

OperationsCommander - <https://opscom.wiki>

Enterprise Onboarding Schedule

Phase 1 (*estimate: 2 weeks*)

After we receive your signed contract, we'll kick off your project with a Google Meet to get a deeper understanding of your specific needs and requirements. We encourage you to invite other relevant team members to this discovery call to help us clarify your expectations and ensure a smooth, delightful deployment.

In this phase, we will cover some key areas, including:

- Assembling our team
- Responsibilities of the OPSCOM team during Rollout
- Your responsibilities during the rollout
- Introduction to OPSCOM support
- Overview of your business processes

Your site will be setup and login credentials will be sent automatically by email.

Billing occurs immediately upon site creation. All clients are given terms of n30.

Phase 2 (*estimate: 2 weeks*)

Once the initial preparations are complete, we'll move to Phase 2 to assemble the standard components of your installation. This includes the technical and

financial requirements, as well as implementing your hosted payment solution. The New Client Orientation and Rollout wiki, along with your Trainer and Account Executive, will continue to guide you through all the tasks in this phase. Other areas of coverage include:

- Admin and Client Domains
- Determining Access to OPSCOM
- Determining your Roles and Permissions
- Creating Administrator Accounts

Phase 3 (*estimate: 3-4 weeks*)

Phase 3 is where we focus on the truly tailored aspects of your installation. This is the stage where any custom development work or data imports are managed. This is also when we would look at integrations with any external data suppliers. You will also be introduced to the self-guided training agenda so you can start playing with your preview system and understanding how things work. Your Account Executive and/or Trainer will be working with you and your team to set up:

- All configuration and admin options
- Lots and Permit options
- Violation Options
- System messaging for the User Portal
- User Portal Template and Design
- Your Email Templates
- Order your violations stock

Phase 4 (*estimate: 2-3 weeks*)

Phase 4 is the final testing phase of the project, designed to be as seamless as possible. Staff on both sides will work together to go through the various functionalities of the installation. This is a chance to learn the specific operations and identify any potential bugs or process needs before you go live.

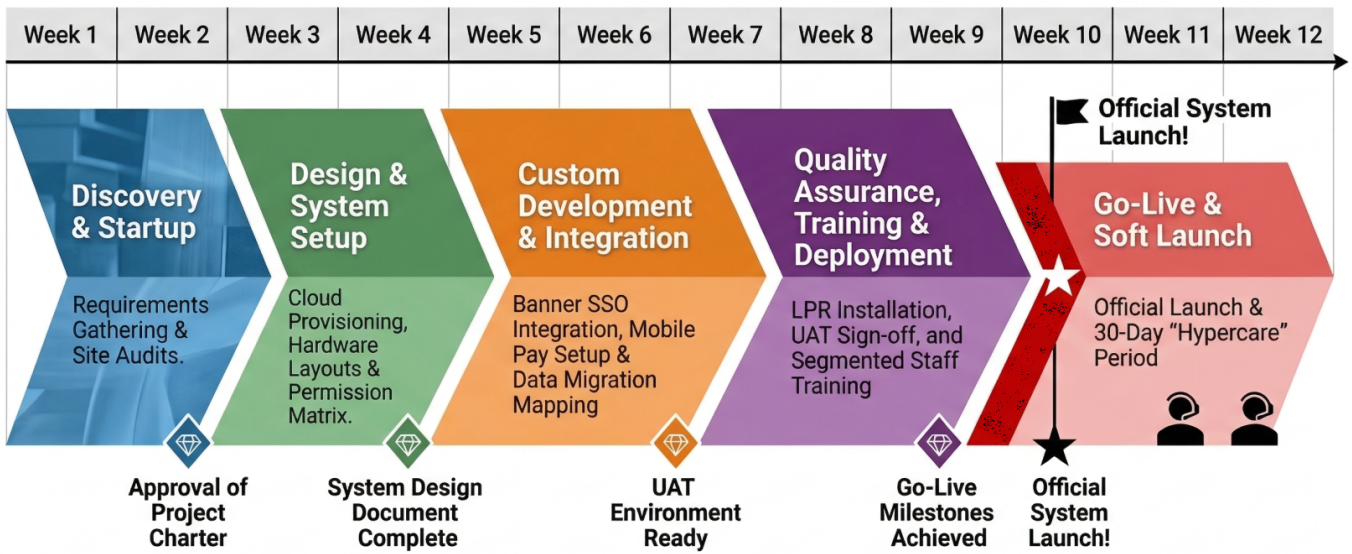
Your Training representative will be working with you during this time to ensure you feel completely comfortable with the system and how to use it. They will schedule live training sessions with you and your team at your convenience to work through the various modules in the system.

Phase 5 (*estimate: 1 day*)

Phase 5 is the final, exciting step of the project. Once all tasks have been completed, custom requirements fulfilled, and you feel confident with the system, your live site will be launched for public use!

This is what a 12 Week Enterprise Onboarding schedule looks like.

OPSCOM 12-Week Implementation Roadmap



Take Command of Your Parking and Security - <https://OperationsCommander.com>

Revision #6

Created 19 August 2025 15:15:21

Updated 24 March 2026 09:31:15