Setup Lots to Use Text2ParkMe

> The Text2ParkMe feature allows users to pay for temporary parking, receive expiration reminders, and extend their parking time via SMS text messaging. Its primary purpose is to provide a convenient, mobile-friendly payment option for temporary parkers while increasing overall compliance. This article is intended for OperationsCommander (OPSCOM) administrators responsible for managing parking lots and temporary permit configurations.

Setup and Configuration

Before you can configure individual lots to use Text2ParkMe, there are two mandatory system prerequisites that must be established with the assistance of the OperationsCommander team.

- **Gateway Provider:** You must have a payment gateway provider set up and configured to accept Text2ParkMe payments. Work with your OPSCOM project manager to ensure this gateway is properly configured and tested within your system.
- **T2P Phone Number:** You require a dedicated Text2ParkMe phone number that your users will text to obtain their temporary parking. The OPSCOM Support team will ensure this number is set up and tested for you.

Using this Feature

Once the system prerequisites are met, administrators must manually enable and configure the Text2ParkMe settings for each applicable lot.

1. Hover over **Parking Management** and click **Lot Administration** then **Pricing & Lot Admin**.
2. Click the specific **Lot Name** to open its settings.
3. Click the **Temporary Permits** tab.
4. Fill out all required fields located within the red box area.
5. Enter a clear display name in the **Text Code** field. This is the specific code that users will see and use when choosing this lot to park in.
6. Click the **Update Lot** button to save your changes.

Best Practices and Considerations

- **Text Code Clarity:** Ensure the **Text Code** you assign to a lot is short, intuitive, and easy for users to type on a mobile device to minimize entry errors.
- **Visibility:** Verify that your lot visibility settings allow temporary parkers to see and interact with the lot once Text2ParkMe is enabled.

> **Text Messaging Fees:** Be aware that standard text messaging fees do apply to the end user based on their individual cellular phone plans. It is best practice to display a brief disclaimer regarding standard messaging rates on your physical lot signage.

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