

# Configure Violations to a Person

## Setting up Violation Entries

Before you can issue violations you must enable **Link violations to users** in System Settings, Violations before issuing violations by person or vehicle.

Forms **1**

Global **7**

Incidents **2**

Lightweight Directory Access Protocol **9**

Licensing **6**

Lockers **8**

License Plate Recognition **1**

Parking **1**

Payments **5**

Permits **18**

Security **17**

Temp Permits **1**

Third Party **9**

User Profile **25**

Vehicles **1**

**Violations **2** 16**

### Printing Tickets via Laptops

Link violations to users **3**

The prefix to go in front of the ticket number

The next number for printing tickets from the web

Show Driver's License on Tickets

Show Ticket # as barcode on Ticket

### Printable Area for Tickets via Laptop

Maximum width in pixels	<input type="text" value="265"/>
Top padding in pixels	<input type="text" value="95"/>
Maximum printing height	<input type="text" value="385"/>
Padding below printing area	<input type="text" value="35"/>

Hide Zero Dollar Fines

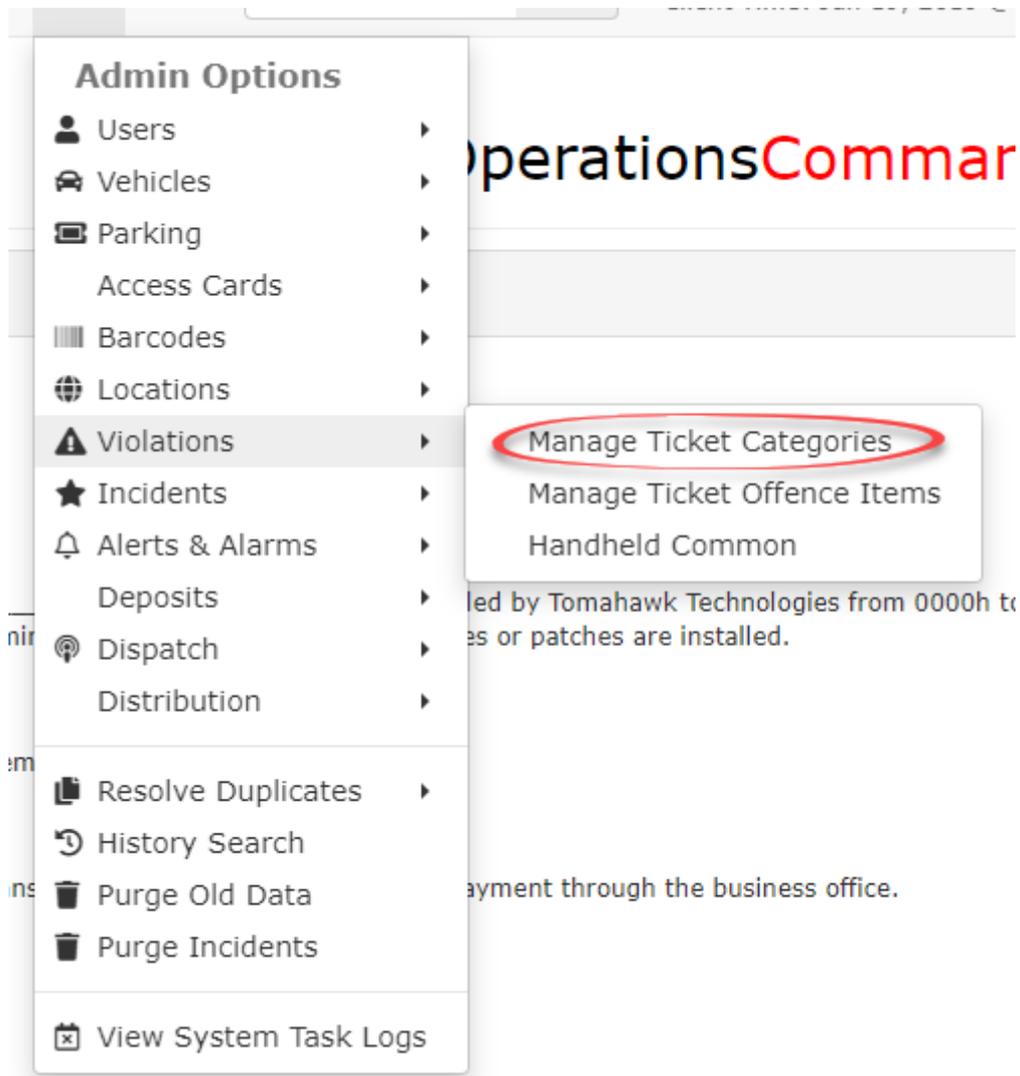
Include Random PIN on Handheld Tickets

Enable anonymous payments for violations.

Save Settings

## Managing Ticket Categories

Hover over **Admin Options**, select **Violations**, then **Manage Ticket Categories**



Select the Ticket Category that is being updated to allow users to receive violations, in this example Municipal is being selected

## Manage Ticket Categories

Ticket Categories

Municipal	<b>Edit Category</b>
Private Property	Edit Category

Add New Ticket Category

Editing Category: Municipal

**Ticket Category Name**

Visible on Handhelds

Enable Fail to Identify

**Violation Applies To**  Vehicles  Users

Save Ticket Category Archive Ticket Category

Select Users in the **Violation Applies To** section

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Now when entering a violation of this offence type it will be possible to apply the violation to a person.

# Enter Basic Violation Information

**Ticket Writer** (admin) Admin

**Spoiled** Valid - not spoiled

**Ticket Number**   Auto Generated

Warning

**Ticket Type** Municipal

Include Archived Categories

Apply violation to:

A Vehicle  A Person

Licence plate **Name**

Province **Drivers Licence**

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