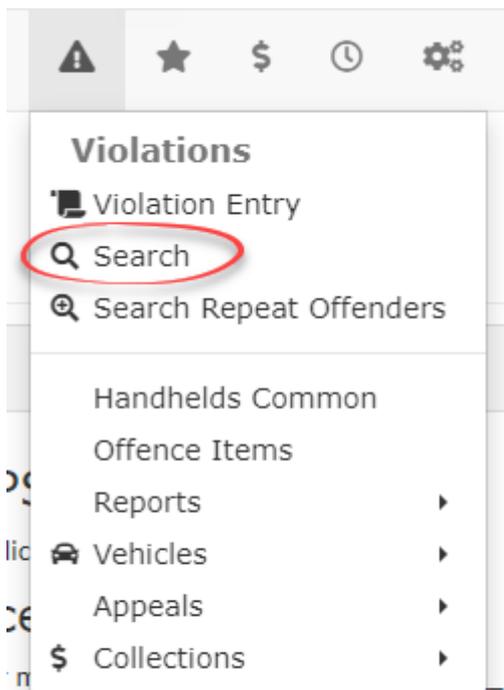


Cancelling a Violation

How to cancel a violation

Hover over **Violations**, select **Search**



Finance windows may involve a 15-20 min.

g/Locker Semester

Enter the violation being cancelled into the **Search Text** field, then select **Search using only text**. In this case the violation being cancelled is **TT-10063**.

Violation Search

Provide Ticket No., full or partial Plate No. or Date Range

Spoiled:

User Type:

Violation Location:

Vehicle Province:

Ticket Category:

Outstanding only All

Warning: Warning only Only non-warning All

Offence Type:

Towing Charged

Search Text:

and/or

First Name:

Last Name:

Student / Employee #:

Drivers Licence:

Date Search by:

Start Date:

up to and including:

User State:

Click on the **Ticket Number** of the violation being cancelled

Last Name:

Student / Employee #:

Drivers Licence:

Date Search by:

Start Date:

up to and including:

User State:

Generate Mailing from Listed

Mark Listed as Processed

Listing 1 records

TICKET #	USERNAME ?	PLATE	PROV	DESCRIPTION	STATUS	AMOUNT
TT-10063	jsmith	ABC123	ON	Parked - Permit Not Visible ISSUED: Jul. 9, 2019 12:25 DUE: Jul. 29, 2019 Private Property		50.00 [-\$10.00] 40.00

Page Total: \$40.00
Unpaid/Outstanding: \$40.00

The listed Permit # is at the time of violation being issued.
* Ticket has an associated appeal status. (Upheld, Reduce, Cancel)
Click on a header to change sort order.

Click on the **Edit** button

Violation Information



Ticket: **TT-10063-XS**

Date Issued: Tue. Jul 9, 2019 at 12:25
Date Due: Jul 29, 2019
Ticket Category: Private Property

Licence plate: ABC123
Province: Ontario
Plate Type: Commercial

James Smith  jsmith **Primary Driver** 

Offences:

Parked - Permit Not Visible	\$50.00	-\$10.00
-----------------------------	---------	-----------------

Offence Location: Administration Building
Ticket Writer: admin
Entered By: admin

Fine: \$40.00
Total: **\$50.00 - \$10.00 (discounts) =**
\$40.00

Action  Close Window

Violation Notes 

Add Note

Select **Cancelled** in **Fine Action** field and enter the reason for the cancellation into the **Appeal Admin Comment** field

Edit Violation Information

Spoiled:	Valid - not spoiled ▼
Ticket Number:	TT-10063
Warning:	<input type="checkbox"/>
Ticket Type:	Private Property ▼
Ticket Appealed:	Jul 10, 2019 11:28 [calendar icon] ▼
Fine Action:	Cancelled ▼ Value: 0.00 (dollar value to subtract from fine)
Appeal Reason:	<input type="text"/>
Appeal Admin Comment:	Violation was issued to incorrect vehicle
Licence plate:	ABC123 View info
Province:	Ontario
Date Issued:	Jul 9, 2019 12:25 [calendar icon]
Date Due:	Jul 29, 2019 [calendar icon]
Offence Location:	Administration Building ▼

Click on **Update this Violation**

Edit Violation Information

Spooled:	Valid - not spoiled ▼
Ticket Number:	TT-10063
Warning:	<input type="checkbox"/>
Ticket Type:	Private Property ▼
Ticket Appealed:	Jul 10, 2019 11:28 <input type="checkbox"/> ▼
Fine Action:	Cancelled ▼ Value: 0.00 (dollar value to subtract from fine)
Appeal Reason:	<input type="text"/>
Appeal Admin Comment:	Violation was issued to incorrect vehicle <input type="text"/>
Licence plate:	ABC123 View info
Province:	Ontario
Date Issued:	Jul 9, 2019 12:25 <input type="checkbox"/>
Date Due:	Jul 29, 2019 <input type="checkbox"/>
Offence Location:	Administration Building ▼
Towing Charge:	\$ 0.00
Offence:	*\$50.00 : Parked - Permit Not Visible ▼ \$ 50.00
Offence:	<input type="text"/> ▼ \$ <input type="text"/>
Add Another Offence	
Ticket Writer:	admin ▼
Actioned per:	<input type="text"/> ▼
Comments:	<input type="text"/>
Private Comments:	<input type="text"/>
Violation Photo(s):	No associated photos. <input type="button" value="Choose files To Upload"/> <input type="button" value="Choose Files"/>

[Update this Violation](#)

The **Violation Information Updated** page displays, showing the violation has been updated

Violation Information Updated

Violation information has been successfully updated in the database.
[Return to search page](#)

Revision #2

Created 8 May 2024 09:42:55

Updated 11 September 2024 13:40:49