontario
Plate Type: Commercial

James Smith jsmith Primary Driver

Offences:

Parked - Expired Parking Permit	\$50.00	-\$10.00
---------------------------------	---------	----------

Offence Location: Administration Building
Ticket Writer: admin
Entered By: nick.tomahawk

Fine: \$40.00
Towing: \$60.00
Total: **\$110.00 - \$10.00 (discounts) = \$100.00**

Action Close Window

Violation Notes ?

Afterwards click on the actions tab and click on Make Payment.

OperationsCommander [OPS-COM] - Complete parking and security manage...
https://tomahawku-rc.preview.parkadmin.com/admin/violations/violationInfo...

Violation Information Edit

Ticket: **TT-10016-7J**

Date Issued: Tue. May 7, 2019 at 13:43
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James Smith jsmith Primary Driver

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Offence Location: Administration Building
Ticket Writer: admin
Entered By: nick.tomahawk

Fine: \$40.00
Towing: \$60.00
Total: **\$110.00 - \$10.00 (discounts) = \$100.00**

Action Close Window

- Edit / Update
- Flag as Sent to Collections
- Make Payment**
- Link to Incident

Violation Notes ?

This will bring you to the user's payment page so you can process said violation.

Payments Due

Locker Payments

No pending locker payments.

Invoice Payments

No pending invoices.

Parking Permit Payments

Submit Date	Permit No.	Amount	
<input checked="" type="checkbox"/> May. 7, 2019	106	\$525.00	Remove
		Taxes:	\$68.25
		Total:	\$593.25

Temp. Permit Payments

In this case you want to deselect any other objects that are not being paid for at the moment (in this case the permit) and click proceed to payment.

Payments Due

Locker Payments

No pending locker payments.

Invoice Payments

No pending invoices.

Parking Permit Payments

Submit Date	Permit No.	Amount	
<input checked="" type="checkbox"/> May. 7, 2019	106	\$525.00	Remove
Taxes:		\$68.25	
Total:		\$593.25	

Temp. Permit Payments

No pending permit payments.

Access Card Payments

No pending access card payments.

Deposits

No pending deposit payments.

Violation Payments

Issued	Ticket #	Value	Notes
<input checked="" type="checkbox"/> May. 7, 2019	TT-10016	100.00	<i>discounted</i>
Violations Total:		\$100.00	

Policy Violation Payments

No pending violation payments.

Adjustments

No pending adjustment records.

Proceed to Payment

This brings you to the checkout page where you have three ways you can handle this detailed below.

Payments Due

Violation Payments

Issued	Ticket #	Value	Notes
May. 7, 2019		TT-10016 100.00	<i>discounted</i>
Violations Total:		\$100.00	

Total: \$100.00

Make Payment Online

In person payments can be made at Security Services.

92 Bridge Street, Suite 101
Carleton Place, Ontario K7C 2V3

Payment Method

Click on the drop down menu in order to pick Credit Card, MasterCard or Visa. In this case we're going to use Visa.

Violation Payments

Issued	Ticket #
May. 7, 2019	

Total: \$100.00

Make Payment Online

In person payments can be

92 Bridge Street, Suite 101
Carleton Place, Ontario K7C 2V3

Payment Method

- Cash
- Cheque
- Payroll Deduction
- Visa
- Mastercard
- Debit Card
- Student Account
- CampusCard
- Visa (External)
- Mastercard (External)
- CampusCard (External)
- No Charge/Complimentary
- Paid through Collections
- ICB
- Visa (Adjustment)
- Mastercard (Adjustment)
- Other
- HP: AuthorizeNet
- HP: PayPal
- HP: Bambora

It will bring up the proper options for you to enter in credit card information and click 'Submit Payment Information'

Total: \$100.00

Make Payment Online

In person payments can be made at Security Services.

92 Bridge Street, Suite 101
Carleton Place, Ontario K7C 2V3

Payment Method Visa

Card Holder James Smith

Card Number [Redacted]

Card Expiry [Redacted] / [Redacted]

[Submit Payment Information](#)

This will bring you to a payment type confirmation page, to continue press the 'Confirm Payment Information' button

Total: \$100.00

Make Payment Online

Cash, Cheque, Money Order payments can be delivered to Parking Services.

92 Bridge Street, Suite 101
Carleton Place, Ontario K7C 2V3

Payment Method Visa

Card Holder James Smith

Card Number 4111111111111111 CVD: 123 [What is this?](#)

Card Expiry 12 / 24

[Confirm Payment Information](#)

The payment processes.

Payment is processing...



Then you get brought to a transaction details page



Quick Search...

Branch: testing
Client Time: May 9, 2019 @ 13:39:08

Nick @ Tomahawk

Profile Lockers Vehicles Parking Payments History Incident History

Smith, James (jsmith)

Transaction Details

Receipt header beside HST in a table

HST #1234556789

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat.

Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.

Confirmation Number: 22128c4879316

User: James Smith [jsmith]

Amount: \$100.00

Submit Date: May, 9, 2019 @ 1:33pm [View Snapshot](#)

Comment: Online Credit Card Payment

Payment Method: Visa

Card Name: James Smith

Card Number: XXXXXXXXXXXXXXX 4

Card Expiry: 12/24

Additional Comments: K7C2V3

Processed: May, 9, 2019 @ 1:33pm

Processed By: Payment Gateway

[Refund](#)

Violations:

Issued Date	Ticket #	Amount
May, 7, 2019	TT-10016	\$100.00
Total:		\$100.00

Total: \$100.00



Paying with Visa (External)

This payment type is used when the customer chooses to pay by credit card at the parking office where a pin pad or cash register is used.

Revision #2

Created 14 May 2024 09:16:03

Updated 11 September 2024 13:40:49