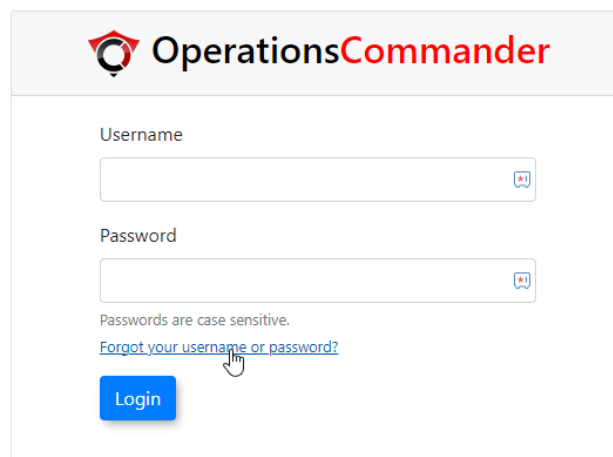


OperationsCommander - <https://opscom.wiki>

## Resetting an Administrator's Forgotten Password

From the Admin Login page click on **Forgot your Username or Password** to begin the process.



OperationsCommander

Username

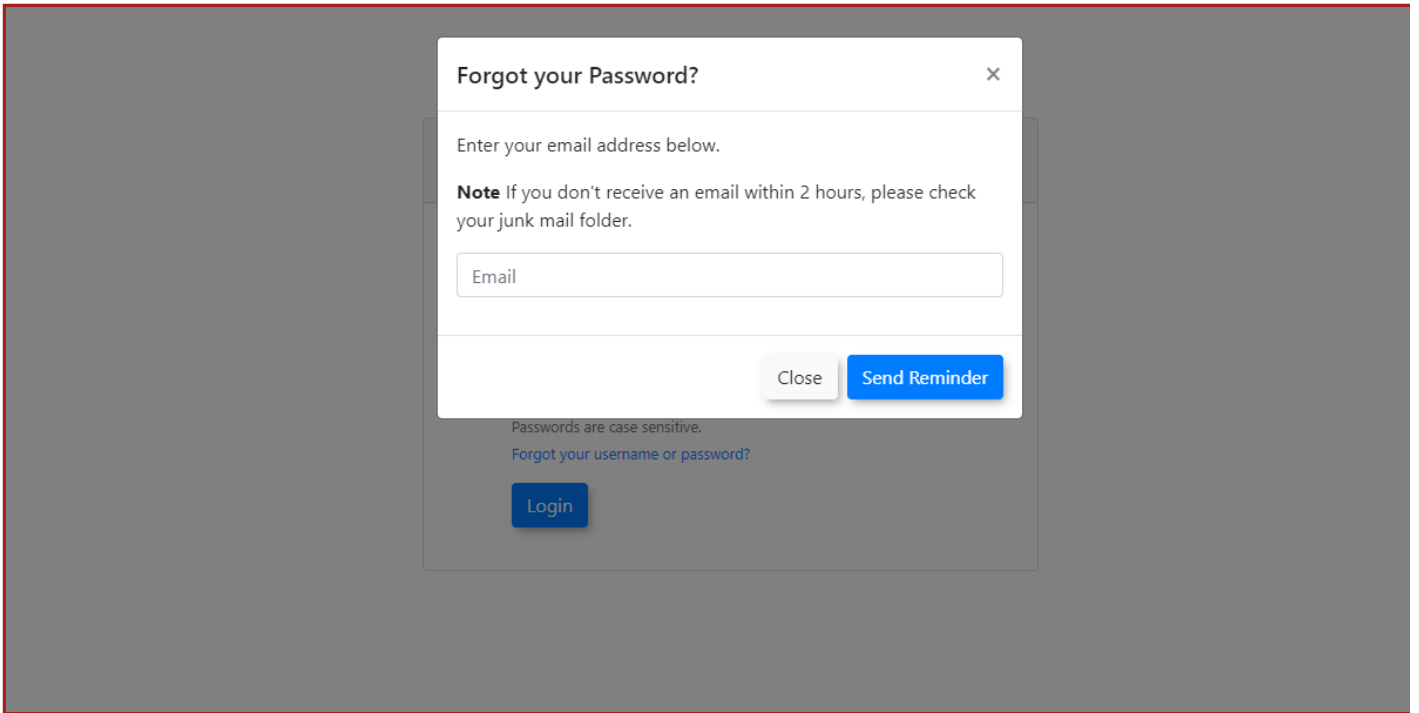
Password

Passwords are case sensitive.

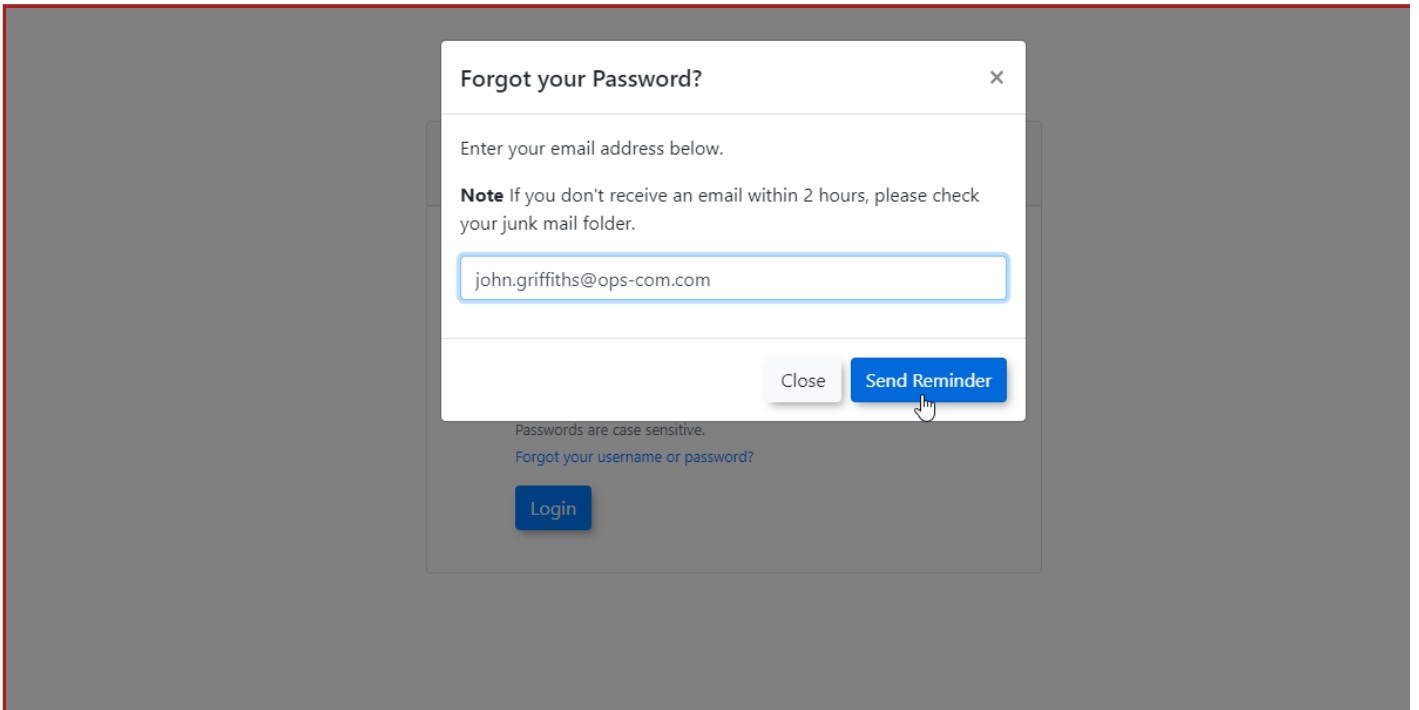
[Forgot your username or password?](#)

Login

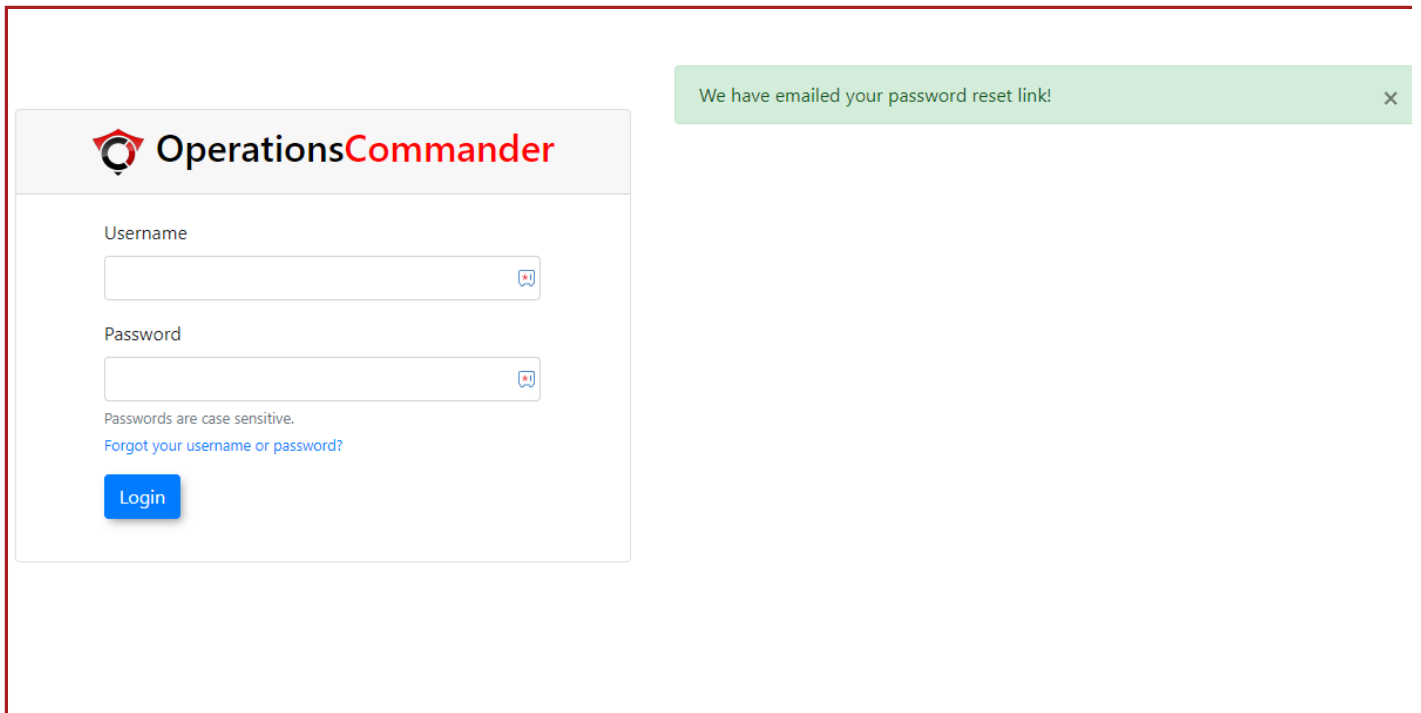
You will be prompted to enter your **valid email address**. This address must match the currently one that exists on the Admin user's Profile.



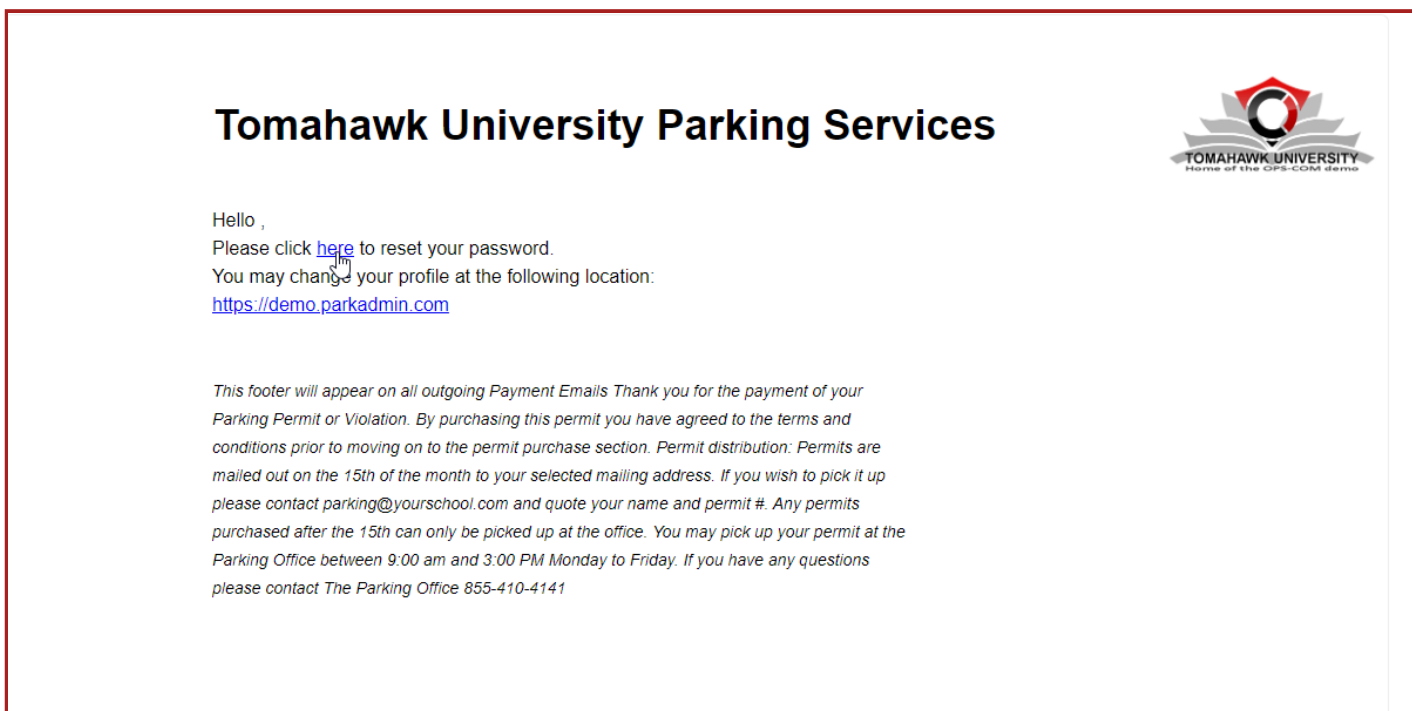
Once you have entered the email address click on **Send Reminder** to proceed.



The screen will refresh and you will get a message indicating an email has been sent with a reset password link included.



This is a sample of what that email could look like. This email can be edited and configured in **Email Templates**. See **Lost Passwords**.



The email link will take you to an interface where the admin will enter the email address discussed above and a new password.

The new password is required to be entered twice for confirmation.

Reset Password

Email  
email@domain.com

Password  
Password

Confirm Password  
Password

Reset Password

Detailed description: This is a screenshot of a web form titled 'Reset Password'. It contains three input fields: 'Email' with the value 'email@domain.com', 'Password' with the value 'Password', and 'Confirm Password' with the value 'Password'. Each input field has a small red 'x' icon in the top right corner. Below the input fields is a blue button labeled 'Reset Password'.

Once a new password is chosen and entered, click on **Reset Password** to complete the process.

Reset Password

Email  
john.griffiths@ops-com.com

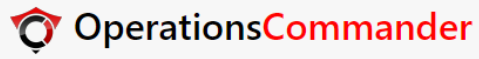
Password  
.....

Confirm Password  
.....

Reset Password

Detailed description: This is a screenshot of the same 'Reset Password' form. The 'Email' field now contains 'john.griffiths@ops-com.com'. The 'Password' and 'Confirm Password' fields contain seven dots. A mouse cursor is pointing at the blue 'Reset Password' button.

The admin will now be able to log in using the new password they entered.



Username

Password

Passwords are case sensitive.

Your password has been reset!

[Forgot your username or password?](#)

Login

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Revision #4

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Updated 27 November 2025 16:25:15