

Violations by Location/Officer Report

This article outlines how to generate the **Violations by Location and Officer** report. This report allows OPS-COM administrators to analyze enforcement activities by summarizing violation data based on specific locations and the officers issuing the citations within a selected date range.

Using the Report

- Go to **Violations**, then **Reports**, and click **Report by Location / Officer**.

The **Violation Summary by Location / Officer** screen is displayed. Select your date parameters for the search, and select whether the date you enter is for the violations **Issued date**, or the violations **Paid date (all unpaid will be excluded)**:

Violations By Location / Officer

Ticket Category: All Ticket Categories

Include Archived Categories ?

Ticket Writer:

- List All Violations - Summary Only
- List All Violations - Grouped by Officer
- Active
 - (admin) Administrator
 - (AdminONE) ADMIN ONE
 - (mustafa123)
 - (patrol) Patrol
 - (Patrol1) Patrol 1
 - (phil.tomahawk) Phil @ Tomahawk
 - (PrimaryAdmin) Primary Admin

Location(s):

- List All Violations Locations
- ADA Parking
- area
- Area Public Parking
- Downtown Business District
- Hospital & Administration Building
- Main Campus Parking Lots
- Main Street
- North Campus
- RentCo Apartment Building

Date Type: Issued Date Paid Date

Start Date: Jan 01, 2015 @ 10:03

Up to and Including: Jan 05, 2026 @ 10:03

[Display Summary](#) [Export](#)

Summary for all Officers

Location	Count	Amount	Appeals				Spoils	Warnings	Paid		Unpaid	
			All	↕	↶	⊘			#	\$	#	\$
Lot 1	3	\$265.00	0	0	0	0	0	3	\$265.00	0	\$0.00	

Click **Display Summary** and the report will appear at the bottom of the screen.

Key Information Displayed

Once generated, the report typically categorizes data to help administrators visualize:

- **Location Stats:** The number of violations issued in specific lots or zones.
 - **Officer Stats:** The number of violations issued by specific enforcement officers within those locations.
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Best Practices and Considerations

- When selecting your date parameters, **keeping the range concise** (e.g., monthly or quarterly) can help identify specific trends and ensure the report generates quickly.
 - **Performance Review:** Use this report during performance reviews to discuss enforcement coverage with officers.
 - **Resource Allocation:** Analyze location data to determine if specific parking zones require more or less enforcement frequency based on violation volume.
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