Registering a User Profile

To start using the **OPS-COM User Portal**, all customers must register as a new user. This will allow access to features such as purchasing parking permits, renting lockers, and managing violations.

Quick Steps:

1. Click **Register.**
2. Complete the **Profile Registration Form.**
3. Click **Create Account** to log in.
4. Complete the remaining **Profile** information.
5. Click **Save Changes**.
6. Check your **email** for confirmation and activation instructions.
7. Click **Create Password** to set a new password.
8. Click **Confirm** to save it.

Step-by-Step Instructions:

1. **Click the Register link:** Start the registration process by clicking on this button.
2. **Complete the Profile Registration Form:** Fill in the required fields.
3. **Click the Create Account button:** After filling out the form, click this button to submit your details. You will be logged in automatically to complete the rest of your profile.
4. **Complete the Profile Information:** You will be directed to your user profile page. Here, you will provide any additional information needed.
5. **Click Save Changes:** After entering the required information, click Save Changes to save your profile. You will remain logged in, so you can access your account.
6. **Check Your Email:** A confirmation email will be sent to you. Follow the instructions in the email to activate your account.
7. **Create Your Password:** To create a new password, click the Create Password link. This will take you to a page where you can create a password for your account.
8. **Click the Confirm button:** After entering the new password, click Confirm to save it in the system.

If you try to do anything else before completing your profile, you will be redirected back to the Profile page to finish your registration.