

# User - Purchase a Locker

## Register a Locker

Locate the User you wish to edit/update by searching for a user. Click on the **Username** and the **Profile Dashboard** will display for that user.

Click on **Lockers**.

On the top right-hand corner you will see the name of the user that changes will be applied to.

Profile ▾

Lockers

VehiclesParkingPaymentsHistory ▾Incident History

Doe, John (johndoe)

People Alarm

Wanted for Questioning in Incident 123456 As she is a person of interest. On this fourteenth day September

Basic Profile Information

Edit

Enabled

Yes

User Directory

OPSCOM

User Type

Full Time Staff

User Type

Full Time Staff

Username

johndoe

Name

John Theodore Doe

Email Address

noreply@tomahawk.ca

Auto Login Address

Login as user ?

Active Address

Address

213 Fake Street

City

Incognito

Province

Ontario

Postal Code

k7c2v3

Vehicles

Edit

Status	Plate	Type	Province	Make	Year
Active	ABC316	Passenger	Ontario	Acura	2014

User Notes ?

Justin @ Tomahawk >

TEST

Apr 23, 2019 @ 2:15 pm

Tomahawk >

05/18 Tester Notes - Cash Subscription, Monthly 1805 allocation, Permit #501, no company

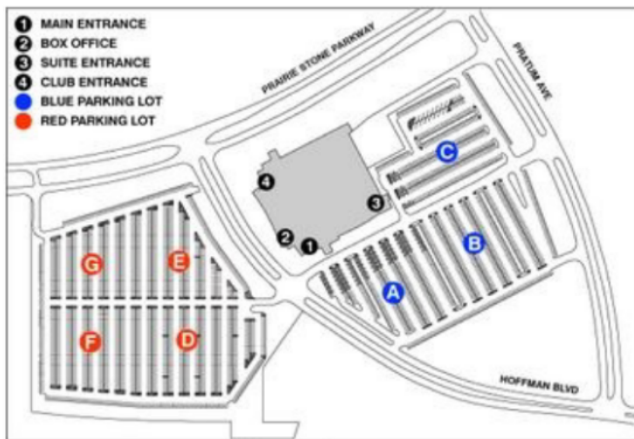
May 18, 2018 @ 2:03 pm

Add Note

The **Locker Registration** screen displays. Click **Arena** under **Available Buildings**.

## Locker Registration

### OperationsCommander Testing and Training Campus - Locker Map



### Available Buildings ?

1. **Arena**
2. Campus B1

The **Locker Registration - Locker Selection** screen displays. Click the pull down menu to choose a location within the building.

## Locker Registration - Locker Selection

### Arena

Use the pulldown to view available lockers by location.

[Y] - Yearly
[S] - Semester
[M] - Monthly

[Y] Men's Locker Room

[Y] Men's Locker Room

[Y] Women's Locker Room

1  
2  
3  
4

\* [Not Visible to Users]

Reserve this Locker

[Return to main page](#)

Choose a locker number to sell to that user and click **Reserve this Locker**.

Locker Registration - Locker Selection

Arena

Use the pulldown to view available lockers by location.

[Y] - Yearly [S] - Semester [M] - Monthly

[Y] Men's Locker Room ▾

Make a Selection ▴

1

2

3

4

▾

\* [Not Visible to Users]

Reserve this Locker

[Return to main page](#)

The **Confirm Locker Reservation** screen is displayed. Verify all information is correct and click the **Confirm Information** button.

Confirm Locker Registration

Test Annual

Account Status: ENABLED


John Doe [johndoe] 

[noreply@tomahawk.ca](mailto:noreply@tomahawk.ca)

213 Fake Street

Incognito, Ontario

k7c2v3

6136242424 

Emp. Number: 123456

Locker Information

Semester: Test Annual

Requested Locker #: 3

Building: Arena

Area: Men's Locker Room

Rental Cost: \$100.00

Taxes: \$ 13.00

Total Owing: \$ 113.00

Please verify that the above information is correct.

Confirm Information

Cancel

The **Payments Due** screen is displayed. You may now process the payment.