

User - Purchase a Locker

Register a Locker

Locate the User you wish to edit/update by searching for a user. Click on the **Username** and the **Profile Dashboard** will display for that user.

Click on **Lockers**.

On the top right-hand corner you will see the name of the user that changes will be applied to.

The screenshot shows a user profile dashboard with a dark navigation bar at the top. The navigation bar contains the following items: Profile, Lockers (circled in red), Vehicles, Parking, Payments, History, and Incident History. On the right side of the navigation bar, the user's name "Doe, John (johndoe)" is displayed and circled in red.

Below the navigation bar is a pink "People Alarm" notification box with the text: "People Alarm. Wanted for Questioning in Incident 123456 As she is a person of interest. On this fourteenth day September".

The main content area is divided into three sections:

- Basic Profile Information**: A card with an "Edit" button. It contains the following fields:
 - Enabled: Yes
 - User Directory: OPSCOM
 - User Type: Full Time Staff
 - Username: johndoe
 - Name: John Theodore Doe
 - Email Address: noreply@tomahawk.ca
 - Auto Login Address: Login as user (with a help icon)
- Vehicles**: A card with an "Edit" button. It contains a table with the following data:

Status	Plate	Type	Province	Make	Year
Active	ABC316	Passenger	Ontario	Acura	2014
- User Notes**: A card with a help icon. It contains two notes:
 - Justin @ Tomahawk (Apr 23, 2019 @ 2:15 pm): TEST
 - Tomahawk (May 18, 2018 @ 2:03 pm): 05/18 Tester Notes - Cash Subscription, Monthly 1805 allocation, Permit #501, no companyBelow the notes is a text input field and an "Add Note" button.

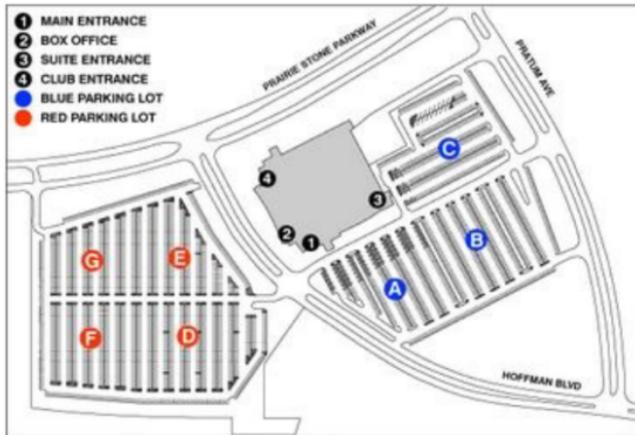
At the bottom of the profile information section is an **Active Address** card with the following fields:

- Address: 213 Fake Street
- City: Incognito
- Province: Ontario
- Postal Code: k7c2v3

The **Locker Registration** screen displays. Click **Arena** under **Available Buildings**.

Locker Registration

OperationsCommander Testing and Training Campus - Locker Map



Available Buildings ?

- 1. Arena
- 2. Campus B1

The **Locker Registration - Locker Selection** screen displays. Click the pull down menu to choose a location within the building.

Locker Registration - Locker Selection

Arena

Use the pulldown to view available lockers by location.

[Y] - Yearly [S] - Semester [M] - Monthly

[Y] Men's Locker Room

[Y] Men's Locker Room

[Y] Women's Locker Room

1

2

3

4

* [Not Visible to Users]

Reserve this Locker

[Return to main page](#)

Choose a locker number to sell to that user and click **Reserve this Locker**.

Locker Registration - Locker Selection

Arena

Use the pulldown to view available lockers by location.

[Y] - Yearly [S] - Semester [M] - Monthly

[Y] Men's Locker Room

- Make a Selection
- 1
- 2
- 3
- 4

* [Not Visible to Users]

Reserve this Locker

[Return to main page](#)

The **Confirm Locker Reservation** screen is displayed. Verify all information is correct and click the **Confirm Information** button.

Confirm Locker Registration

Test Annual

Account Status: ENABLED
John Doe [johndoe]
noreply@tomahawk.ca
213 Fake Street
Incognito, Ontario
k7c2v3
6136242424
Emp. Number: 123456

Locker Information

Semester: Test Annual
Requested Locker #: 3
Building: Arena
Area: Men's Locker Room
Rental Cost: \$100.00

Taxes: \$ 13.00
Total Owing: \$ 113.00

Please verify that the above information is correct.

[Confirm Information](#) [Cancel](#)

The **Payments Due** screen is displayed. You may now process the payment.