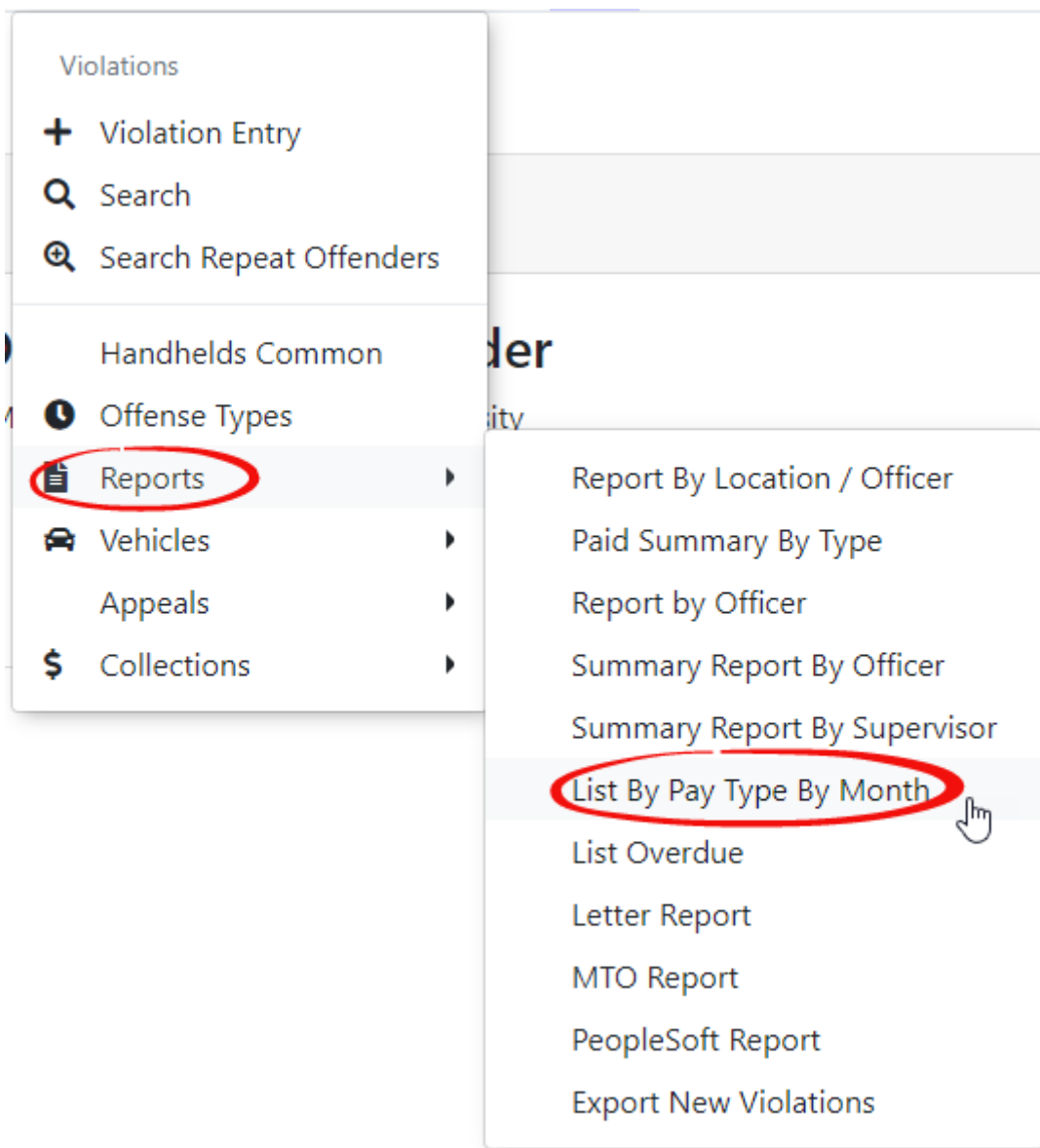


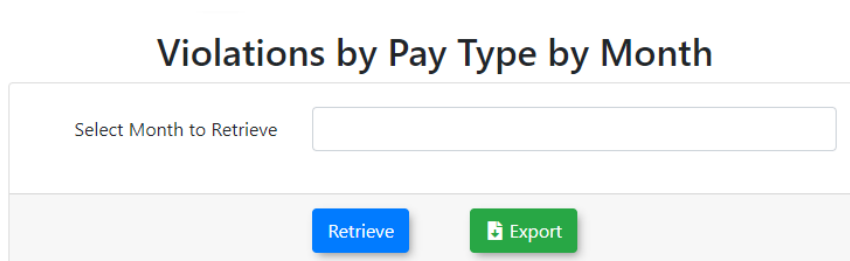
# Violations by Pay Type by Month Report

## Running the Report

To begin go to the **Violations** menu and hover over **Reports**. Select **List By Type By Month** Report.



The **Violations by Pay Type by Month** screen opens.

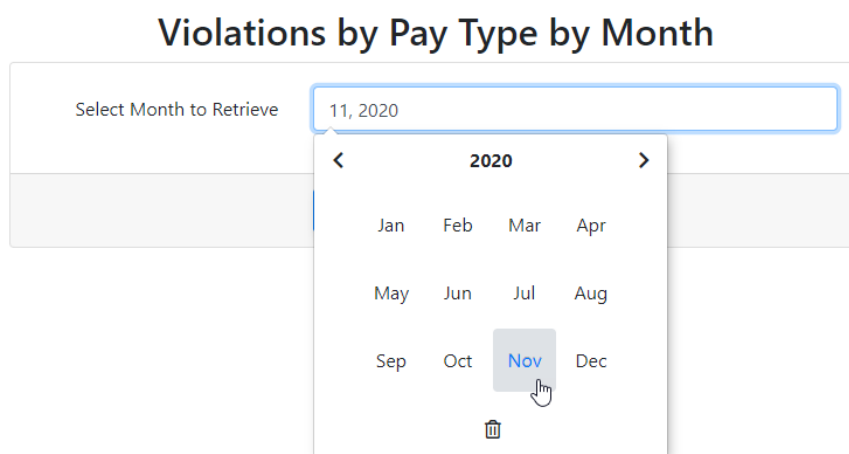


### Violations by Pay Type by Month

Select Month to Retrieve

[Retrieve](#) [Export](#)

Select the month you wish to report on. In our example we will look at **November of 2020**. Click on **Retrieve** to continue.



### Violations by Pay Type by Month

Select Month to Retrieve

< 2020 >

Jan	Feb	Mar	Apr
May	Jun	Jul	Aug
Sep	Oct	Nov	Dec

🗑️

The resulting report will display onscreen.

## Violations by Pay Type by Month

Select Month to Retrieve

RetrieveExport

4 records found.


Payment Type	Amount	# Violations
Cheque	50.00	2
Mastercard	25.00	1
Payroll Deduction	50.00	2
Visa	150.00	6
<b>Grand Total:</b>	<b>275.00</b>	<b>11</b>

The report may also be exported as an excel file.

## Violations by Pay Type by Month

Select Month to Retrieve

Retrieve

 Export

4 records found.

Payment Type	Amount	# Violations
Cheque	50.00	2
Mastercard	25.00	1
Payroll Deduction	50.00	2
Visa	150.00	6
<b>Grand Total:</b>	<b>275.00</b>	<b>11</b>