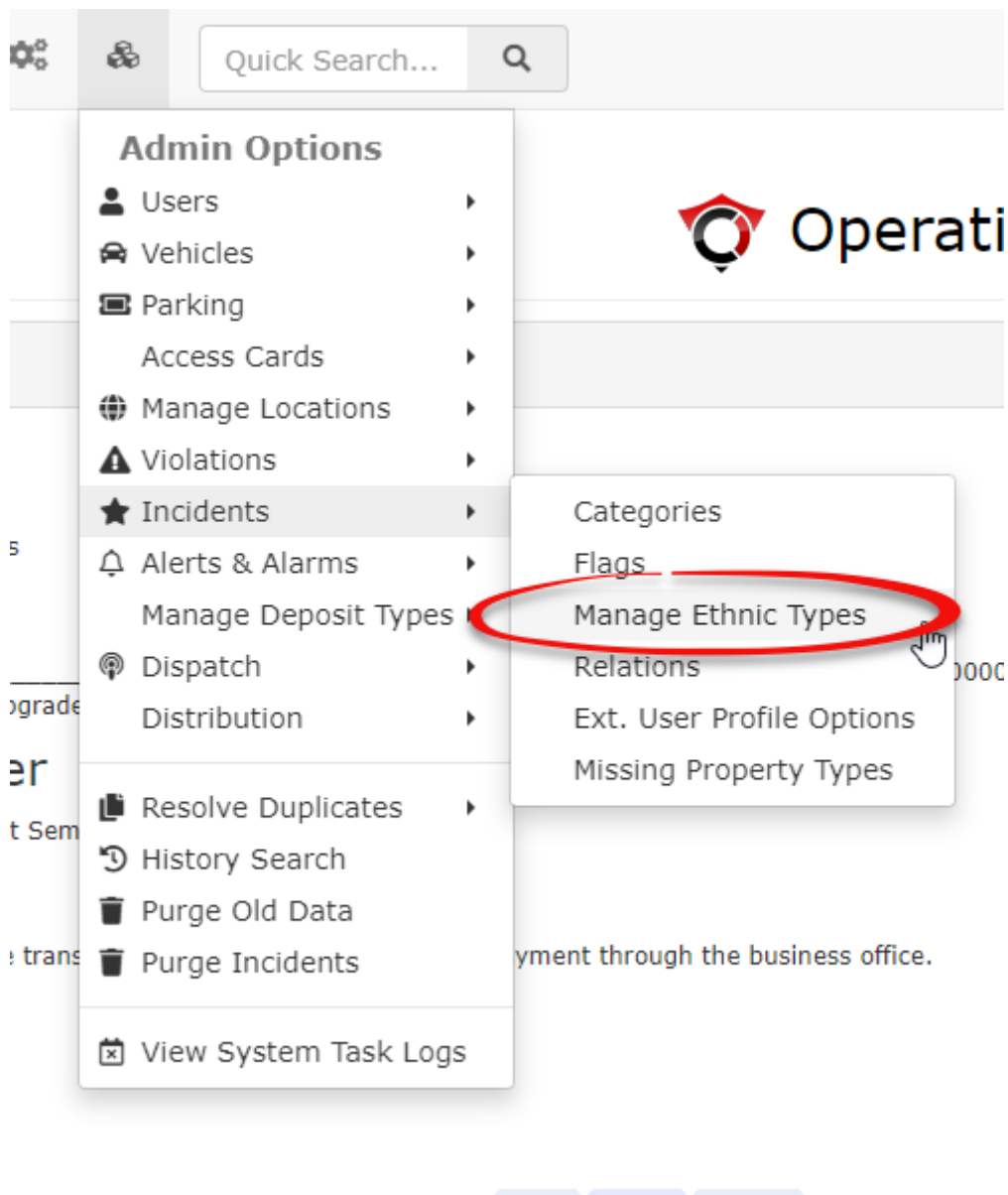


Ethnic Types

Navigation to Ethnicity Administration

To get to **Ethnicity Administration** click **Admin Options**, **Incidents**, followed by **Ethnicity**.

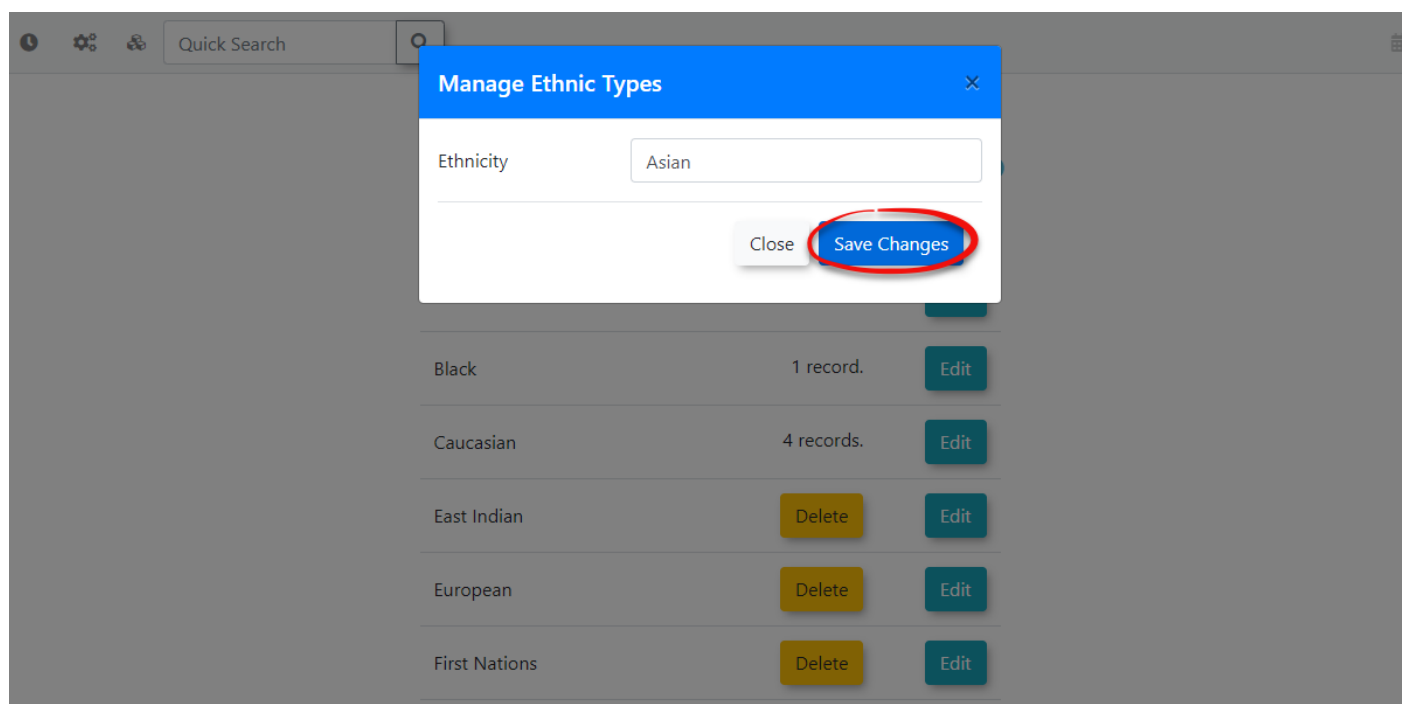


The **Ethnicity Administration** page will be displayed. This page will list all Ethnicity labels currently used in OPS-COM.

Managing Ethnic Types

Adding Types

To add a new ethnicity, click **Add Ethnic Type**. A modal window will display allowing you to add your type. When you are finished adding your type click **Save Changes**.



Editing Types

To edit/update an Ethnicity, click the **Edit** button next to the ethnicity you want to update. This will display a similar modal window as seen when adding an ethnic type and allow you to make your changes. When you are finished updating your type click **Save Changes**.

When you make changes to records that are already used in the system then you will be changing this for all records in the system using that ethnic type.

Manage Ethnic Types

[Add Ethnic Type](#) 

Ethnicity		
Asian	1 record.	Edit
Black	1 record.	Edit
Caucasian	4 records.	Edit
East Indian	Delete	Edit
European	Delete	Edit
First Nations	Delete	Edit

Delete Types

To delete an ethnic type, click the **Delete** button next to the type you wish to remove. Keep in mind that if ethnic types are in use then they cannot be deleted.

Manage Ethnic Types

[Add Ethnic Type](#) 

Ethnicity		
Asian	1 record.	Edit
Black	1 record.	Edit
Caucasian	4 records.	Edit
East Indian	Delete	Edit
European	Delete	Edit
First Nations	Delete	Edit

Revision #2

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