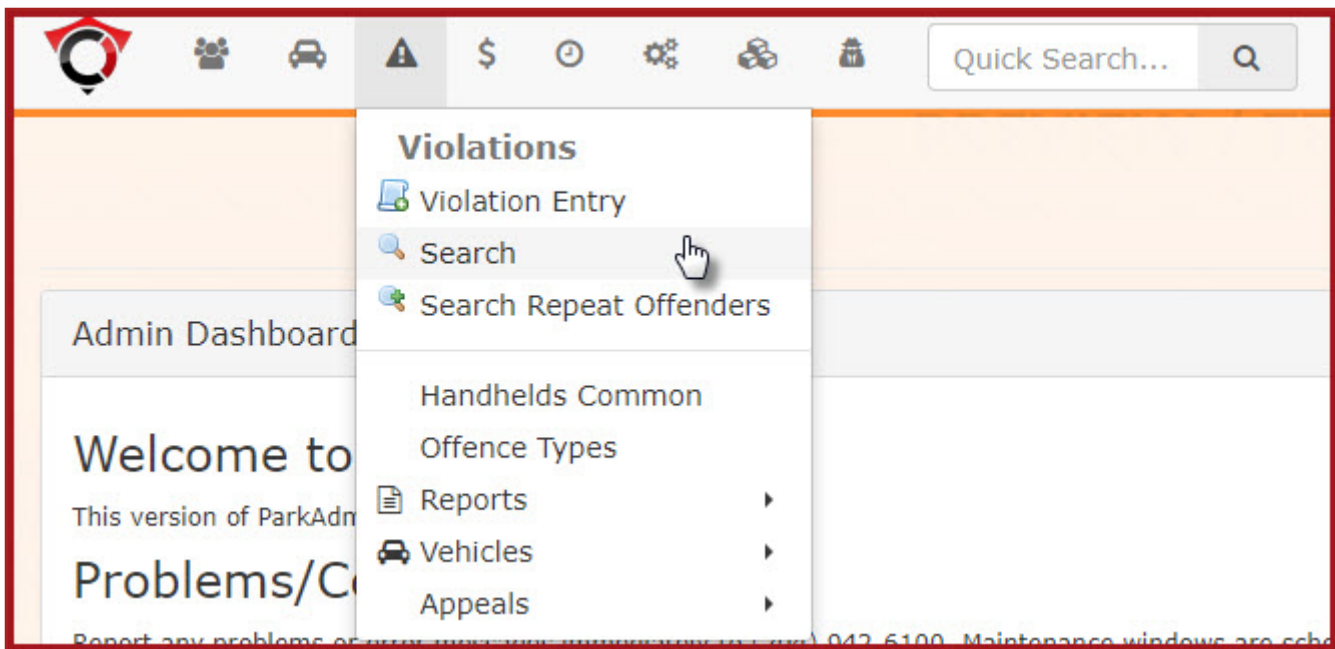


OperationsCommander - <https://opscom.wiki>

## Paying a Violation Anonymously on the Administrator Interface

To begin, go to the **Violations Menu** and select **Search**.



Enter either the ***Ticket Number*** or the ***License Plate*** number in the Search Text Field and click on **Search using only text**.

Search Text:

and/or

First Name:

Last Name:

Student / Employee #:

Drivers Licence:

Date Search by: Issued Date ▼

Start Date:

up to and including:

User State: All ▼

This will return a listing of violations.

Note that the **Plate Number** has been found. (1)

By clicking on the Ticket Number (2) you will bring up the **Violation Information** pop up screen.

Click on the **Make Anonymous Payment** button to proceed to the Payment Entry process.

Warning  Offence Type

Search Text  and/or

First Name

Last Name

Student / Employee #

Drivers Licence

Date Search by  Start Date

up to and including

User State:

[Search using only text](#)

[Generate Mailing from L](#)

Listing 2 records

TICKET #	USERNAME	PLATE	PROV	DESCRIPTION
2 5-001000		1 MNB123	MB	Parked - Expired ISSUED: Nov. 9, 2017
5-001001		MNB123	MB	Parked - Expired ISSUED: Nov. 9, 2017

The listed Permit # is at the time of violation being issued.  
 \* Ticket has an associated appeal status. (Upheld, Reduce, Cancel)  
 Click on a header to change sort order.

### Violation Information

Ticket: **5-001000-50**

Date Issued: Thu. Nov 9, 2017 at 11:02  
 Date Due: Nov 16, 2017  
 Ticket Type: Private Property

Licence plate: MNB123  
 Province: Manitoba  
 Plate Type: Passenger  
*No associated drivers.*

Offences:  
 Parked - Expired Parking Permit \$50.00 -\$10.00

Offence Location: Lot 1- Portage Place Parkade  
 Ticket Writer: patrol  
 Entered By: patrol

Fine: \$40.00  
 Total: \$50.00 - \$10.00 (discounts) =  
**\$40.00**

[Edit / Update](#) [Make Anonymous Payment](#) 3

[Link to Incident](#) [Close Window](#)

#### Violation Notes

[Add Note](#)

The **Payments Due** window will open allowing you to check to select the ticket you wish to pay. (4)

Click **Proceed to Payment** (5) in order to advance to the payment due window.

Return to Admin Profile Vehicles Parking Payments History .0

## Payments Due

**Parking Permit Payments**

No pending permit payments.

**Temp. Permit Payments**

No pending permit payments.

**Access Card Payments**

No pending access card payments.

**Violation Payments**

**4**

Issued	Ticket #	Value	Notes
<input checked="" type="checkbox"/> Nov. 9, 2017	5-001000	40.00	<i>discounted</i>
<b>Violations Total:</b>		<b>\$40.00</b>	

**Policy Violation Payments**

No pending violation payments.

**Adjustments**

No pending adjustment records.

**5** [Proceed to Payment](#)

In the **Payment Due** window, you can select the method of payment. (6)

Return to Admin Profile Vehicles Parking Payments History .0

## Payments Due

**Violation Payments**

Issued	Ticket #	Value	Notes
Nov. 9, 2017	5-001000	40.00	<i>discounted</i>
<b>Violations Total:</b>		<b>\$40.00</b>	

**Total: \$40.00**

**Make Payment Online**

Payment Method:  **6**

[Submit Payment Information](#)

Note the list of payment types. Click **Submit Payment** to continue to process the payment.

The screenshot shows a web application interface with a navigation bar at the top containing 'Return to Admin', 'Profile', 'Vehicles', 'Parking', 'Payments', and 'History'. The main content area is titled 'Payments Due' and contains a section for 'Violation Payments'. This section includes a table with the following data:

Issued	Ticket #	Value	Notes
Nov. 9, 2017	5-001000	40.00	<i>discounted</i>
<b>Violations Total:</b>		<b>\$40.00</b>	

Below the table, the text 'Total: \$40.00' is displayed. A 'Make Payment Online' button is visible. A 'Payment Method:' dropdown menu is open, showing a list of options: Select Method, Cash, Cheque, Money Order, Payroll Deduction, Visa, Mastercard, Debit Card, Internal Payment, Visa (External), Mastercard (External), No Charge/Complimentary, Paid through Collections, ICB, Credit / Interac, Visa (Adjustment), Mastercard (Adjustment), Other, Text2ParkMe, and American Express. A 'Submit' button is located to the left of the dropdown menu.

The screen will refresh, listing the transaction you are about to process. Click **Confirm Payment Information (7)**

Return to Admin Profile Vehicles Parking Payments History .0

## Payments Due

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### Violation Payments


Issued	Ticket #	Value	Notes
Nov. 9, 2017	5-001000	40.00	<i>discounted</i>
<b>Violations Total:</b>		<b>\$40.00</b>	

**Total: \$40.00**

---

**Make Payment Online**

Payment Method: Visa (External)

[Confirm Payment Information](#)


The payment will process and the screen will refresh with the **Transaction Detail** Window. At this point the transaction is complete.

Return to Admin Profile Vehicles Parking Payments History .0

## Transaction Details

---

*Thank you for parking with us...your payment details appear below.*  
**Need further assistance? - Call or email the FNP Parking Ltd office;**  
**(204) 942-6100      [parking@theforks.com](mailto:parking@theforks.com)**

---

**Confirmation Number:** 2031303911442

**Amount:** \$40.00

**Submit Date:** Nov. 10, 2017 @ 10:51am [View Snapshot](#)

**Comment:** Payment at Parking Office

**Payment Method:**  [Change](#)

**Processed:** Nov. 10, 2017 @ 10:53am

**Processed By:** bigpark

Refund is not available as no user is associated with this payment.

**Violations:**

Issued Date	Ticket #	Amount
Nov. 9, 2017	5-001000	\$40.00
<b>Total:</b>		<b>\$40.00</b>

**Total: \$40.00**

Once the transaction is complete, you can search the violation and see that it is marked as "**PROCESSED**"

Search Text

and/or

First Name

Last Name

Student / Employee #

Drivers Licence

Date Search by

Start Date

up to and including

User State:

---

Listing 1 records

TICKET #	USERNAME	PLATE	PROV	DESCRIPTION	STATUS	AMOUNT
5-001000		MNB123	MB	Parked - Expired Parking Permit <small>ISSUED: Nov. 9, 2017 DUE: Nov. 16, 2017 Private Property</small>	50.00 [-\$10.00]	40.00 <b>PROCESSED</b>

Page Total: \$40.00  
Unpaid/Outstanding: \$0.00

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