

# Managing Validator Records

In this example, we will add a validation for a vehicle with the plate number **BIRCH** in the **GARAGE L1 Lot** starting **June 4th** and expiring on **June 4th**.

Enter the **plate number**

Choose Garage L1 as the **Lot Zone**

Enter your time frame and click on **Validate**

## Validate Parking

Plate TOMA92 [Toggle Advanced Options](#)

Comment

Lot Zone - Select Lot Zone -

Valid Between Dates Jun 04, 2019 16:12 Jun 04, 2019 17:12

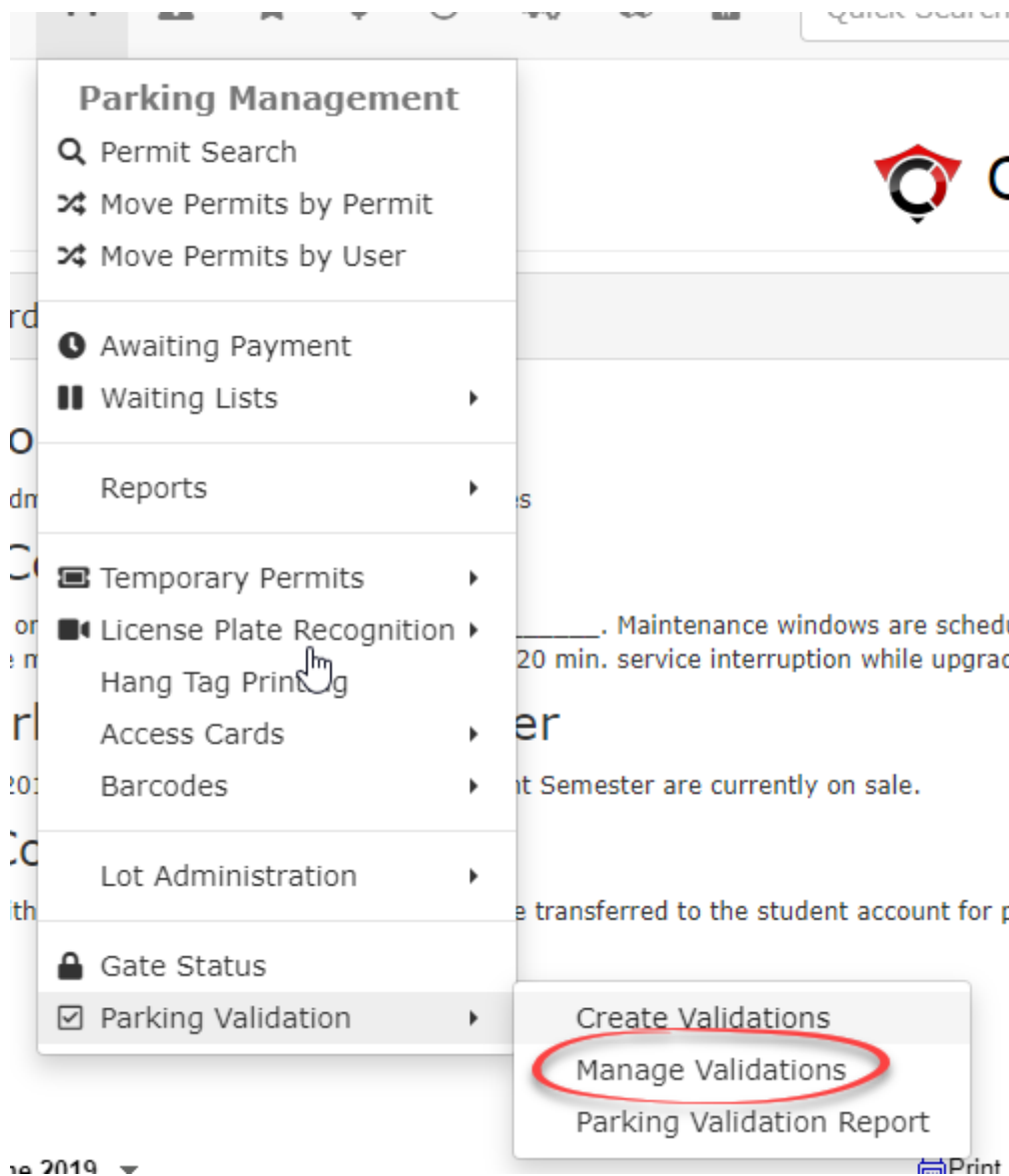
[Validate](#)

Active Parkers [?](#) [Refresh](#)

Once we have created the record, it will appear in the **Validate Parking Report**.

If the entry was done in error, it can be removed through the **Manage Validation** tool.

To do so, hover over **Parking Validation** under the **Parking Management Menu** and select **Manage Validations** from the drop down menu.



In the management tool, enter the **Plate Number** in question along with the **Lot Zone** you wish to view.

To delete the record click on the **Delete** button associated with the record to highlight it with the check mark.

## Manage Validated Parking

<b>Plate</b>	<input type="text" value="TOMA92"/>	<b>Admin</b>	<b>Total</b>	<b>Last Entry</b>
<b>Lot Zone</b>	<input type="text" value="- Select Lot Zone -"/>	<input type="button" value="Toggle"/> Group 2	1 Selected	<input type="button" value="Expand"/>
<b>Report Range</b>	<b>Starting</b>	<input type="button" value="Toggle"/> -- No Group Assigned --	2 Selected	<input type="button" value="Expand"/>
	<input type="text" value="Jun 01, 2019 16:27"/>			
	<b>Up to</b>			
	<input type="text" value="Jun 04, 2019 16:27"/>			
<input type="button" value="Search"/>				

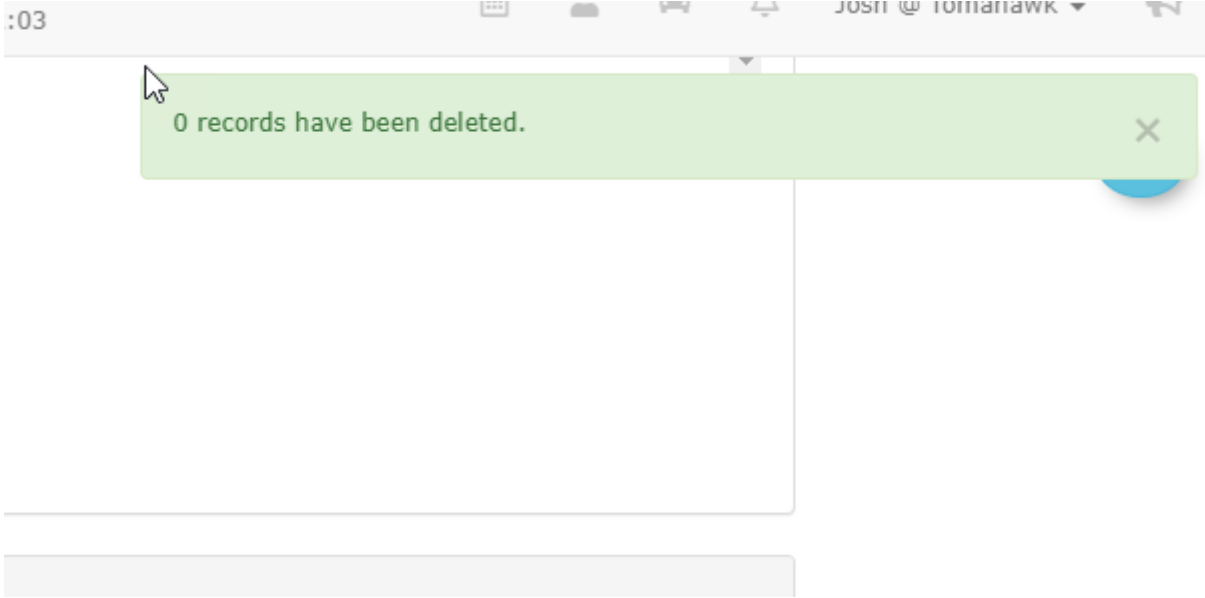
Results							
Toggle All	Admin	Zone	Plate	Comment	Start Time	End Time	Duration (Hours:Minutes)
<div>✓ Delete</div>	Josh @ Tomahawk	Garage L1	BIRCH		Jun 4, 2019 @ 1:27 pm	Jun 4, 2019 @ 2:22 pm	0:55
<div><input type="checkbox"/> Delete</div>	Josh @ Tomahawk	Garage L1	ABC123	Validations for upcoming events	Jun 4, 2019 @ 3:30 pm	Jun 7, 2019 @ 4:25 pm	72:55
<div><input type="checkbox"/> Delete</div>	Josh @ Tomahawk	Garage L1	YYZ321	Validations for upcoming events	Jun 4, 2019 @ 3:30 pm	Jun 7, 2019 @ 4:25 pm	72:55
<div><input type="checkbox"/> Delete</div>	Josh @ Tomahawk	Garage L1	BGR435	Validations for upcoming events	Jun 4, 2019 @ 3:30 pm	Jun 7, 2019 @ 4:25 pm	72:55
Total Duration in Hours:Minutes:							219:40
Total Records:							4

You will be prompted to confirm the archiving of the record. Click **Archive** to continue.

Quick Search

Are you sure you wish to archive the selected records?

A pop-up message will confirm the deletion of the record.



Once the record is deleted, you will notice it will be removed from the **Validator Parking Report**.

### Manage Validated Parking

Plate

TOMA92

Lot Zone

- Select Lot Zone -

Report Range

Starting

Jun 01, 2019 16:27

Up to

Jun 04, 2019 16:27

Search

Admin

Toggle

Group 2

1 Selected

Expand

Toggle

-- No Group Assigned --

2 Selected

Expand

Results

Toggle All

	Admin	Zone	Plate	Comment	Start Time	End Time	Duration (Hours:Minutes)
<div>Delete</div>	Josh @ Tomahawk	Garage L1	BIRCH		Jun 4, 2019 @ 1:27 pm	Jun 4, 2019 @ 4:32 pm	3:05
<div>Delete</div>	Josh @ Tomahawk	Garage L1	ABC123	Validations for upcoming events	Jun 4, 2019 @ 3:30 pm	Jun 7, 2019 @ 4:25 pm	72:55
<div>Delete</div>	Josh @ Tomahawk	Garage L1	YYZ321	Validations for upcoming events	Jun 4, 2019 @ 3:30 pm	Jun 7, 2019 @ 4:25 pm	72:55
<div>Delete</div>	Josh @ Tomahawk	Garage L1	BGR435	Validations for upcoming events	Jun 4, 2019 @ 3:30 pm	Jun 7, 2019 @ 4:25 pm	72:55
<div>Delete</div>	Total Duration in Hours:Minutes:						221:50
	Total Records:						4