Guide to System Settings

> The System Settings feature provides administrators with comprehensive control over the core functionalities and behaviors of the application. Its primary purpose is to allow for the centralized configuration and fine-tuning of various components, including security protocols, parking modules, and payment processing, ensuring the system operates according to organizational needs. This article is intended for OPSCOM administrators responsible for managing backend system configurations.

Setup and Configuration

This feature is a core administrative tool that dictates global system behavior.

Admin Side: Administrators must have the **Manage System Configuration** permission enabled within their user role to view and edit the system settings.

Using this Feature

Administrators can use the following instructions to navigate the system settings and configure global application parameters.

Accessing System Settings

1. Hover over **System Configuration** and click **System Settings** to access the centralized configuration area.
2. Explore the available configuration menus to locate the specific module or parameter you wish to adjust.

3. Hover your cursor over any specific menu item label to view a tooltip explaining exactly what that setting controls.
4. Modify the required settings to align with your organizational workflows.

Visual Cues and Status Indicators

- **Blue Text:** Settings displayed in a blue font are read-only to standard administrators. These represent core system parameters that only a Tomahawk User can enable or disable.
- **Tooltips:** Hovering over setting names will display a helpful tooltip detailing the function and impact of that specific toggle or field.

> If your organization requires a change to a setting displayed in blue text, please communicate your needs clearly and contact support@ops-com.com for assistance with the configuration.

Best Practices and Considerations

- **Review all settings: Regularly review all components to ensure configurations align with your organization's current policies and operational needs.** System settings are granular and cover many distinct aspects of the application.
- **Prioritize security settings: Prioritize the configuration of the security component settings to maintain a robust security posture for your admin accounts.** This includes strictly defining password expiry limits, strength requirements, and admin lockouts.

- **Verify email configuration: Ensure that all relevant email addresses are correctly set up to guarantee timely system communications and alerts.** Key fields to verify include the Default Notification Email, From Email, Appeal Notification Email, and Automated Notification Email.
- **Maintain time zone accuracy: Correctly setting your Time zone and Time offset is critical.** These configurations ensure the completely accurate timestamping of all system events, purchased permits, and issued violations.
- **Understand the impact of toggles: Understand the full impact of enabling or disabling a module or specific feature before making changes.** Be mindful that many settings act as simple on/off switches that can immediately alter system behavior and user visibility.
- **Foster team collaboration: Collaborate with your internal teams, such as IT, finance, and enforcement, to ensure changes meet everyone's operational requirements.**
- **Test significant changes: Consider testing significant changes in a preview environment before applying them to your live production system.** This is highly recommended for settings that heavily impact user-side visibility or core workflows. For detailed setup instructions, refer to the *Create or Refresh a Preview Space* page.

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