

OperationsCommander - <https://opscom.wiki>

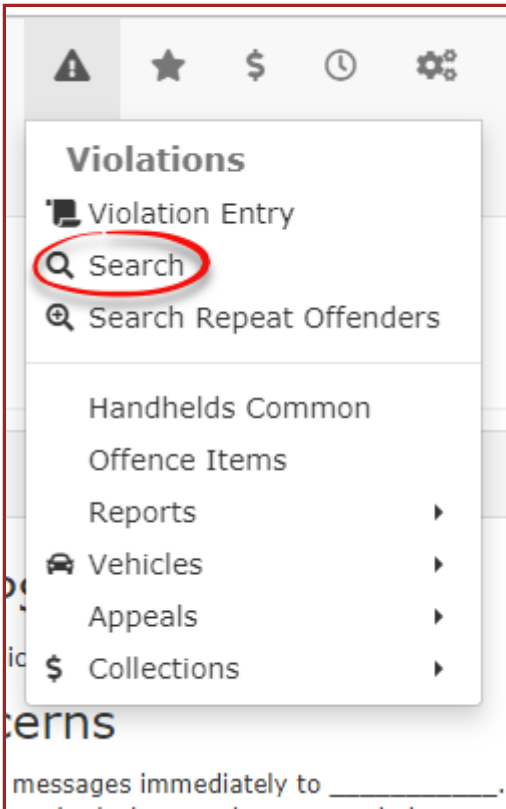
## Admin Portal Violation Payments with Credit Card

### Paying a Violation with Visa

Log in with your admin credentials on the admin side.

The screenshot shows the OperationsCommander admin dashboard. At the top, there is a navigation bar with various icons (user, lock, car, warning, star, dollar, clock, gear, refresh, user) and a search box labeled "Quick Search...". The top right corner displays "Branch: testing" and "Client Time: May 8, 2019 @ 13:10:08". Below the navigation bar is the "OperationsCommander" logo. The main content area is divided into two columns. The left column contains a "Admin Dashboard" header and several sections: "Welcome to OPS-COMmm" with a license information line, "Problems/Concerns" with contact and maintenance window information, "Current Parking/Locker Semester" with semester information, and "Notice of Collection" with a 7-day payment deadline. The right column contains two blue-bordered boxes: "Primary Contacts" with a note that it will be populated, and "Standard Plus Support from Tomahawk" which lists support hours (Monday-Friday, 9:00 am - 5:00 pm), email support (support@ops-com.com), in-app chat support, and a 2-hour status notification during working hours. A red-bordered box at the bottom of the right column contains the text: "For information on submitting critical or urgent, please see our wiki for more information."

Navigate under the violations tab to the search tab.



Type the ticket number into the search text box.

A screenshot of the "Violation Search" interface. The page has a header with a "Quick Search..." box and a search icon. Below the header, the "Violation Search" title is centered in a grey bar. The main content area contains a form with the following fields and options:

- Provide Ticket No., full or partial Plate No. or Date Range**
- Spoiled:** Select Spoil Type (dropdown)
- User Type:** All Types (dropdown)
- Violation Location:** Show all Locations (dropdown)
- Vehicle Province:** Show All Provinces (dropdown)
- Ticket Category:** All Ticket Categories (dropdown)
- Outstanding only:**  Outstanding only  All
- Warning:**  Warning only  Only non-warning  All
- Offence Type:** Show All (dropdown)
- Towing Charged:**  Towing Charged
- Search Text:** A text input field, highlighted with a red circle.
- and/or**
- First Name:** Text input field
- Last Name:** Text input field
- Student / Employee #:** Text input field
- Drivers Licence:** Text input field

In this case we looked up ticket TT-10016 and found that it belongs to user jsmith with a plate that is ABC123.

Branch: testing  
Client Time: May 8, 2019 @ 13:30:41

Quick Search...

Date Search by: Issued Date  
 Start Date:  with time clear  
 up to and including:  with time clear  
 User State: All

Search using only text    Search with text and date range

Generate Mailing from Listed    Mark Listed as Processed

Listing 1 records

TICKET #	USERNAME ?	PLATE	PROV	DESCRIPTION	STATUS	AMOUNT
TT-10016	jsmith	ABC123	ON	Parked - Expired Parking Permit Towing	50.00 [-\$10.00] 60.00	100.00
				ISSUED: May. 7, 2019 13:43    DUE: May. 27, 2019    Private Property		

Page Total: \$100.00  
Unpaid/Outstanding: \$100.00

The listed Permit # is at the time of violation being issued.  
 \* Ticket has an associated appeal status. (Upheld, Reduce, Cancel)

Click the Ticket # and you will be brought to the Violation Information tab

OperationsCommander [OPS-COM] - Complete parking and security manage...  
https://tomahawku-rc.preview.parkadmin.com/admin/violations/violationInfo...

## Violation Information Edit

Ticket: **TT-10016-7J**

Date Issued: Tue. May 7, 2019 at 13:43  
Date Due: May 27, 2019  
Ticket Category: Private Property

Licence plate: ABC123  
Province: Ontario  
Plate Type: Commercial

James Smith jsmith Primary Driver

Offences:

Parked - Expired Parking Permit	\$50.00	-\$10.00
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Offence Location: Administration Building  
Ticket Writer: admin  
Entered By: nick.tomahawk

Fine: \$40.00  
Towing: \$60.00  
Total: **\$110.00 - \$10.00 (discounts) = \$100.00**

Action Close Window

Violation Notes ?

Afterwards click on the actions tab and click on Make Payment.

OperationsCommander [OPS-COM] - Complete parking and security manage...  
https://tomahawku-rc.preview.parkadmin.com/admin/violations/violationInfo...

## Violation Information

[Edit](#)

Ticket: **TT-10016-7J**

Date Issued: Tue. May 7, 2019 at 13:43  
Date Due: May 27, 2019  
Ticket Category: Private Property

Licence plate: ABC123  
Province: Ontario  
Plate Type: Commercial

James Smith [jsmith](#) **Primary Driver**

Offences:

Parked - Expired Parking Permit	\$50.00	<b>-\$10.00</b>
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Offence Location: Administration Building  
Ticket Writer: admin  
Entered By: nick.tomahawk

Fine: \$40.00  
Towing: \$60.00  
Total: **\$110.00 - \$10.00 (discounts) = \$100.00**

Action [Close Window](#)

- Edit / Update
- Flag as Sent to Collections
- Make Payment**
- Link to Incident

Violation Notes ?

This will bring you to the user's payment page so you can process said violation.

Branch: testing  
Client Time: May 9, 2019 @ 11:42:52

Quick Search...

Profile Lockers Vehicles Parking Payments History Incident History Nick @ Tomahawk

### Payments Due

**Locker Payments**

No pending locker payments.

**Invoice Payments**

No pending invoices.

**Parking Permit Payments**

	Submit Date	Permit No.	Amount	
<input checked="" type="checkbox"/>	May. 7, 2019	106	\$525.00	<a href="#">Remove</a>
			<b>Taxes:</b>	\$68.25
			<b>Total:</b>	\$593.25

**Temp. Permit Payments**

In this case you want to deselect any other objects that are not being paid for at the moment (in this case the permit) and click proceed to payment.

### Payments Due

#### Locker Payments

No pending locker payments.

#### Invoice Payments

No pending invoices.

#### Parking Permit Payments

Submit Date	Permit No.	Amount	
<input checked="" type="checkbox"/> May. 7, 2019		106 \$525.00	<a href="#">Remove</a>
		<b>Taxes:</b>	<b>\$68.25</b>
		<b>Total:</b>	<b>\$593.25</b>

#### Temp. Permit Payments

No pending permit payments.

#### Access Card Payments

No pending access card payments.

#### Deposits

No pending deposit payments.

#### Violation Payments

Issued	Ticket #	Value	Notes
<input checked="" type="checkbox"/> May. 7, 2019		TT-10016 100.00	<i>discounted</i>
		<b>Violations Total:</b>	<b>\$100.00</b>

#### Policy Violation Payments

No pending violation payments.

#### Adjustments

No pending adjustment records.

[Proceed to Payment](#)

This brings you to the checkout page where you have three ways you can handle this detailed below.

Branch: testing  
Client Time: May 9, 2019 @ 11:52:16

Quick Search...

Nick @ Tomahawk

## Payments Due

### Violation Payments

Issued	Ticket #	Value	Notes
May. 7, 2019	TT-10016	100.00	discounted
<b>Violations Total:</b>		<b>\$100.00</b>	

**Total: \$100.00**

#### Make Payment Online

In person payments can be made at Security Services.  
92 Bridge Street, Suite 101  
Carleton Place, Ontario K7C 2V3

Payment Method

Click on the Issued down menu in order to pick Credit Card, MasterCard or Visa. In this case we're going to use Visa.

Violation Payments

Issued	Ticket #	Value	Notes
May. 7, 2019	TT-10016	100.00	discounted

**Total: \$100.00**

#### Make Payment Online

In person payments can be made at Security Services.  
92 Bridge Street, Suite 101  
Carleton Place, Ontario K7C 2V3

Payment Method

- Cash
- Cheque
- Payroll Deduction
- Visa**
- Mastercard
- Debit Card
- Student Account
- CampusCard
- Visa (External)
- Mastercard (External)
- CampusCard (External)
- No Charge/Complimentary
- Paid through Collections
- ICB
- Visa (Adjustment)
- Mastercard (Adjustment)
- Other
- HP: AuthorizeNet
- HP: PayPal
- HP: Bambora

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It will bring up the proper options for you to enter in credit card information and click 'Submit Payment Information'

Total: \$100.00

Make Payment Online

In person payments can be made at Security Services.  
92 Bridge Street, Suite 101  
Carleton Place, Ontario K7C 2V3

Payment Method: Visa

Card Holder: James Smith

Card Number: [Redacted]

Card Expiry: [Redacted] / [Redacted]

Submit Payment Information

This will bring you to a payment type confirmation page, to continue press the 'Confirm Payment Information' button

Total: \$100.00

Make Payment Online

Cash, Cheque, Money Order payments can be delivered to Parking Services.  
92 Bridge Street, Suite 101  
Carleton Place, Ontario K7C 2V3

Payment Method: Visa

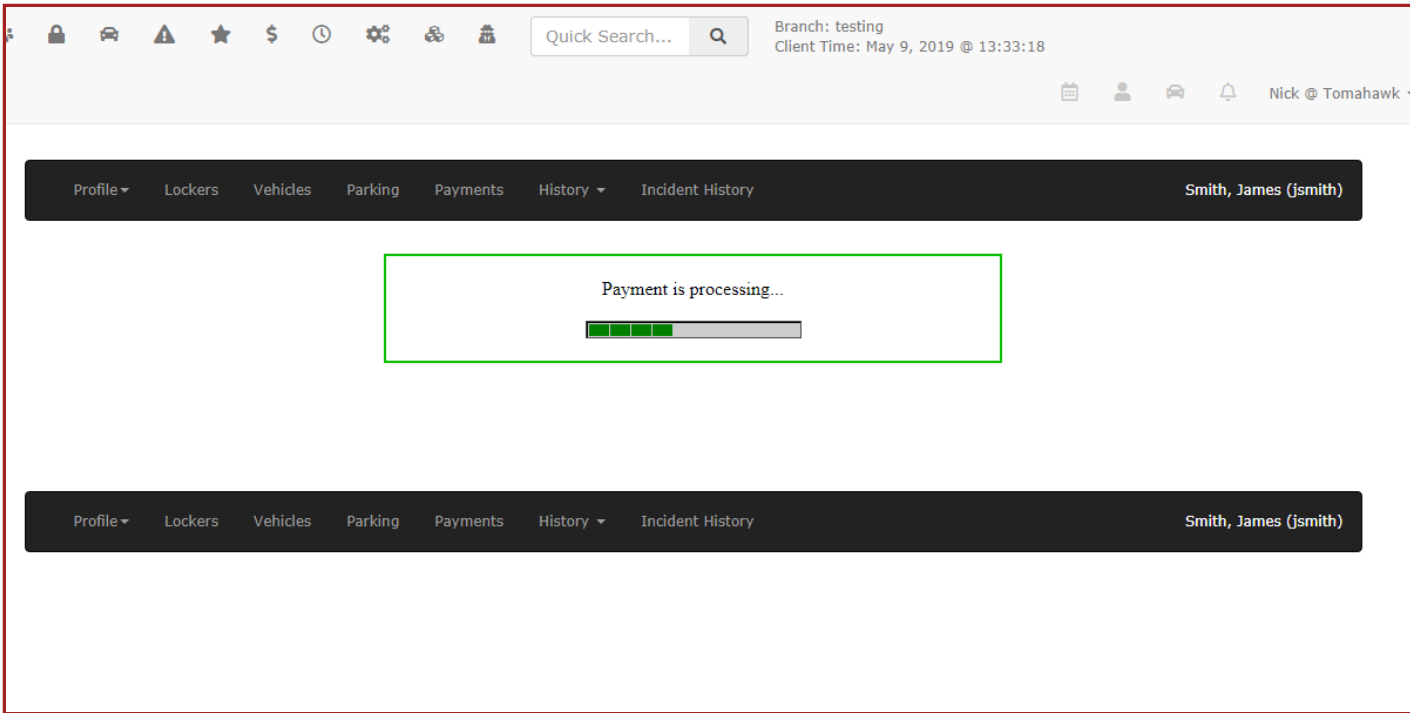
Card Holder: James Smith

Card Number: 4111111111111111 CVD: 123 What is this?

Card Expiry: 12 / 24

Confirm Payment Information

The payment processes.



Then you get brought to a transaction details page

Quick Search...

Branch: testing  
 Client Time: May 9, 2019 @ 13:39:08

Profile
Lockers
Vehicles
Parking
Payments
History
Incident History

Smith, James (jsmith)

### Transaction Details

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Receipt header beside HST in a table

HST #1234556789

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat.

Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.

**Confirmation Number:** 22128c4879316

**User:** James Smith [jsmith]

**Amount:** \$100.00

**Submit Date:** May. 9, 2019 @ 1:33pm [View Snapshot ?](#)

**Comment:** Online Credit Card Payment

**Payment Method:** [Visa](#)

**Card Name:** James Smith

**Card Number:** XXXXXXXXXXXXXXX 4

**Card Expiry:** 12/24

**Additional Comments:** K7C2V3

**Processed:** May. 9, 2019 @ 1:33pm

**Processed By:** Payment Gateway

[Refund](#)

**Violations:**

	Issued Date	Ticket #	Amount
	May. 7, 2019	TT-10016	\$100.00
<b>Total:</b>			<b>\$100.00</b>

**Total: \$100.00**

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## Paying with Visa (External)

This payment type is used when the customer chooses to pay by credit card at the parking office where a pin pad or cash register is used.

Take Command of Your Parking and Security - <https://OperationsCommander.com>

Revision #2

Created 14 May 2024 09:16:03

Updated 25 June 2025 14:21:57